



Brownsville Fire Marshal's Office
1036 E Levee Brownsville, TX 78520
(956) 548-6075



PRE FIRE INSPECTION CHECKLIST

Use this courtesy check off list before you schedule for your fire inspection. This is most of what we check for during our inspections of your occupancy. *

EXITS

- Doors must not be blocked or locked during business hours.
- Doors must be operative or swing away/towards the outside of the building.
- Exit doors shall be operable from the inside without the use of a key or any special knowledge or effort
- Make sure there are EXIT and/or Emergency lights and in working condition.

ELECTRICAL

- No permanent use of extension cords.
- Lighting devices must be properly installed and there shall be no defective or improper wiring.
- GFCI outlet(s) within 6 ft. of water source(s).
- All wiring shall be done by a licensed electrician.
- Junction, breaker boxes, light switches and electrical outlets shall have safety covers installed.
- Maintain 36" clearance around electrical panel.

COMMERCIAL COOKING SUPPRESSION (IF APPLICABLE)

- Install/Inspect automatic fire extinguishing system.
- Hood, vent duct and filters must be kept clean.
- Class K fire extinguisher for solid fuels or if frying/cooking with vegetable or animal oils and fats. (No more than 30 ft. travel distance of commercial-type cooking equipment)
- If hood automatic fire extinguishing system is not provided, there will be no cooking/frying at location.

STORAGE AND HOUSEKEEPING

- Storage must have a clearance 18" sprinkled/24" non-sprinkled from the ceiling.
- Flammables/combustibles must be properly stored.
- There shall be no holes in walls.
- There shall be no damaged or missing ceiling tiles.
- Anchor pressurized cylinders.
- There shall be no accumulation of empty boxes, trash, paper, lint, etc.
- Interior finishes and decorations need to be flame retardant.

***These items do not cover ALL possible requirements for specific occupancies. These are GUIDELINES ONLY. All local, state and federal codes, ordinances and rules must be followed**



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FIRE PROTECTION SYSTEMS (IF APPLICABLE)

- Fire Alarm system/sprinkler system shall be inspected annually.
- Operational smoke detectors are required in sleeping areas.
- Sprinkler system must be monitored.
- Storage not permitted in riser, equipment, or mechanical room, etc.
- Do not block Fire Department connections.
- Fire Department Connections must have signs. (FDC)
- Make sure there are spare sprinkler heads/wrench/caps.

FIRE EXTINGUISHERS

- Applicable fire extinguisher(s) depending on size of building and type of occupancy. (Most common is a 5 LB ABC)
- Must maintain a clear access to extinguisher(s)/must be plainly visible.
- Have fire extinguishers recharged/inspected annually by a licensed fire extinguisher company.
- Fire extinguishers must be mounted properly. (Tops are not to be more than 5 ft. above the floor, and bottoms to the floor shall be no less than 4 inches, and there shall be no more than a 75 ft. travel distance radius from each extinguisher.)

MISCELLANEOUS

- Fire lanes must be properly marked and maintained.
- Address must be plainly visible from the street and no less than 4 inches in height.
- Must be present for inspection. (Someone over the age of 18, must be present or there will be an automatic fail on the inspection)
- You cannot operate until you have acquired a Certificate of Occupancy from the city of Brownsville.

Notes: _____

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