



## **City of Brownsville**

**Consolidated Annual Performance and Evaluation Report**

# **CAPER**

# **FY 2010/2011**

**October 1, 2010 – September 30, 2011**

(CPMP Version 2.0)

**Brownsville**



2001



### **Contact:**

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December 29, 2011

Mrs. Elva Garcia, Director of CPD  
ATTN: William O. Dawson III, CPD Representative  
U.S. Department of Housing and Urban Development  
106 South St. Mary's Street, Suite 405  
San Antonio, Texas 78205-3625

RE: 2010-2011 CAPER

Dear Mrs. Garcia:

Enclosed is one original and two copies of the City of Brownsville's CAPER for the reporting period of October 1, 2010 to September 30, 2011.

Please note that we have reviewed previous HUD's review reports and/or letters of our previous years CAPERs and have made sure to include all recommendations and/or action items requested by HUD, as appropriate.

If you have any questions or require additional information, please call me at (956) 548-6150 or my cell, (956) 459-1400. Thank you.

Sincerely,

Ben Medina, Jr., Director  
Planning and Community Development  
City of Brownsville

Enclosures: Original & 2 Copies - CAPER

**CONSOLIDATED ANNUAL PLAN PERFORMANCE AND EVALUATION REPORT**  
 U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development

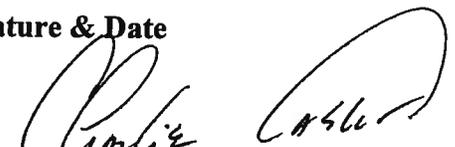
<b>Name of Jurisdiction</b>  <i>City of Brownsville</i>	<b>Type of Submission:</b>  <input checked="" type="checkbox"/> <b>Performance Report for FY 2010</b>
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<b>Name of Contact Person:</b>  <i>Ben Medina, Jr., Director        Planning and Community Development Department</i>	<b>Telephone Number:</b>  <i>(956) 548-6150 - Office        (956) 459-1400 - Cell</i>
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<b>Address:</b>  <i>Planning &amp; Community Development Department        1150 E. Adams, 2<sup>nd</sup> Floor, El Tapiz Building        Brownsville, Texas 78520</i>	<b>(mark one)</b>  <input checked="" type="checkbox"/> <b>Initial Submission</b>  <input type="checkbox"/> <b>Revised Submission</b>
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<b>The Jurisdiction</b> <b>Name of Authorized Official</b>  <i>Charlie Cabler, City Manager</i>	<b>HUD Approval</b> <b>Name of Authorized Official</b>
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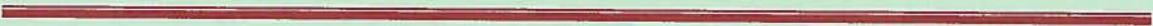
<b>Signature &amp; Date</b>  <b>X</b>	<b>Signature &amp; Date</b>  <b>X</b>
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12/27/2011

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 Fiscal Year October 1, 2010 - September 30, 2011

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Attachment B	LOCCS Reconciliation
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Attachment D	Consolidated Annual & Performance Evaluation Report Public Notice
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Attachment F	Maps <ul style="list-style-type: none"><li>• Map 1 - CDBG Eligible Area Map</li><li>• Map 2 - Streets</li><li>• Map 3 - Pump Stations</li><li>• Map 4 - Social Services - CDBG &amp; ESG</li><li>• Map 5 - Housing</li></ul>
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# First Program Year CAPER

The CPMP First Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

## GENERAL

### Executive Summary

*This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.*

#### **Program Year 1 CAPER (2010-2011) Executive Summary response:**

The Consolidated Annual Performance and Evaluation Report (CAPER) is an annual performance and evaluation report required by the U.S. Department of Housing and Urban Development Department (HUD). The report for FY 2010-2011 identifies the level of progress and accomplishments in meeting the priorities (goals) and objectives of the City of Brownsville's Consolidated Plan over a 12-month period. This Consolidated Plan is a three-year strategic planning document. To the degree feasible, the data collection effort required by the CAPER reflects information for housing and community development projects that occurred in the City's jurisdiction.

The CAPER also reflects information from three federal entitlements that the City receives from HUD on an annual basis. For Fiscal Year (FY) 2010-2011, the City's Housing and Community Development expenditures came from the following HUD Entitlement federal programs: CDBG, HOME, ESG, CDBG-R, and HPRP.

In addition, the City of Brownsville also received ARRA and Disaster Recovery funding from the Texas Department of Housing and Community Affairs (TDHCA), and/or Texas Development of Rural Affairs (TDRA) for the Weatherization Program (WAP-ARRA), HPRP, and Dolly/Ike Disaster Recovery for Housing and Infrastructure. (NOTE: TDHCA and TDRA are now Texas General Land Office – TGLO.) This funding resulted from President Obama's effort to jumpstart the economy by saving and creating new jobs and to address long-neglected challenges so that our economy can blossom in the 21<sup>st</sup> Century. Thus, on February 17, 2009, President Obama signed The American Recovery and Reinvestment Act into law (also known as the Recovery Act or the Recovery Bill). President Obama's Stimulus Plan included various economic sectors, including funding for the transformation of a more efficient U.S. energy grid; new scientific facilities; infrastructure improvements to modernize federal buildings and other public infrastructure, including clean water, flood control, and other environmental investments, and public transit and rail infrastructure; and education and health care. This effort provided the City of Brownsville with additional funds, which assisted in providing the citizens of Brownsville with a much

more suitable living environment, decent affordable housing, and economic opportunities.

**Table 1** below summarizes the FY2010-2011 Expenditures, including the funding sources and amounts awarded/available for FY 2010-2011 (October 1, 2010 through September 30, 2011):

**Table 1  
FY 2010 Funding Sources & Expenditures**

<b>Source</b>	<b>Amount</b>	<b>Program Income</b>	<b>Total Funding</b>	<b>FY 2010-2011 Expenditures</b>
CDBG	\$3,553,519	\$20,403.33	\$3,573,922.33	\$2,541,877.16
HOME	\$1,295,557	\$161,141.92	\$1,456,698.92	\$740,517.50
ESG	\$144,174	0	\$144,174	\$144,055.31
HPRP	\$1,347,839 - 411,683.24 FY2009 Exp.	0	\$936,155.76	\$420,825.01
CDBG-R	\$881,400 -57,645.90 FY2009 Exp.	0	\$823,754.10	\$758,006.70
<b>Subtotal HUD Funding:</b>	<b>\$7,222,489</b>	<b>\$181,545.25</b>	<b>\$6,934,705.11</b>	<b>\$4,605,281.68</b>
TDHCA - HPRP	\$1,000,000 - 221,339.73 FY2009 Exp.	0	\$778,660.27	\$113,064.77
TDHCA - WAP	\$3,281,585 - 2,086,226.31 FY2009 Exp	0	\$1,195,358.69	\$308,182.34
TDHCA - Housing	\$1,635,318	0	\$1,635,318	\$0
TDRA - Infrastructure	\$3,815,743	0	\$3,815,743	\$204,859.20
TWDB - Infrastructure	\$273,000	0	\$273,000	\$159,786
<b>Subtotal Other Funding:</b>	<b>\$10,005,646</b>	<b>0</b>	<b>\$7,698,079.96</b>	<b>\$785,892.31</b>
<b>TOTAL EXPENDITURES:</b>				<b>\$5,391,173.99</b>

Furthermore, the CAPER reflects the accomplishments and leverage of resources from matching funds. Using the City's HUD CDBG and ESG funds expended of \$600,600 (\$456,545 CDBG + \$144,055.31 ESG), approximately \$896,665

(\$752,274 CDBG + \$144,391 ESG) was leveraged from the subrecipients in the execution of the social services program in this reporting period (leverage ratio is about 1 to 1.5). Although the City of Brownsville is not required to have match with its HOME funds, it leveraged over \$1.1 million of private funds.

In order to receive HUD entitlement funds, the City annually submits a one-year Action Plan (proposed projects) and federal certifications. The Action Plan is developed in accordance with the City of Brownsville’s Citizens’ Participation Plan. After submission, projects are implemented in accordance with the approved one-year budget and certifications. An annual report (CAPER) is submitted after a public notice examination and comment period of at least a fifteen-day review period has been provided to the public.

The City identified priorities in four general categories:

- Affordable Housing
- Homelessness
- Community Development
- Non-homeless Special Needs

Within each of these four categories are specific priority needs. **Table 2** below summarizes those priorities with FY 2010/2011 accomplishments (the table reflects needs with a high priority as identified in the Consolidated Plan):

**Table 2  
Priority and Accomplishments Summary**

Priority	FY 2010/2011 Progress
<b>Affordable Housing</b>	
Single Family Home Owners/Buyers (0-80%)	<ul style="list-style-type: none"> <li>• Assisted 20 1st-time homebuyers</li> <li>• Assisted 6 Homeowners. 5 homeowner single family units were rehabilitated that are occupied by low-income elderly and/or disabled homeowners; and 1 single family unit was reconstructed for a low-income, handicap family.</li> </ul>
<b>Homelessness</b>	
(1) Food Pantry	(1) The Good Neighbor Settlement House provided supported services to 115,600 persons of which 75,994 received services due to CDBG funds; 463 were reported as unduplicated individuals and 76 as Female Head of Household.
(2) Emergency Shelters <ul style="list-style-type: none"> <li>• Friendship of Women - 237</li> <li>• Ozanam Center - 869</li> </ul>	(2) The two Emergency Shelters assisted 4,746 persons of which 1,713 received services due to CDBG funds; 1,106 were unduplicated persons and 236 were Females Head of Household.

<b>Community Development</b>	
<p><b>(1) Infrastructure Improvements:</b>  Villa Nueva Colonia Sewer Line;  Streets - W.Washington/Hauff/W.4<sup>th</sup>;  Lima/Naranjo/Sandia streets; Ruby CR;  Camino Bronce/Nikle/Cobre; Guillen Dr.;  W. Madison ST; Cynthia CT; Sybil/Bueno  drives; E.Harrison; El Paso RD; Jaime CR;  North/South drives; and Southmost  Paving Project;</p> <p><b>(2) Public Facilities Improvements</b></p> <ul style="list-style-type: none"> <li>• Elizabeth Heights</li> <li>• Mexico Blvd.</li> </ul> <p><b>(3) Public Services</b></p> <p><b>(4) Planning</b></p>	<p>Residents benefited: 283 Sewer Line  and 20,301 Street Improvements;  Total Beneficiaries is 20,584.  Over 20 Streets Improved -  Overlay/Reconstruction</p> <p>2 Pump Stations Improved</p> <p>19 Non- Profit agencies were funded.</p> <p>Developed &amp; Submitted FY 2010-2011  One Year Action Plan. Provided  technical assistance to subrecipients;  and administered the HUD CDBG,  HOME, and ESG grants.</p>
<b>Non-homeless Special Needs</b>	
<p><b>The elderly and Frail</b></p> <p><b>Adult Literacy</b></p> <p><b>Developmentally &amp; Physically Disabled</b></p> <p><b>Substance Abuse and Persons with AIDS</b></p> <p><b>Health Services</b></p> <p>(1) Brownsville Community Health Clinic  (2) Sunshine Haven</p> <p><b>Child Abuse Services</b></p>	<ul style="list-style-type: none"> <li>• Residents benefited (meals) : 30 -  Amigos del Valle provided nutritious  noon meals to Brownsville Residents</li> <li>• Reconstructed 1 Elderly/Handicap  Home and Rehabilitated 5.</li> <li>• Residents benefited: 154 -  Brownsville Adult Literacy Center  provided adult literacy classes  through its Mobile Lab.</li> <li>• Residents benefited: 148 - The  Moody Clinic provided Physical,  Speech, and Occupational therapy,  treatment and Evaluations to  children with Physical disabilities.</li> <li>• Residents benefited: 416 - Valley  Aids provided HIV services &amp;  Licensed Substance Abuse Treatment  and Prevention to youth residents.  They also provided Lab services and  medication to eligible patients.</li> <li>• Brownsville Community Health Clinic  provided supplies to 316 Diabetic  residents.</li> <li>• Sunshine Haven provided end-of-life  palliative care to 32 residents.</li> <li>• Residents benefited: 90 - CASA  provided advocacy services for  children removed from their homes  due to abuse or neglect.</li> </ul>

<p><b>Youth Services</b>                  (1) Girl Scouts of South Texas                   (2) Cameron County Juvenile</p> <p><b>Family Services</b>                  (1) The Ronald McDonald House                   (2) Tip of Texas Family Outreach                   (3) United Way                   (4) Monica's House                   (5) Brownsville Public Library</p> <p><b>Housing Counseling</b></p>	<ul style="list-style-type: none"> <li>• Girl Scouts provided leadership sessions and inter-personal skills development to 450 youth.</li> <li>• Cameron County Juvenile Boot Camp educated Cadets by providing Building trades hands-on-training because of the Elderly Replacement HOME Program.</li> <li>• The Ronald McDonald House provided temporary housing for families with children in the hospital or out-patient programs - 355 residents.</li> <li>• Tip of Texas Family Outreach provided parenting classes for families at risk of child abuse or neglect - 359 residents.</li> <li>• United Way provided assistance with Federal Income Tax preparation - 819 residents.</li> <li>• The Cameron County Children's Advocacy Center, Inc. thru Monica's House provided community education to children and adults on prevention and early identification of physical and sexual abuse.</li> <li>• The Library purchased a Digital Planetarium System which will provide people access to this science tool.</li> <li>• Residents benefited: 168 - Consumer Credit Counseling provided financial literacy classes to encourage homeownership.</li> </ul>
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No low priority needs received HUD funding. All funded activities were High Priority.

## General Questions

### Program Year 1 (2010-2011) CAPER General Questions with Response:

1. *Assessment of the one-year goals and objectives:*

- a. *Describe the accomplishments in attaining the goals and objectives for the reporting period.*

The City of Brownsville's vision for developing viable urban communities for low- and moderate-income individuals and families included the following objectives: (1) Creating suitable living environments; (2) Providing decent affordable housing; and (3) Creating economic opportunities. During this reporting period, it also searched to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, to create new housing and community development opportunities. Consequently, the City of Brownsville received

other funding sources, such as ARRA and Disaster Recovery funds to further assist in accomplishing its goals and objectives.

Furthermore, the City of Brownsville aggressively pursued these goals through the projects described in its 2010-2011 One-Year Action Plan. These were directed toward public facilities and improvements, clearance and demolition, code enforcement activities, affordable housing programs, public services, and planning and administration, which lead to the following outcomes:

- i. Improved availability/accessibility to suitable living environments;
- ii. Improved availability/accessibility to decent affordable housing;
- iii. Improved sustainability of decent affordable housing; and
- iv. Improved availability /accessibility to economic opportunities.

The City of Brownsville created suitable living environments by improving its streets located within the City Limits of Brownsville and continue to work on improving two of its Pump Stations to help alleviate flooding problems. Moreover, the City of Brownsville provided various social/public services through various non-profit organizations to benefit low and moderate income families. These services included: meals for the elderly; provided fuel expenses for a Mobile Learning Lab that uses multi-media technology that delivers various educational programs, such as ESL, keyboarding, developmental reading, career assessments, and other life and work skills, including GED classes; diabetic services, community outreach, health services, child advocacy, various education programs, housing counseling, domestic violence, essential services, computer upgrades, emergency shelter, drug & alcohol recovery services, family services, and financial stability services, amongst various other similar and/or related services.

In addition, the City of Brownsville provided decent affordable housing through its housing programs that were funded not only this fiscal year, but include funding available from previous years. The City of Brownsville provided assistance to first-time homebuyers through its Energy Efficient Homes program (new construction) – a CHDO program, Self Help & Energy Efficient Homes program (new construction), and its Down Payment Assistance Program (existing homes; down payment assistance and closing costs). Continuing its partnership efforts, the City of Brownsville continues to work with the Darrell B. Hester Juvenile Justice Center – Boot Camp to build homes for the City’s Elderly Replacement HOME Program. Lastly, the City of Brownsville also rehabilitated homeowner-occupied homes for the elderly and/or handicap to help improve sustainability of decent housing.

Furthermore, the City of Brownsville provided Economic Opportunities by funding programs for agencies such as the Brownsville Adult Literacy Center that provided educational services, Consumer Credit Counseling Services and United Way that provided financial services, and various other agencies that provided other similar services for improved availability /accessibility to economic opportunities, including the vocational training to at-risk youth assigned to The Cameron County Juvenile Detention Boot Camp Division. The collaboration is an effort to build safe and affordable housing through the Elderly Replacement Program, by training these at-risk youth (Cadets) to be

more productive citizens. The project will allow students to get hands-on education in the construction field by eliminating slum and blighted homes and providing safe and affordable housing to low income families. Students at the Boot Camp will receive high school credits for their participation. All students will receive academic training from a Certified Career and Technology Teacher who will provide a state-approved program curriculum. A team of professional personnel will also assist in the training, and an Assistant Instructor will be responsible for the hands-on component of the program. Work-Site Supervisors will assist in the safety and supervision of the students.

Following is **Table 3** which summarizes the accomplishments in attaining the goals and objectives for the 2010-2011 One-Year Action Plan:

**Table 3  
One-Year Goals and Objectives Accomplishments Summary**

<b>CREATING SUITABLE LIVING ENVIRONMENTS</b>		
<b>Project Name</b>	<b>Beneficiaries</b>	<b>Outcome</b>
<b>Public Facilities &amp; Improvements:</b> Streets, Water & Sewer Imprvmts. and Pump Stations	20,584 People  2 Public Facilities	Improved availability/accessibility to suitable living environments
<b>CREATING SUITABLE LIVING ENVIRONMENTS and CREATING ECONOMIC OPPORTUNITIES</b>		
<b>Project Name</b>	<b>Beneficiaries</b>	<b>Outcome</b>
<b>Public/Social Services:</b> Elderly Meals; Literacy and Education Services; Diabetic and other Health Services; Child Advocacy/Abuse Services & Domestic Violence; Soup Kitchen, Housing, & Financial Services; computer services and Homeless assistance & prevention.	7,092	Improved availability/accessibility to suitable living environments; and  Improved availability /accessibility to economic opportunities.
<b>PROVIDING DECENT AFFORDABLE HOUSING and CREATING SUITABLE LIVING ENVIRONMENTS</b>		
<b>Project Name</b>	<b>Housing Units Completed</b>	<b>Outcome</b>
<b>Housing:</b> New Construction, Resale of Existing Homes, Rehabilitation of Homeowner Occupied SF Housing Units for the elderly and handicap.	60	Improved availability/accessibility to suitable living environments  Improved availability/accessibility to decent affordable housing; and  Improved sustainability of decent affordable housing.

- b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

This fiscal year (2010-2011), the City Commission allocated \$2,082,788 of CDBG funds to CIP projects, which includes \$1,494,388 for streets reconstruction and improvements, \$331,400 for the improvement of two pump stations, and \$257,000 for the repayment of the Section 108 Loan for the Linear Park. Furthermore, the City also allocated \$533,028 of CDBG funds to provide social services to low/mod income families, and \$899,703 for Code Enforcement activities, Indirect Costs, and Administration. Previous years funding was also used for drainage and streets projects, and to continue the CDBG Moderate Rehab Program. Total 2010-2011 CDBG expenditures spent on CDBG grant activities is \$1,743,475.22, and using all available grant funding years is \$2,541,877.16.

Furthermore, the City of Brownsville also allocated \$144,174 of ESG funds to provide Domestic Violence, Soup Kitchen, and Emergency Shelter services for the Homeless Individuals and Families identified in Brownsville, Texas. Total ESG expenditures spent on these grant activities is \$144,055.31

Additionally, the City of Brownsville identified Affordable Housing as one of the priorities in the 2005-2010 and 2010-2013 Consolidated Plan. For this reporting period (2010-2011), the City Commission allocated \$1,295,557 of HOME funds to provide funding for various housing programs targeted to low-income families, including funding for the Administration of the HOME Program. Also, funds allocated from previous years were used during this reporting period to provide additional funds toward these efforts. Some of these programs were available for the elderly and handicap at or below 50% of the MFI, while the new construction and down payment assistance programs were available to all families with an income at or below 80% of the median family income. In addition, the City of Brownsville continued using the \$945,000 of CDBG funds that were allocated for the rehabilitation of homeowner-occupied housing units during fiscal years 2006 and 2007. All allocated funds for housing continue to be used in following fiscal years. Total HOME expenditures spent on these housing grant activities using all available grant funding years is \$740,517.50 (and \$100,458.59 in CDBG funds for the CDBG Moderate Rehab).

**Table 4** below summarizes the breakdown of the CPD formula grant funds spent on grant activities for each goal and objective for 2010-2011:

**Table 4  
Breakdown of CPD Formula Grant Funds Spent**

<b>CREATING SUITABLE LIVING ENVIRONMENTS, PROVIDING DECENT AFFORDABLE HOUSING, and CREATING ECONOMIC OPPORTUNITIES</b>	
<b>CPD Formula Grant</b>	<b>Amount of Funds Spent</b>
CDBG	\$2,541,877.16
ESG	\$144,055.31
HOME	\$740,517.50
<b>TOTAL FUNDS SPENT</b>	<b>\$3,426,449.97</b>

- c. *If applicable, explain why progress was not made towards meeting the goals and objectives.*

Although there was progress made during this reporting period (2010-2011) for most of the funded programs, the housing market continued to slow down and continued to affect the production of new housing units and even the sale of existing units. While the economy slowed down some of the housing and infrastructure construction, the City of Brownsville was able to assist low/mod income beneficiaries, as homes continued to be sold and built and streets were able to be reconstructed and improved. Furthermore, staff turnover was not a big factor in the progress of meeting the goals and objectives, but it has to be included as a contributing factor that affects the projects progress, since new staff comes with a learning curve while training and experience is gained.

Due to the slow housing market, the sale of housing units has been tight. Another factor that makes it tough to make a sale is the low credit scores. Hence, the available homebuyers with decent credit scores include those in the 50% MFI. Because of all these barriers, the Brownsville Affordable Homeownership Corporation (BAHC) has been delayed in selling its current affordable units in a timely manner. This delay also led to the City of Brownsville not executing its 2010-2011 CHDO Agreement with BAHC. Therefore, these issues have also delayed progress in meeting the goals and objectives set this reporting period.

2. *Describe the manner in which the recipient would change its program as a result of its experiences.*

The City of Brownsville Planning & Community Development Department will continue working with the Brownsville Citizens Advisory Committee (BCAC), non-profit organizations, private sector and other local, state, and federal organizations, during the application process, in order to distribute the entitlement grant allocations in the most fair and efficient manner. In addition, the City of Brownsville will improve its monitoring system by providing on-site and desk monitoring of its current and past funded programs, and its review of the reimbursement requests submitted by its funding recipients (i.e., Subrecipients, CHDO, Developers, and Contractors). Furthermore, the City of Brownsville will also conduct additional analysis towards the development of its programs and the performance of its current project activities. Based on funding availability and training availability, the City of Brownsville will provide staff with adequate training and provide travel to key staff to attend HUD recommended trainings, conferences, and meetings, along with other pertinent or possible events.

In summary, as a result of the City's experiences, the City of Brownsville will increase its focus on IDIS reporting requirements, on-site monitoring, and improved communication with all parties involved in the carrying out of its funded programs. Better communication amongst all parties will be key element, and staff will be provided the opportunity to attend the required and/or recommended trainings, conferences, meetings, and/or other related events and activities.

3. *Affirmatively Furthering Fair Housing:*

a. *Provide a summary of impediments to fair housing choice.*

Impediments to Fair Housing Choice is defined by HUD as- "any actions, omissions, or decisions that restrict, or have the effect of restricting, the availability of housing choices, based on race, color, religion, sex, disability, familial status, or national origin."

We have found that due to our city's demographics, socioeconomic levels, etc. that there are no known documented cases of this occurring. Though the city cannot be considered perfect and cannot claim that these behaviors are not exhibited, our finds are such.

The U.S. Department of Housing and Urban Development (HUD) has determined that a household experiences a cost burden when gross housing costs are more than 30 percent of gross income. In 2010 for Brownsville - Harlingen, TX MSA, the MFI was \$33,500. Thirty (30%) percent housing would be \$837.5 per month. This amount would include the rent , and utilities. If it is a family of four and a three bedroom unit was required the family would have \$113.50 dollars for utilities. This family's housing cost would exceed the allowable amount. Below are the Fair Market Rents established by HUD.

Final FY 2010 FMRs By Unit Bedrooms					
	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
Final FY 2010 FMR	443	\$512	\$586	\$724	\$819

The cost of homeownership can affect the level of property maintenance, the ability of the household to pay property taxes, and ultimately the household's ability to retain its home. Likewise, high rents can make it difficult, if not impossible for low-income renters to afford safe and decent housing. The City of Brownsville in 2007 with it's new fiscal year passed a "Living Wage" pay scale for all City employees. The living wage for hourly employees is a minimum of \$8.50. However, even with this the single income, family's annual income is \$17,680, allowing \$441 (30% of gross monthly income) monthly in housing costs. As seen in the chart above, a family of four could not afford to pay for their housing needs, as they would have to pay \$819, approximately \$378 over their reasonable housing cost allowance.

As indicated in the RGVECs' CPS, the barriers to affordable housing in the Brownsville region are primarily economic. However, according to a report by the Texas Low-Income Housing Information Service, rising construction costs are not creating the housing affordability problems that are found in border communities. The City has a variety of municipal building codes and regulations, subdividing fees, and environmental assessments. However, the City does not believe that these regulations constitute significant barriers to fair and affordable housing. The majority of these regulations or policies cannot be considered excessive, exclusionary, discriminatory, or duplicative.

It is not unreasonable for local cities to charge fees for development, especially pertaining to land preparation costs. The City of Brownsville has studied land use controls, zoning ordinances and subdivision regulations, growth limits, building codes, building fees and charges, and found that these practices do not pose significant barriers to affordable housing development, until now with the increase of the impact fees to an additional \$2,000 and determination status of the economy. Though City Planners are currently reviewing these fees to help ease these barriers to affordable housing.

However, it does need to be acknowledged that for the development of affordable housing, these costs can be potentially prohibitive. Windstorm building code provisions add \$2,000 to the price of a house, which may make homeownership prohibitive for some low-income residents. Other barriers are economic, including unreachable down payment requirements for first-time homebuyers, as well as high closing costs and low credit scores.

The continuing increase of homeowners' insurance policies continue to be yet another barrier to affordable housing. These insurance policies have increased by 50 percent. Local taxing districts have also seen increases. Altogether, these additional costs may have caused housing payments to increase by 25 percent, making housing units unaffordable to many households.

*b. Identify actions taken to overcome effects of impediments identified.*

To address these issues and to assist First-Time Homebuyers, the City of Brownsville set aside \$450,000 of HOME funds, and continue its down payment and closing costs program for the purchase of a newly constructed home or existing homes. The City has increased its Participation Agreements with four additional lenders for a total of Twenty one (21) different Mortgage companies and Banks, to assure that the funds are used as quickly and efficiently as possible. Unfortunately this number has fluctuated due to the continuous amount of lenders shutting down their mortgage departments because of the current economic conditions the nation is currently facing. Consequently, the City has been able to continue networking and signing up other existing lenders that had not previously signed on as Participating Lenders.

The 21 Participants interview and qualify the applicants, and then send completed packets with income verification for review to the City. City Staff sends out a commitment letter to the lender for down payment assistance, and closing cost if needed. The lender closes on the permanent loan and provides the City with documentation of the Second lien position. The homebuyers must meet the HUD income eligible guidelines and may be eligible for assistance up to \$14,500. By setting up this process the administrative costs are kept at a minimum, allowing more funds to be used for downpayment assistance.

The City of Brownsville continues to work with its CHDO(s) to reduce the cost of building fees and to continue developing affordable housing units. This continues to serve as an additional incentive to develop affordable housing—and ensure that such developments “pencil out.”

Lastly, the City continues collaborating with any entity to hold informational seminars/meetings/open houses to inform the public of the affordable housing opportunities available to them using City resources as well as other funding sources. It also continues to support programs designed to increase the educational attainment and job skill levels of its residents, in order to increase their wages and be able to afford rents and/or become eligible for homeownership programs available in the area. As funds are becoming scarce there were no funds available to award to any organizations providing any educational opportunities other than the Literacy and financial classes offered by two of the City's Subrecipients.

*4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.*

In September 2011, City Staff along with other Cities and housing non profit organizations attended the Affirmatively Furthering Fair Housing Seminar presented by the Texas Department of Housing and Community Affairs. The Seminar provided excellent information that is currently being used to design and implement an Affirmatively Furthering Fair Housing Choice plan for the citizens of Brownsville. There are currently talks to attempt to design a Valley wide plan to assure conformity in the Rio Grande Valley. The object would be to have a network available for families in the Rio Grande Valley to have contact information for any type of assistance they would need in regards to housing. The stakeholders involved in this planning would be the Housing Authorities, local homeless shelters, the agencies currently administering the HPRP funds, as well as ARCH, and the San Antonio Fair Housing Agency that recently opened offices in McAllen.

Though the City is comfortable and confident that the current variety of municipal building codes and regulations do not contain any barriers to Fair housing, these will be reviewed and changes made and presented to the City Commission for approval. These actions will include reviewing public housing, low-income housing, and first-time homebuyer programs to prevent discrimination, undo segregation, and provide the opportunities to live in a stable and diverse community to all its citizens.

*5. Leveraging Resources*

*a. Identify progress in obtaining "other" public and private resources to address needs.*

The City of Brownsville sought and received several other public resources to address needs. These included the Texas Department of Housing & Community Affairs (TDHCA) Community Development Block Grant Disaster Recovery Program, to assist homeowners with damage done by Hurricane Dolly; the TDHCA Weatherization program for homeowners, as well as families that rent their home; and the two Homeless Prevention and Rapid Re-Housing Programs (HPRP), which assists family's with rental, deposits, and utility assistance (from HUD and TDHCA). The City of Brownsville also received funding from the Texas Department of Rural Affairs (TDRA) and the Texas Water Development Board (TWDB).

TDHCA- Hurricane Dolly Disaster Recovery	\$1,635,318
TDHCA- Weatherization	\$3,281,585
TDHCA- HPRP	\$1,000,000

HUD-HPRP- Entitlement	\$1,347,839
TDRA – Infrastructure	\$3,815,743
TWDB – Infrastructure	\$ 273,000
Total Additional Resources:	\$11,353,485

Although these funds were obtained last reporting period, the City of Brownsville continued to use these funds during this reporting period.

*b. How Federal resources from HUD leveraged other public and private resources.*

The HOME funds that were allocated towards the City of Brownsville’s Down Payment Assistance Program were utilized by lenders in providing assistance to twenty (20) families to purchase their homes with permanent financing loans. In addition, the State of Texas – Texas Department of Housing & Community Affairs provides additional down payment assistance funds and lower interest rates to families that would not be eligible if they had not qualified for the program. The HUD funds leveraged with private funding totaled \$4,993,250, which include the following:

Community Development Block Grant:	\$3,553,519
HOME Investment Partnerships Program:	\$1,295,557
Emergency Shelter Grant:	\$ 144,174
TOTAL FUNDS:	\$4,993,250

Program Income (CDBG \$20,403.33 + HOME \$161,141.92) \$ 181,545

*c. How matching requirements were satisfied.*

Although, the City Brownsville is not required to match the HOME funds nor to provide a CDBG match, the City of Brownsville requires its ESG and CDBG Subrecipients to provide a 1:1 Match.

**Table 5** below illustrates the amounts leveraged due to the funding provided for each activity/project funded with CDBG. Please note that the Amount Leveraged is based on the Amount Drawn, which is not always the Awarded. Nevertheless, a 1:1 match has been provided by each Subrecipient. **Table 6** illustrates the amounts leveraged due to the funding provided for each activity/project funded with HOME; and **Table 7** below illustrates the amounts leveraged due to the funding provided for each activity/project funded with ESG.

**Table 5**  
CDBG

ROW #	(1) PGM YR/ HUD Matrix code/Activity Number	(2) Agency	(3) Project Title	(4) Amount Awarded	(5) Amount Leveraged	Beneficiaries		(8) Unit of Measure
						(6) Proposed	(7) Actual	
1	2010/19F/2078	Section 108 Loan Payment	Linear Park	257,000				
2	2010/03I/2076	COB – Public Works Dept.	Elizabeth Heights Pump Station Improvements	206,400		1	1	Public Facility

3	2010/03I/ 2077	COB-Public Works Dept.	Mexico Blvd. Pump Station Improvements	125,000		1	1	Public Facility
4	2010/03K/ 2075	COB-Engineering	Streets	1,494,388		5,396	20,301	people
5	2010/21A 2071	COB-Planning	CDBG Planning & Admin	672,703				
6	2010/21A 2072	COB-Finance	Finance/Accounting	38,000				
7	2010/21B	COB-Planning	Indirect Cost	32,000				
8	2010/15 2074	COB-Planning	Code Enforcement	195,000				
9	2010/05M 2068	Valley Aids Council, Inc.	Valley Aids Council	73,393	58,099	213	416	People
10	2010/05 2096	United Way of Southern Cameron County	Volunteer Income Tax Assistance	15,000	20,000	990	819	People
11	2010/05N/ 2048	Tip of Texas Family Outreach	"At Risk" Prevention	27,292	27,292	*2,000	359	People
12	2010/05M/ 2056	Sunshine Haven	Hospice Services	48,119	142,480	*150	32	People
13	2010/05/ 2054	Ronald McDonald House of Charities	Ronald McDonald House	25,000	34,092	350	355	People
14	2010/05A/ 2057	Sr. Community Outreach Services, Inc.	Senior Companion Program	16,548	0	30	0	People
15	2010/05/ 2051	Brownsville Public Library	Exploration Theater	66,230	66,230	*11,000	1,340	people
16	2010/05M/ 2055	Infant & Family Nutrition Agency	Infant & Family Nutrition Education Program	10,000	0	2,003	0	People
17	2010/05D/ 2053	Girl Scouts of Greater South TX	Girl Assistance Program	5,400	5,428	450	450	People
18	2010/05N/ 2047	Court Appointed Special Advocates	CASA, Child Advocates	53,046	53,046	85	90	People
19	2010/05B/ 2046	Brownsville Society for Crippled Children d/b/a Moody Clinic	Rehabilitation Services for Children	90,000	92,899	285	148	People
20	2010/05N/ 2052	Cameron County Children's Advocacy Center, Inc.	Monica's House Community Edu. Program	18,000	136,953	*2,972	1,715	People
21	2010/05M/ 2049	Brownsville Community Health Clinic	Glucometer Program	24,000	44,973	*3,155	316	People
22	2010/05H/ 2044	Brownsville Adult Literacy Council, Inc.	Mobile Learning Lab	11,000	11,000	*300	154	People

23	2010/05A/ 2045	Amigos Del Valle	Sr. Home-Delivered Lunch Meals	30,000	32,860	30	30	People
24	2010/05/ 2050	Consumer Credit Counseling Services of South Texas	Housing Counseling	20,000	29,922	250	168	People

\* The Proposed Beneficiaries originally reported include duplicated services, but the Actual Beneficiaries included here are unduplicated persons. The updated plan (OYAP 2011-2012), as well as the 2011-2012 CAPER will include unduplicated Proposed Beneficiaries as well as unduplicated Actual Beneficiaries.

**Table 6**  
HOME

Row #	PGM YR/ HUD Matrix Code	Agency	Project Title	Amount Awarded	Amount Leveraged	Beneficiaries		Unit of Measure
						Proposed	Actual	
1	2010/13	COB Planning & Community Dev. Dept.	Bro. Down Payment Assistance Prog.	450,000	1,131,036	40	20	Housing Units
2	2010/13 CHDO	Brownsville Affordable Homeownership Corp.	BAHC Energy Efficient Homes	716,002	0	46	0	Housing Units
3	2010/21H	COB	HOME Admin	125,555				

**Table 7**  
ESG

Row #	PGM YR/ HUD Matrix Code	Agency	Project Title	Amount Awarded (\$)	Amount Leveraged	Beneficiaries		Unit of Measure
						Proposed	Actual	
1	2010 05G	Friendship of Women Inc.	Children's Domestic Violence Program	43,792	44,009	400	237	People
2	2010 03T	Good Neighbor Settlement House, Inc.	Basic Needs	39,900	39,900	4,900	463	People
3	2010 03T	Ozanam Center	Emergency Homeless Shelter	60,482	60,482	2,000	869	People

## Managing the Process

### Program Year 1 CAPER Managing the Process response:

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

In order to ensure compliance with program and comprehensive planning requirements, the City of Brownsville undertook several actions last year. First, it pursued to comply with regulation 24 CFR91.105 – Citizen Participation Plan for local governments as outlined, as required by HUD’s rules and regulations. The City of

Brownsville adopted this plan a few years back that sets forth the City's policies and procedures for citizen participation. Secondly, the City of Brownsville allowed Planning & Community Development Department staff to attend various trainings, conferences, and meetings that relate to its day-to-day assignments and activities, in order to be up-to-date on all current grant requirements and in compliance with its regulations. Another action taken was the increase of inspections and improved environmental review records for its funded programs and activities. Furthermore, during the processing of invoices the reviewer is required to ensure all backup documentation is on file and that the required data collection to report in IDIS has also been submitted with each payment request. Technical assistance is also provided to the Subrecipients and internal audits conducted to ensure compliance of all program regulations.

## **Citizen Participation**

### **Program Year 1 (2010-2011) CAPER Citizen Participation response:**

*1. Provide a summary of citizen comments.*

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

The City of Brownsville advertised in The Brownsville Herald Newspaper the availability of the CAPER for Public Examination and Comments on the following dates:

- A. Sunday, November 20, 2011
- B. Sunday, November 27, 2011
- C. Sunday, December 11, 2011

The CAPER was made available for review and comments beginning at 8:00 a.m. on Monday, November 28, 2011 through 4:00 p.m. on Friday, December 16, 2011 to the public and posting of Notices were also available at the following locations:

- Planning and Community Development Office – 1150 E. Adams St.
- Brownsville Public Library – 2600 Central Blvd.
- Brownsville Southmost Public Library – 4320 Southmost Road
- The Brownsville Housing Authority – 24 Elm St.
- Southmost Police Network Center – 2000 Southmost Road
- City of Brownsville Secretary's Office – 1034 E. Levee Street
- West Brownsville Police Substation – 1763 Highway 281
- City of Brownsville's Website – [www.cob.us/planning](http://www.cob.us/planning)

No public comments were received for the review of the CAPER during the Public Examination and Comment Period.

*2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may*

also be satisfied by specifying the census tracts where expenditures were concentrated.

**Funds Available, Committed, and Expended**

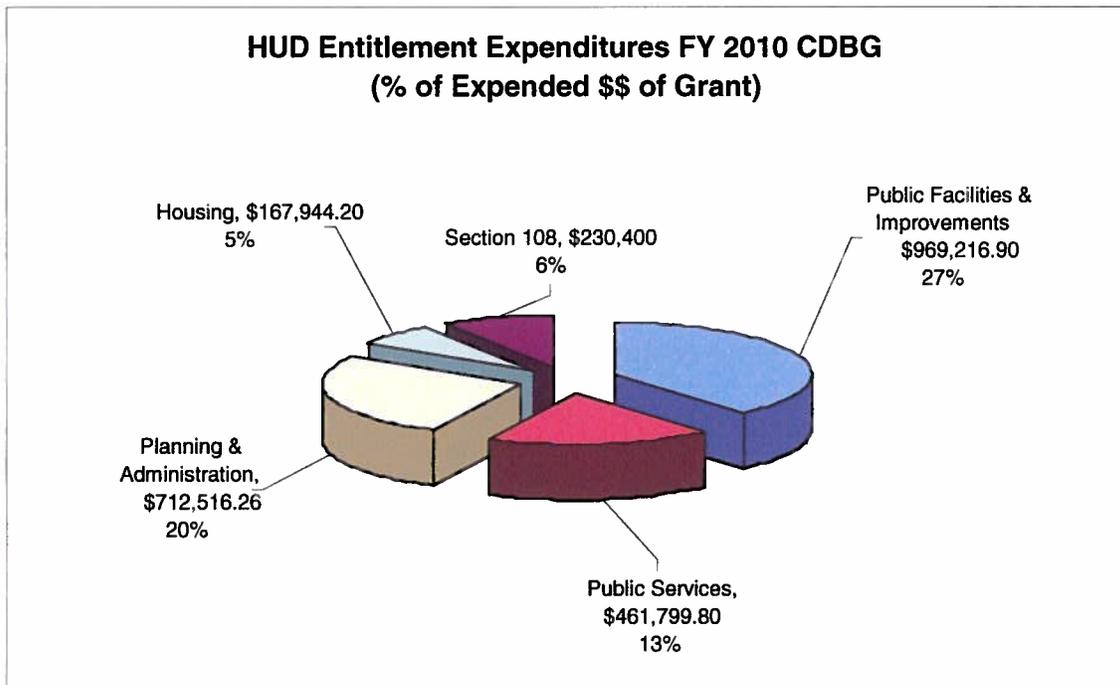
Total amounts of funding reported (including program income) as of September 30, 2011 are noted below on **Table 8**. The geographic distribution can be seen in the maps sections attached.

**Table 8 – Funding Sources & Expenditures**

Source	Grant Amount	Program Income	Total Funding	Amount Expended (Including previous years)
CDBG	\$3,553,519	\$20,403.33	\$3,573,922.33	\$2,541,877.16
HOME	\$1,295,557	\$141,969.14	\$1,437,526.14	\$740,517.50
ESG	\$144,174	0	\$144,174.00	\$144,055.31
<b>Total</b>	<b>\$4,993,250</b>	<b>\$150,582.09</b>	<b>\$5,143,832.09</b>	<b>\$3,392,133.98</b>

**Chart 1** below shows the expenditures for the period of 10/1/2010 thru 9/30/2011.

**Chart 1**



### **Geographic Distribution and Location of Expenditures**

Attached in the maps Section is a map of the City of Brownsville that illustrates the CDBG eligible areas. CDBG, ESG, and HOME funds were provided to eligible recipients within the City of Brownsville. The CDBG eligible areas – areas where at least 51% of residents have incomes within 80% of the Area Median – are considered or marketed for Area Benefit Activities and other CDBG, ESG, and HOME funded activities. Also attached in the maps section are maps describing the geographic distribution and location of investment (including areas of minority concentration) and Census Tracts, for each CDBG, ESG, and HOME funded project during this reporting period.

### **Institutional Structure**

#### **Program Year 1 CAPER Institutional Structure response:**

- 1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.*

The City of Brownsville’s Planning and Community Development Department has the primary responsibility for all functions associated with the City’s participation in the RGVEC’s Consolidated Plan and its own Action Planning/Budgeting process, including the development, implementation, monitoring, and reporting of activities. The Department’s staff develops insight and expertise regarding community needs through daily interactions with individual citizens, neighborhood organizations, non-profit housing agencies, public service agencies, and the financial industry. The Department is responsible for planning and organizing neighborhood meetings and public hearings, in coordination with the Brownsville Citizens Advisory Committee (BCAC), to gather public input and to establish priorities for housing and community development activities. Planning staff assures that all of the activities supported and recommended by the BCAC and approved by the City Commission benefit the low- and moderate-income residents of Brownsville.

The strength of the City’s institutional structure is derived from the variety of public agencies and community organizations that work diligently toward one common mission: to provide affordable housing, supportive services, and community development assistance to benefit low- and moderate-income individuals and families. Local agencies, community-based organizations, and social service providers coordinate their activities in response to the region’s and community’s urgent needs. Each stakeholder in the delivery system contributes valuable resources and expertise.

The City of Brownsville has been, and will continue to be, involved in the administrative development of the Brownsville Affordable Housing Corporation (BAHC) by providing technical assistance. The City of Brownsville, with the support and approval of the U.S. Department of Housing and Urban Development, was also assisting the BAHC during inception and its infancy stage of the non-profit by providing office space. The creation of the CHDO approximately six years ago was a welcome addition to the City of Brownsville in which only one CHDO previously existed. Within these six years, the BAHC has established itself and has been providing affordable housing to citizens who earn less than 80 percent of the median income, focusing on Public Housing Authority (PHA) residents who qualify for the program. The BAHC operates from its own office located at 896 Ridgewood, Suite C,

The following is a description of the standards and procedures adopted by the City of Brownsville to monitor activities authorized under the CDBG, HOME, and ESG programs to ensure long-term compliance with the provisions of the programs.

## **1. Monitoring**

Monitoring is an ongoing process involving continuous communication and evaluation of sub-recipients services. The process involves frequent telephone contacts, written communications, and periodic meetings. The goal of the monitoring process is to identify deficiencies and promote corrective measures in order to improve and reinforce the sub-recipients' performance. The monitoring process is broken down into three main categories: 1) Accurately Measuring the Progress of Deliverables, 2) Integrated Change Control, and 3) Measuring the Critical Paths. Accurately measuring the progress of deliverables is to collect measure and disseminate information. Integrated change control is to ensure that the changes are beneficial. And, measuring the critical paths is to know where possible problems can occur. It is the City of Brownsville's intent to formally monitor at least fifty percent of the activities undertaken with HUD funds during the grant period. The City's Program Monitors perform formal monitoring visits. The purpose of the monitoring process is to determine compliance with the executed CDBG Agreement, HUD requirements, and other applicable Federal requirements, and applicable State codes or statutes. The formal visit is preceded by a desk review of all pertinent project information and documentation. The Program Monitors review the project file and associated documentation to determine the project's progress and adherence with the proper regulations. After the desk review is completed, an on-site review of the project is undertaken. This process enables the City to verify the efficiency of the project. Pre- and post-interviews are also conducted with sub-recipient personnel. These interviews serve two functions: one is to inform the sub-recipient of the monitoring goals and purpose, the other is to articulate any areas of concern prior to dissemination of the formal written report as well as to acknowledge areas of good performance. The formal written report is routed to the Planning and community Development Director for review and consent prior to distribution. A copy of the report is then mailed to the sub-recipient, executive director. The City of Brownsville allows a 30-day response timeframe. The monitoring process has proven to be successful tools in ensuring projects are adhering to the City agreement and HUD requirements. The frequency of monitored activities is determined by risk factors to target certain program areas or organizations for in-depth monitoring each year. New sub-recipients and sub-recipients that receive a high risk score are scheduled to undergo more extensive on-site monitoring before visits to those receiving lower scores. During the on-site review, monitoring staff use a checklist to identify the program performance, assess compliance with program requirements, determine if record keeping is adequate, and determine if a follow up visit is required. In addition to the formal monitoring process outlined above, the City monitors the operations of sub-recipient assigned projects on a monthly basis. This process is accomplished through frequent telephone contacts, written and electronic correspondence, periodic meetings, and reviews of monthly financial and performance progress reports to identify deficiencies and reinforce the sub-recipient performance.

### **CDBG:**

To summarize what was mentioned above, the CDBG-funded projects are monitored on an on-going basis and include desk monitoring, as well as on-site monitoring.

Status reports are also submitted with a reimbursement request either on a monthly or quarterly basis, with an end of the year status report.

**2. Monitoring Results**

The monitoring results in 2010-11 revealed most sub-grantees being overall compliant with only minor accuracy errors, which were addressed, as a result of inconsistent reporting practices. Below is the table that lists the Monitoring Schedule implemented for FY 2010-2011.

**Table 9  
SUBRECIPIENT MONITORING SCHEDULE  
October 1, 2010 – September 31, 2011**

	<b>Grant</b>	<b>Subrecipients</b>	<b>Monitor Date</b>
1.	CDBG	AMIGOS DEL VALLE	February 17, 2011
2.	CDBG	B'VILLE COMMUNITY HEALTH CLINIC	February 22, 2011
3.	CDBG	B'VILLE ADULT LIT. COUNCIL	March 8, 2011
4.	CDBG	C.A.S.A.	May 26, 2011
5.	CDBG	CCCAC (Monica's House)	June 10, 2011
6.	CDBG	CONSUMER CREDIT COUNSELING	May 25, 2011
7.	CDBG	GIRL SCOUTS - TIP OF TEXAS	May 18, 2011
8.	CDBG	INFANT AND FAMILY NUTRITION PROGRAM	February 23, 2011; Funds De-obligated
9.	CDBG	B'VILLE PUBLIC LIBRARY	August 19, 2011
10	CDBG	MOODY CLINIC	April 28, 2011
11	CDBG	RONALD McDONALD HOUSE	May 18, 2011
12	CDBG	SENIOR COMMUNITY OUTREACH	Funds De-obligated
13	CDBG	SUNSHINE HAVEN	June 27, 2011
14	CDBG	TIP OF TEXAS FAMILY OUTREACH	March 10, 2011
15	CDBG	UNITED WAY	June 1, 2011
16	CDBG	VALLEY AIDS COUNCIL	May 5, 2011
17	CDBG	PUBLIC WORKS	August 17, 2011
18	CDBG	ENGINEERING	August 4, 2011
19	ESG	FRIENDSHIP OF WOMEN	June 15, 2011
20	ESG	GOOD NEIGHBOR SETTLEMENT HOUSE	May 20, 2011
21	ESG	OZANAM CENTER	June 23, 2011

**HOME:**

The monitoring of the current HOME-funded projects resulted in compliance. Minor recommendations were requested and were taken and enforced resulting in more efficient management of the programs/projects. Communication continues via telephone, facsimile, e-mail, status reports, and written and various types of communication methods.

Brownsville, TX, and builds Energy Efficient Homes, rated and certified with a score at or below a 70 Home Energy Rating Scale (HERS). Furthermore, the BAHC has entered the Builders Challenge. This challenge was posed by the U.S. Department of Energy to the homebuilding industry to build 220,000 high performance homes by 2012. The qualified homes must achieve a 70 or better on the Energy Smart Home Scale (E-Scale), meaning that they will use at least 30% less energy than a typical new home built to code. Furthermore, the non-profit organization Architects for Charity of Texas Inc., has received certification as a CHDO and has been contracted by the City to build five affordable and energy efficient housing units within Brownsville city limits.

In the area of Capital Improvement Projects, the Planning and Community Development Department has established good lines of communication to better coordinate and leverage resources with the City's Engineering Department and the Public Works Department. This endeavor has already yielded dividends in the reconstruction of streets and drainage improvements in low-income areas of the city. Generally speaking, on every project undertaken in conjunction with these departments, there has been a one-to-one dollar match with CDBG funds in the form of manpower and equipment.

To further strengthen the institutional structure of the region, the City of Brownsville undertook a more collaborative approach to develop a common vision for housing and community development activities for the entire Rio Grande Valley region. Commitment and coordination among different levels of local government, community organizations, and the public has been essential, and has resulted in a broad-based approach to putting HUD funds to work throughout the Rio Grande Valley – a Rio Grande Valley approach and coordination effort.

## **Monitoring**

### **Program Year 1 CAPER Monitoring response:**

1. *Describe how and the frequency with which you monitored your activities.*
2. *Describe the results of your monitoring including any improvements.*
3. *Self Evaluation*
  - a. *Describe the effect programs have in solving neighborhood and community problems.*
  - b. *Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.*
  - c. *Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.*
  - d. *Indicate any activities falling behind schedule.*
  - e. *Describe how activities and strategies made an impact on identified needs.*
  - f. *Identify indicators that would best describe the results.*
  - g. *Identify barriers that had a negative impact on fulfilling the strategies and overall vision.*
  - h. *Identify whether major goals are on target and discuss reasons for those that are not on target.*
  - i. *Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.*

The City of Brownsville has increased the number of on-site monitoring visits to the subrecipients and conducts desk review monitoring on a weekly basis. The City of Brownsville has dedicated staff to administer the day-to-day operations in an efficient and responsible manner and as proven by this report.

The City of Brownsville has responded to the HUD letter dated August 31, 2011. This letter addresses all of the findings that the city had responded to in their letter dated December 16, 2010. In preliminary discussions with HUD staff regarding these open findings, it anticipated that an agreement will be reached to resolve the findings on the August 31, 2011 letter.

### **3. Self-Evaluation:**

The Consolidated Annual Performance Report (CAPER) shows that from October 1, 2010 to September 30, 2011 the City accomplished the majority of its goals. The City of Brownsville Community Development Block Grant program was below the recommended ratio of 1.5 of its annual allocation and program income received. Below are questions and answers to issues that are being addressed by the City for CAPER compliance.

**a.** *Describe the effects programs have in solving neighborhood and community problems.*

The CDBG, HOME, and ESG Programs provide the City of Brownsville with an opportunity to develop viable communities by funding activities that provide a suitable living environment, create decent affordable housing, and provide economic opportunities to low- and moderate-income households. Funds are awarded to carry out a wide range of housing and community development activities directed towards neighborhood revitalization and the improvement of community facilities and services.

As a result, Brownsville expended public funds to meet local needs—particularly among low- and moderate-income elderly individuals — to address the RGVECs' common priorities. The City additionally funded its CDBG Moderate Rehab Program to provide home rehabilitation to homes for the elderly and disabled individuals. This process helps ensure that the City makes the most significant impact according to the issues brought forward by public agencies, community organizations, and residents during the community-wide consultation and citizen participation processes.

Additionally, Brownsville continues to direct its scarce resources toward projects that leverage the commitment of other public and private sector supports whenever possible.

**b.** *Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.*

The City of Brownsville uses the Integrated Disbursement and Information System (IDIS), in addition to an informal tracking system, to evaluate projects as the foundation of its own performance measurement system. This method identifies the output/outcome information used to measure the City's progress on meeting project goals and objectives during the reporting period. HUD's goals include creating suitable living environments; providing decent, safe and affordable housing; and creating economic opportunities. Therefore, all CDBG, HOME, and ESG funded activities fell under one of

these goals. The completion of these activities leads to favorable outcomes, such as the following:

- Improved availability/accessibility to suitable living environments,
- Improved availability/accessibility of decent affordable housing,
- Improved sustainability of decent affordable housing, and
- Improved availability/accessibility to economic opportunities.

These are the outcomes that the City of Brownsville has used in reporting on the performance of its housing and community development activities. The city as part of its participation in the regional planning in the efforts undertaken for the Five-Year Consolidated Plan and Strategy has developed a performance measurement system that tracks outputs and outcomes from its CPD formula grant programs. This system has been created for each of the Rio Grande Valley Entitlement Communities' (RGVECs) Five-Year Consolidated Plan and Strategy (CPS). The RGVECs' One-Year Action Plan is utilized to track outputs and outcomes for each entitlement community, at the conclusion of each program year. These outputs and outcomes will be presented both separately and in an aggregated format for inclusion in the last submission of an entitlement community's Consolidated Annual Performance and Evaluation Report to HUD.

**c. *Describe how you provided decent housing and suitable living environment and expanded economic opportunity principally for low and moderate-income persons.***

The continued cutbacks to welfare programs by the State of Texas and the U.S. Department of Health and Human Services account for the increasing number of families that live in poverty in the Rio Grande Valley. Low wages and high unemployment rates in the Rio Grande Valley have continued to put housing out of reach for most families. Independent sources have stated that the minimum wage is not sufficient to pay for a one or two-bedroom apartment at the Fair Market Rent. Thus, more families are in need of housing assistance. However, Brownsville families continue to endure a minimum of two years on a waiting list for public housing or Section 8 vouchers through the Brownsville Housing Authority.

Under its CDBG and HOME Programs, the City of Brownsville provided opportunities for low- to moderate-income families to help them become homeowners. Homeownership and owner-occupied housing rehabilitation are strong parts of the City's vision for creating viable neighborhoods. The City's vision includes upgrading its existing neighborhoods by providing rehabilitation loans and grants to qualifying low and moderate-income households and improving the infrastructure within low- and moderate-income neighborhoods. Realizing that not every one is able to live in single-family owner-occupied housing, the City worked at improving the rental stock available to low-income households. The City of Brownsville will continue using it's of HOME funds to provide down payment assistance to qualified citizens. Additionally, the City has an Energy Efficient Homes Programs that will provide energy efficient homes to qualified low- to moderate income families.

In summary, decent housing was provided through the construction of homes by two non-profit and a suitable living environment was facilitated

through the City's CDBG Rehab and Reconstruction programs. Economic opponents arise through those programs. The City also provided assistance to first time homebuyers through its Down Payment Assistance Program.

**d. *Are any activities or types of activities falling behind schedule?***

The Housing projects are also falling behind schedule, due to the slow market, low credit ratings of the homebuyers, amongst other housing barriers.

The Moderate Rehabilitation Program has suffered some setbacks. First, this project was ceased by the Good Neighbor Settlement House FY 2005, who had been providing this service for two years. Then, the City contracted CWCCP a non-profit. Consequently, this agency was only able to Rehab one house. Then, the City of Brownsville recaptured the remaining funds and decided to continue the program in-house in order to continue this much needed program. Due to a long procurement process requirement and the lack of contractor's participation, the project had been moving forward, at a slow pace, but continued to process applications and placed them on a waiting list. The project finally moved forward, and ten (10) homeowner occupied housing units were rehabilitated last year (2008-2009) and another ten (10) were Rehabilitated this reporting Period (2009-2010) and completed five (5) homes on the period (2010-2011), and will continue as long as funds are available. The City recognizes this has been a slow start but this project is on its way in assisting the citizens of Brownsville and will continue until funds are available, or exhausted.

The sidewalks project has also been falling behind, basically only because unexpected projects & unexpected circumstances have come up. Nevertheless, the City of Brownsville slowly continues this effort each FY. In fact, the BCAC has allotted \$487,118 for the Sidewalk Crew Project in FY 2011-2012.

**e. *Activities and strategies making an impact on identified needs.***

The City made an impact on the goals identified. Public Services remained a high priority every year as evidenced by the City Commission's tendency to allocate the full 15% cap allowed under the HUD regulations. Streets and drainage also received relatively high portions of the City's entitlement grant funding to make improvements in CDBG areas. Additionally, the Brownsville Down Payment Assistance Program (BDPAP), which is being administered by the City's Planning & Community Development Department, has also made a great impact. For example in 2009-2010, the City assisted forty-one (41) families in purchasing their homes and leveraged over \$2.7 million. In Fiscal year 2010-11, the City assisted 20 families in purchasing their dream home with a leverage of \$1.131 million. These funds have not yet been exhausted, thus we continue assisting eligible First-Time Homebuyers with closing costs & downpayment assistance. To date, we have assisted a total of 28 families and spent over 70% of the funds.

**f. *What indicators would best describe the results?***

All projects are moving as best as possible and are expected to remain on course. PR23 shows the number of persons which have benefitted, or will benefit from these projects.

The number of new houses being built and sold to first-time homebuyers, the number of current stock being sold to first-time homebuyers; and the increase of affordable rental units made available to the elderly and low-income families are all indicators that would best describe the results of how these HOME-funded activities and strategies have made an impact on identified housing needs.

- g.** *What barriers may have a negative impact on fulfilling the strategies and the overall vision?*

We are working with the Engineering Department closely in the construction of sidewalks and streets that can be performed by the Public Works Department. The City does not anticipate any serious barriers that will hinder its ability to accomplish its projects.

According to local shelters and homeless service provider organizations, the exact number of homeless population and type of homeless in the city varies in the area. In addition, attempts to establish the number of homeless who are: severely mentally ill, alcohol/drug addicted, homeless youth, and /or diagnosed with HIV/AIDS have also not resulted in reliable figures. The City will continue to identify and assess homeless persons in these situations to determine the resources that must be directed to this problem. In an effort to determine the number of "traditional" homeless persons in Brownsville, a survey is conducted once a year. The City will continue to identify and assess homeless persons in these situations to determine the resources that must be directed to this problem. Discussions and consultations with area homeless service providers revealed the need for a more sophisticated tracking technology along with a coordinated effort to address the needs of the homeless population. In FY2008 the Texas Homeless Network implemented the Homeless Management Information System (HMIS) at all service's sub-recipients. The System collected and provided which enabled the City to make informed decisions, propagating the appropriate action steps on 'what' and 'how' homeless services should be utilized in the community.

The City Homeless Coordinator has continued to meet with area service providers, local shelters and the Texas Homeless Network to coordinate programs employing the HMIS system. After some adjustments, the system has proved to be a valuable asset for the City of Brownsville.

- h.** *Identify whether major goals are on target and discuss reasons for those that are not on target.*

The City's timely expenditures in its Action Plan are vital to a successful year concerning our projects implementation. Accordingly, the City reviews its expenditure rate and looks closely at projects that appear to be having difficulty with timely requirements. The City was able to expend most of the anticipated amount in the public services category. Other projects from previous years are coming to fruition while other projects will commence and be completed in the coming calendar year.

- i.** *What adjustments or improvements to strategies and activities might meet your needs more effectively?*

So far, projects requiring phases of construction have been submitted or initiated. The City has also fostered a more streamlined approach to implementation along with robust processes to guide activities in a coordinated manner.

## **Lead-based Paint**

### **Program Year 1 CAPER Lead-based Paint response:**

- 1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.*

For 2010-2011, the City of Brownsville's Planning and Community Development Department has continued the work of assessing homes for those individuals/families that had applied for assistance for the rehabilitation program or for the Brownsville Down Payment Assistance Program; both programs are funded through HUD grants. In the event that an assessment triggers testing for lead-based paint, the applicant or seller will have to present the City with an official clearance from a certified Lead Based Paint Risk Assessor. In April of 2010, a new rule aimed at protecting children from lead-based paint hazards in places they frequent was implemented by the Environmental Protection Agency (EPA). The rule applies to renovators and maintenance professionals that work in housing, child-care facilities and schools built prior to 1978. The rule, Lead: Renovation, Repair and Painting Program, requires that contractors and maintenance professionals be certified; that their employees be trained; and that they follow protective work practice standards. These standards prohibit certain dangerous practices, such as open flame burning or torching of lead-based paint. The required work practices also include posting warning signs, restricting occupants from work areas, containing work areas to prevent dust and debris from spreading, conducting a thorough cleanup, and verifying that cleanup was effective.

The City has continued to act in accordance with all applicable regulations such as 24 CFR Part 91, 24 CFR Part 507.608 and HOME 24 CFR Part 92.355 in implementing its housing rehabilitation projects. Prior to this reporting year, there were 5 lead based testing, practices, and supplies to comply with, since there were a number of projects that triggered Lead Based Paint Testing.

The City of Brownsville included in all of the housing programs a requirement that before ratification of a contract for housing sale or lease, Sellers and landlords must:

1. Give an EPA-approved information pamphlet on identifying and controlling lead-based paint hazards – "Protect Your Family from Lead in Your Home" (which is available in HUD's internet in various languages);
2. Disclose any known information concerning lead-based paint or lead-based paint hazards, including the disclosure of information such as the location of the lead-based paint and/or lead-based paint hazards, and the condition of the painted surfaces;
3. Provide any records and reports on lead-based paint and/or lead-based paint hazards which are available to the seller or landlord (for multi-unit buildings, this requirement includes records and reports concerning common areas and other units, when such information was obtained as a result of a building-wide evaluation).

4. Include an attachment to the contract or lease that includes a Lead Warning Statement and confirms that the seller or landlord has complied with all notification requirements, which must be signed and dated by the seller or landlord, agent, and homebuyer.
5. Sellers must provide homebuyers a 10-day period to conduct a paint inspection or risk assessment for lead-based paint or lead based paint hazards. Parties may mutually agree, in writing, to lengthen or shorten the time period for inspection. Homebuyers may waive this inspection opportunity.

The City Code Enforcement personnel will concentrate their efforts in the older neighborhoods, including Buena Vida Neighborhood Revitalization Strategy Area, and the Environmental Specialist will assure that all lead base requirements imposed by each funding source be met for compliance.

## HOUSING

### Housing Needs

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

#### **Program Year 1 CAPER Housing Needs response:**

1. *Describe Actions taken during the last year to foster and maintain affordable housing.*

The City of Brownsville received the 2010-2011 (October 1, 2010 to September 30, 2011) Funding Approval and HOME Investment Partnership Agreement for FY2010 HOME Entitlements M-10-MC-48-0501 and acceptance of HOME Certifications with a letter dated November 10, 2010 (and received on November 16, 2010), in the amount of \$1,295,557. Approval of the 2010 fiscal year grant awards did not give automatic approval to the specific projects identified in the Action Plan or subsequent projects created by amendments. All projects must be eligible and meet a national objective in accordance with HUD regulations. In addition, proper documentation and justification of each project's eligibility and national objective must be maintained in its file for future HUD on-site monitoring reviews. Consequently, the City has carefully implemented those requirements.

Furthermore, the City of Brownsville reserved HOME funds for housing activities to be completed by itself, non-profits, and through the work of Community Housing Organization(s) (CHDO's). The activity types funded with this grant include: Single Family Affordable Housing Acquisition; New Construction and First Time Homebuyer's activities; and Replacement Homes. The City also expended CDBG funds from previous years to foster and maintain affordable housing, by providing assistance to eligible homeowners in the rehabilitation of their principal residence housing unit.

In summary, the City of Brownsville took the following actions during this reporting period (2010-2011) to foster and maintain affordable housing: (1) provided down payment and closing costs assistance to eligible low-income families through its Brownsville Down Payment Assistance program; (2) provided Single-Family Affordable and Energy Star Rated Housing to eligible First Time Homebuyers through

the Brownsville Affordable Homeownership Corporation (BAHC/CHDO); (3) provided Single-Family, Affordable, and Energy Efficient Housing to eligible First Time Homebuyers through the Architecture for Charity of Texas, Inc. Self Help Program (ACT); (4) provided reconstruction services through the Darrell B. Hester Juvenile Justice Center – Boot Camp – for the Elderly HOME Reconstruction Program; (5) provided housing counseling through its Housing Counseling program; and (6) continued working on its CDBG Moderate Home Rehabilitation Program in order to assist eligible low-income homeowners improve their living conditions by rehabilitating their homes.

## Specific Housing Objectives

### Program Year 1 CAPER Specific Housing Objectives response:

- 1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.*

The City of Brownsville has been successful in meeting the specific objective of providing affordable housing. It has provided assistance to low-income owner and homebuyer households by funding the programs listed below:

**Brownsville Down Payment Assistance Program:** The City of Brownsville created the Brownsville Down Payment Assistance Program and implemented it in fiscal year 2005-2006 in order to assist qualified low-income first-time homebuyers with down payment and closing costs for the purchase of their first home – the American dream – in Brownsville, Texas. This program has been very successful since inception. Last year, the City of Brownsville committed \$450,000 of HOME funds (October 1, 2009 to September 30, 2010) for its Brownsville Down Payment Assistance Program (BDPAP). The City proposed to assist 40 households in the city of Brownsville and assisted forty one (41) first-time homebuyers by the end of the FY. The actual beneficiaries were a total of 46 eligible first-time homebuyers, exhausting all funds. This program year (October 1, 2010 to September 30, 2011), the City of Brownsville committed another \$450,000 of HOME funds for its BDPA Program. The City proposed to assist another 40 families this reporting period to purchase their home in Brownsville, Texas. The actual first-time homebuyers assisted this reporting period is twenty (20). All of the twenty (20) homes purchased were existing homes (for sale in the market). The average sale price of the homes was \$64,211.50. This program expended \$242,000 (53%) for direct assistance to the homebuyer and leveraged over \$1.131 million of private funds. Furthermore, the City of Brownsville has continued offering this program into the new fiscal year (2011-2012) with the remaining funds to eligible low-income homebuyers, until the funds are all exhausted. As of October 25, 2011, it has already expended over 62% of the 2010-2011 BDAP budget, and expects to exhaust the remaining funds by the end of this calendar year.

**Table 10  
BDPAP Summary ACCOMPLISHMENTS**

<b>PY 2010-2011: \$450,000 Proposed: 40 Families</b>	<b>HOME FUNDS</b>	<b>TOTAL</b>
Total Amount of Assistance	\$242,000	\$450,000
Number of Families Assisted	20	40
Average \$ Amount of Funds Per Family	12,100	
Average Median Income of Families Assisted		\$24,153.85
Average Sales Price of Homes		\$64,211.5
Leverage Private Funds		\$1,131,036
Leverage State Bond Program		\$0

<b>TOTAL FUNDS LEVERAGED:</b>		<b>\$1,131,036</b>
<b>At or Below 50% MFI</b>	<b>At or Below 60% MFI</b>	<b>At or Below 80% MFI</b>
9	6	5

**City of Brownsville – Moderate Home Rehabilitation Program:** For fiscal year 2006/2007, the City committed \$500,000 in CDBG funding for operations of its Moderate Home Rehabilitation Program and proposed to rehabilitate twenty-five (25) housing units. For fiscal year 2007/2008 an additional \$445,000 of CDBG funds were also committed in order to rehabilitate an additional 28 homeowner occupied housing units. In previous fiscal years, this project had been administered by the Good Neighbor Settlement House (GNSH). However, in fiscal year 2005, GNSH ceased the project. At that time, the City of Brownsville decided to take over the project in-house, as it was funded with CDBG funds, in order to continue offering this very much needed service to eligible low-income homeowners of Brownsville, and in order to improve the existing homeowner housing and improve the quality of living. The program was designed to help eligible applicants, including very-low- and low-income aged and disabled homeowners improve their home and living conditions. Due to the City’s long and meticulous procurement procedures and to the lack of eligible contractors available, the program was further delayed. Then, in 2008, the City finally began working with Cameron & Willacy Counties Community Projects (CCWCP), a non-profit organization that had agreed to take over the home rehabilitation project. The partnership was greatly encouraged by the City because CWCCP would be able to enhance the services by also providing homeowners with weatherization assistance in addition to rehabilitation of the residence. In 2007-2008, the City of Brownsville completed 1 home and spent \$22,106 on the rehabilitation and other project-related costs. At that time, twenty-five (25) applications were in the waiting list and ten (10) were in the eligibility phase. The City continued funding this program through these (2006 & 2007) funds that were already allocated, but are now administering the program in-house. The City contracted with two contractors – JIO Construction and Torres Electric & Construction. By

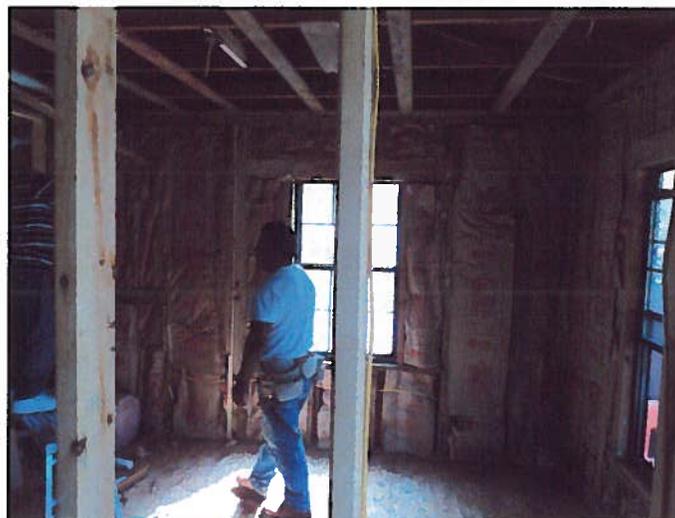
the end of the last reporting period (September 30, 2009), ten (10) homes were rehabilitated, expending \$207,918. All beneficiaries were elderly and/or handicap. This reporting period (October 1, 2009 through September 30, 2010), the City of Brownsville rehabilitated another 5 homes and expended \$100,683.40 in this project. Furthermore, the City of Brownsville continues offering this program to eligible homeowners, until the funds are exhausted.

The rehabilitation improvements included, but not limited to or all inclusive: replacing roofs; leveling of the house; kitchen, bathroom, living room, dining room, and bedroom(s) improvements, including replacing the kitchen ceiling, minor electrical improvements, replacing the kitchen cabinets, including the exhaust fan, plumbing improvements in the kitchen, reinforcing the walls, and reinforcing and replacing the subfloor and flooring and installing commercial vinyl tile; and replacing tub to shower stalls, amongst other necessary improvements to make the home a better living and safer environment. Following are pictures of a sample of rehabilitated improvements done under the program.

**Picture 1 - Roof Repairs**



**Picture 2 - Wall and Insulation Improvements**



**City of Brownsville – Elderly Replacement Home Program:** In fiscal year 2007/2008, the City committed \$178,000 in CDBG funding for operations of its Elderly Replacement Housing program. The City of Brownsville will be using these funds to purchase the construction materials and other project-related soft costs. The City of Brownsville has teamed up with the Cameron County Juvenile Detention Center, also known as The Boot Camp in San Benito, for the construction of four homes. This program will also provide vocational training to at-risk youth assigned to The Cameron County Juvenile Detention Center (Boot Camp Cadets). The collaboration is an effort to build safe and affordable housing through the Elderly Replacement Home Program, as well as train youth to be more productive citizens. The project will allow students to get hands on education in the construction field by eliminating slum and blighted homes and providing safe and affordable housing to low income families. In addition, students will receive high school credits for their participation. All students will receive academic training from a Certified Career and Technology Teacher who provides a state-approved program curriculum. A team of professional personnel also assist in the training. An Assistant Instructor is responsible for the hands on component of the program, while Work- Site Supervisors assist in the safety and supervision of the students and a Program Counselor provides comprehensive career guidance and counseling services. An Internal Auditor provides quality control and evaluates the program measures to ensure the program is on track. The Program Coordinator is responsible for the day-to-day management of staff and activities, and Case Managers monitor each student's progress. Ideally, the project will equip these young adults with the skills necessary to pursue a college career or employment. These four new homes will provide affordable housing to low income families, particularly the elderly and/or the handicapped. Furthermore, other partnerships will be developed with private businesses for the installation of the HVAC/Electrical, plumbing, moving, and demolition services. These homes will be 2 and 3-bedroom homes.

This fiscal year (2010-2011), the status of the houses being built by Cameron County Juvenile Detention Center is the following: 2 houses are already 100% complete and have been moved to its project location in Brownsville; the third home is 100% complete and was moved to Brownsville to its project location on October 30, 2011 for their final installations; and the fourth house will begin construction this month. The total HOME funds expended this fiscal year (2010-2011) for this project is \$103,737.82.

**Brownsville Affordable Homeownership Corporation:** The City of Brownsville continues to work with the Brownsville Affordable Homeownership Corporation (BAHC) to provide affordable housing in Brownsville, Texas, as a Community Housing & Development Organization (CHDO), using previous funds and contracts that are still open and work is in progress.

During fiscal year 2006-2007, the BAHC completed seven homes, using \$193,012 of HOME funds. The total number of beneficiaries was twenty-three (23) individuals. By the end of fiscal year 2007-2008, the BAHC completed 14 additional homes and purchased 26 lots throughout the city of Brownsville, to build affordable energy efficient homes for first-time homebuyers. The BAHC used \$436,259 of HOME funds from FY2004/2005 to build the 14 additional homes they sold this reporting period, and \$424,730 of HOME funds from FY2006/2007 to purchase the 26 lots. These funds are all CHDO Set-A-Side

funds that meet the 15% minimum allocation requirement for each fiscal year. The total number of beneficiaries assisted in 2007-2008 was 60 individuals, which were all below the 80% of the median family income. Because approval of the fiscal year grant award did not give automatic approval to the specific projects identified in the Action Plan submitted and all proposed HOME projects must be approved by HUD prior to commitment and setup in IDIS, funds from previous years, including funds from this reporting period, have funded these activities. Although this CHDO is a fairly new corporation, they have made good accomplishments and have been able to leverage over \$800,000 in 2007-2008. Also, they built and sold 14 affordable housing units that included energy efficient and green components. In 2006-2007, BAHC began including such components to the houses built and have continued this green effort. This will assist the homebuyers save money on their energy bills and blend in with the energy efficient and green building efforts supported by HUD. As it was previously mentioned, the BAHC has entered the Builders Challenge that was posed by the U.S. Department of Energy to the homebuilding industry to build 220,000 high performance homes by 2012. The qualified homes must achieve a 70 or better on the Energy Smart Home Scale (E-Scale), meaning that they will use at least 30% less energy than a typical new home built to code. As pioneer partners with Building America, the BAHC has undertaken a project to build sixty affordable homes that meet the U.S. Department of Energy's (DOE) Builder Challenge. The homes feature 1,172 to 1,406 square feet, single story, slab on grade Single Family detached dwellings, 85% or more compact fluorescent lighting, Low-E Windows, fresh air filter, 16-SEER air conditioner, MERV 8 Filter; radiant barrier decking; 100% tile floor – thermal mass; leak free duct work, sealed with mastic; rock wool insulation; R-13 Thermal insulated Energy Star insulation for walls; R-44 insulation in attic; and exhaust fan vented to exterior of home.

BAHC had forty one (41) homes that have been built using Green Building techniques and twenty (20) of those homes have already been rated at 70 HERS or below. BAHC has continued to do follow-up visits with the families in hope to gain some additional knowledge as to the outcomes of building green as it relates to energy costs. In two samples that were taken, the homeowners were asked to share information about their utility bills during the hottest months of the year when their air conditioner is working its hardest and when children are home for the summer. They found that in the two-family sample, their utility cost was about \$69.00 a month during the months of June and July. This was exciting information revealed, as it adds value to the Green Building Challenge.

Furthermore, in 2008-2009, the City allocated \$393,751 of CHDO set-aside HOME funds to BAHC to continue offering affordable and energy efficient housing to low-income eligible first-time homebuyers. It also allocated \$165,000 of HOME funds (non-CHDO) for its proposed program "Valley Homes for Heroes" that proposed to assist families with veteran(s) of war eligible homeowners to rehabilitate or replace their homes. The project will identify five (5) Military Veterans that need assistance to upgrade their home using green building techniques. Although some of these allocated funds have not been expended, BAHC has had several accomplishments with the continued use of previous allocated HOME funds. The total housing activity for 2008-2009 that BAHC had is a total of twenty-six (26) properties. It closed two loans (2 homes) that were pending from 2006/2007 contract, and they acquired twenty-three (23) properties for building with 2007-2008 RFP HOME funds. HOME funds expended for these activities were \$338,469.

In 2009-2010, BAHC continued its production using HOME CHDO funds from previous years and worked on those open and pending contracts. Furthermore, BAHC was awarded \$375,000 of old funds to purchase 23 lots to build an additional 23 homes that are energy star rated and are affordable to low-income first-time homebuyers. This year (2010-2011), they purchased 43 lots and built 27 homes for low-income families; and are currently in progress in building additional homes in those vacant lots acquired for single-family affordable housing units, which are energy efficient/Energy Star Rated. The total HOME/CHDO funds expended for this reporting period is \$270,217.53

**Picture 3 - Brownsville Affordable Homeownership Corporation**



**Architects For Charity Of Texas, Inc.:** The City of Brownsville has contracted with Architects for Charity of Texas, Inc. (ACT), a 501(c)(3) Public Charity of the Internal Revenue Code and a Texas Corporation, to build five (5) energy efficient and affordable homes in five of the seven lots that were purchased with HOME funds. The program provides for the construction loan and the permanent loan to eligible first-time homebuyers with a family income at or below 80% of the area median family income (MFI). The families assisted have been targeted to assist one family with an annual income at or below 50%, three families at or below 60%, and 1 family at or below 80% of the MFI. The contractor will work with low-income families that may have credit problems and thus may not be able to obtain a conventional loan that is affordable to the homebuyer. Eligible applicants were selected based on their housing need, their ability to repay the mortgage, and their willingness to collaborate in the design and building of their home, as this is a self-help program. A request for applications was advertised in the local newspaper and posted in public buildings; 21 applications were taken and reviewed by a selection committee (comprised of (1) ACT CEO, (2) 3 Planning staff, and (1) BCAC member). Five applicants were selected and the construction of the homes began in 2008-2009. Expenditures for 2008-2009 included the construction costs for Stage 1 of the construction; a total of \$132,765.88 in HOME funds was expended.

Last reporting period (2009-2010), ACT continued working on the open contract previously awarded. Stage 2 covered costs for Land preparation and foundation work, deposits for ordering materials, purchase of general construction materials, construction labor, professional services, and payroll. By December 14, 2009, ACT had completed the site/form survey, site preparation, underground plumbing, foundation/slab; installation of the KAMA exterior wall panels, interior

framing, roof trusses, roof wood sheathing, shingles; installed the rough electrical, HVAC, and plumbing; installation of windows, exterior and interior doors, garage door, exterior siding, stucco, driveway/pathway, drywall, interior plaster and texture, and interior trims for three homes and had site/form survey, site preparation, underground plumbing, foundation/slab for the fourth home and the site survey, KAMA wall panels, and the setback variance was approved for the fifth home. By the 3<sup>rd</sup> Stage (January 19, 2010), ACT had two houses ready for delivery and scheduled for closing in February 2010, while the landscaping and cleaning of the property was in progress. The third house had the stucco, interior plaster and texture, garage door, and interior trims in progress; and the fourth and fifth homes continued construction. Finally, Stage 4 completed all five homes. Three of the homes have already been through closing and are now occupied by low-income families. The other two are only pending the finals on the plumbing, electrical, and HVAC; and complete the landscaping and cleaning of the property; of which one was expected to close on November 29, 2010 and the other within the next 2 or 3 months. The total funds expended last fiscal year for this project was \$267,234.12.

**Picture 4 - Architects for Charity of Texas, Inc.**



In addition, Architects for Charity of Texas, Inc. (ACT) was awarded \$400,000 of HOME/CHDO funds to purchase a subdivision to build 25 energy efficient homes that will be sold to eligible low-income families. This project will provide subsidies to the families and will be marketed as a self-help program. At the end of fiscal year 2009-2010, ACT purchased a 25-lot subdivision and expended \$342,400 of the HOME/CHDO funds provided to them. This project will continue into fiscal year 2010-2011. The subdivision will be ready to start construction before the end of this calendar year. This project has been slow in starting because the Subdivision needed to be finished with development of the land before construction could begin.

**Picture 5 – St. Tropez Subdivision Development Stage**



Below is **Table 11** that summarizes the housing activities for this fiscal year:

<b>Housing Table 11 – SUMMARY OF OBJECTIVES</b>							
<b>For this reporting Period</b>							
	Number of Housing Units		Median Family Income (at or below)			Resources used during Oct. 1, 2010 – Sep. 30, 2011	
	Proposed	Actual	50%	60%	80%	CDBG	HOME
<b>AFFORDABLE RENTAL HOUSING</b>							
Production of New Units	0	0	0	0	0	\$0	\$0
Rehabilitation of Existing Units	0	0	0	0	0	\$0	\$0
<b>AFFORDABLE OWNER HOUSING</b>							
Production of New Units	55	35	0	7	1	\$	\$806,389.93
Rehabilitation of Existing Units	8	5	0	5	0	\$100,684	\$0
Homebuyer Assistance	40	20	9	6	5	\$0	\$242,000
<b>TOTAL</b>	<b>103</b>	<b>60</b>				<b>\$100,684</b>	<b>\$1,048,398.93</b>

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The City of Brownsville provides affordable housing that meets the Section 215 definition of affordable housing for rental and owner households, as required by HUD. All housing projects funded with CDBG or HOME funds are required to meet these requirements. Thus, the housing projects mentioned and listed

throughout the report (CAPER) have already been reported, comparing actual accomplishments with proposed goals during this reporting period.

*3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.*

The City of Brownsville is currently assisting families by rehabilitating homeowner-occupied housing units for the elderly and/or handicap. In addition, the City of Brownsville also has a Replacement Homes program. This program will also benefit the elderly and/or handicap that cannot be assisted through the Rehab program because the cost to rehabilitate the home will exceed the program's maximum amount of assistance. Therefore, activities, such as Rehab and Reconstruction are being provided to alleviate the worst-case house needs and the housing needs of persons with disabilities. The older housing stock in Brownsville requires a lot of improvements to be done and have no or some accommodations for the elderly and handicap. Unfortunately funds are limited. Consequently, these 2 programs have been able to alleviate most of the housing needs. The improvements done on these homes assist the elderly and handicap by placing ADA compliant accommodations and replacing the most needed and necessary Rehab-measures, such as roof repairs or replacement.

## **Public Housing Strategy**

### **Program Year 1 CAPER Public Housing Strategy response:**

*1. Describe actions taken during the last year to improve public housing and resident initiatives.*

The Brownsville Housing Authority (BHA) administers the low-rent Housing and Section 8 Programs. These programs are instrumental in preventing homelessness among extremely low-income families. At the present time, the BHA provides an estimated 856 public housing units through its low-rent Housing Program. The number of public housing units has remained the same. An estimated 2,015 Section 8 Vouchers are also being utilized in scattered-site housing within the city limits. Housing specifically geared for special needs population such as the elderly or the disabled are also included in these figures.

Each of BHA's Asset Management Projects (AMP) has a resident management council through which residents can become involved in the decision making that affects their public housing units. The BHA facilitates the selection of the councils and encourages residents to participate in council activities and in the general management of their AMP. The BHA will continue to promote involvement by the council in management of all AMP's and will look at forming new partnerships with community agencies to provide services that encourage and assist residents with achieving self-sufficiency.

The Brownsville Housing Authority coordinates with the HOME Program to provide homeownership opportunities to resident of the low-rent Housing Program, and Section 8 programs. In 2009-2010, four (4) families from the Section 8 voucher program were approved to purchase homes using their Section 8 voucher to pay towards their monthly mortgage payment. Since this program started in 2003 a grand total of 69 families from Section 8 have become homeowners. Twenty-seven

(27) others have moved on to self-sufficiency without Housing assistance. Currently, three (3) families are participating in or preparing to move towards homeownership. In addition, for this FY 2010-2011 reporting period, six (6) families have received \$10,000.00 in Down Payment Assistance through the Housing Trust Funds from the Texas Department of Community Affairs.

The future continues to hold even more opportunities for families in the Section 8 Voucher Program. The United Way continues to provide an opportunity for families to participate in an IRA Account asset building program affording the families an additional \$6,000 in down payment assistance. The Brownsville Housing Authority staff continues to work with the families and have made contact with local lenders and prepares and assists families to become homeowners using the Section 8 voucher as part of their mortgage payment. These families became homeowners immediately, as opposed to waiting in a lease program. This program has been considered a great success.

The City continues to encourage the Housing Authority administrator to refer potential homebuyers presently residing in low-rent housing or Section 8 housing to seek out the services of different organizations. The Section 8 program Administrator is also committed to assisting families to become self-sufficient that a Housing Counselor was hired in 2007 to help with this process. For 2009-2010 this counselor has provided one-on-one housing counseling assistance to eighteen (18) Section 8 families. These families received credit reports, credit repair counseling, pre-purchase counseling and finally Homeownership training.

According to the City's recent consultations with BHA, there are an estimated 1,474 families on the Public Housing waiting list and 1,337 families on the Section 8 Voucher waiting list, a total of 2,811 households on the local waiting lists in Brownsville. This number illustrates that the current demand for housing assistance far exceeds the ability of the Brownsville Housing Authority to meet this growing demand. According to the most recent census data available, the population growth in the Brownsville area out-paced both the region and the state. Personal income in Brownsville is one of the lowest in the state, however. Despite the exceptional work being done by BHA, census projections indicate that the gap between demand and availability will only widen in the foreseeable future, as the city's population growth outpaces the ability of government and social service programs to respond to this growth.

The City of Brownsville is pleased to report that the Brownsville Housing Authority is designated as a "HIGH Performer" by HUD. Among its many achievement for FY 2010-2011 BHA was also awarded the NAHRO Award for Electronic Imaging. BHA recently completed the rehabilitation of 85 public housing units. These units were updated with new windows and air conditioning units and had replacement of the copper water lines to flex tubing. The City of Brownsville applauds the work that has been done by the Brownsville Housing Authority and acknowledges that there is a tremendous amount of work that will need to be done in the future. BHA's proactive effort to enable residents of the Housing Authority to break the cycle of poverty and move towards greater self-sufficiency and its approach to the needs of public housing residents in a holistic manner, taking into account their educational, employment, health, and social service needs is designed to enable residents of the Brownsville Housing Authority to break the cycle of poverty and move towards greater self-sufficiency. The City of Brownsville is committed to working with BHA to

examine opportunities for leveraging its housing and community development funds to provide public services and expand homeownership opportunities.

## Barriers to Affordable Housing

### Program Year 1 CAPER Barriers to Affordable Housing response:

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

In accordance with HOME regulations at 24 CFR Section 92.351, and in furtherance of the City of Brownsville's commitment to Affirmatively Furthering Fair Housing, the City of Brownsville will continue to establish procedures to affirmatively market units rehabilitated, acquired, or constructed under the HOME Investment Partnerships Program. These procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968, Fair Housing Act, Executive Order 11063, and HUD regulations issued pursuant thereto. The City believes that individuals of similar economic levels in the same housing market should have a like range of housing choices regardless of race, color, religion, sex, national origin, familial status, or handicap available to them.

In order to eliminate the barriers to affordable housing this reporting period (October 1, 2010 to September 30, 2011), the City of Brownsville was able to participated in three (3) housing fairs, this reporting period in order to increase the targeted market participation in the various affordable housing programs funded with CDBG and HOME funds, such as the Brownsville Down Payment Assistance Program, the City's Homeowner Rehabilitation Program, the Texas Department of Housing & Community Affairs (TDHCA) Community Development Block Grant Disaster Recovery Program, to assist with damage done by Hurricane Dolly. The City has also been very proactive in getting information out to its citizens' is the Homeless Prevention and Rapid Re-Housing Program(HPRP), which assists families with rental, deposits and utility assistance. In addition, City staff does outreach to local lenders, or any other local event that provides opportunities to meet and speak with lenders about our programs. If the buyer wants to use a particular buyer that is not on our list, we provide that lender the opportunity to become a participating lender. The City also does advertising in the local newspaper, the Brownsville Herald, as well as in the weekly local Bargain Book. These advertisements list each of the participating lenders along with their names and phone numbers for families to contact them personally. The lenders are not listed in any particular order and no preference is given.

The City of Brownsville funded the following activities, some of which are still in progress, in order to provide affordable housing to low-income families this reporting period (2010/2011):

<b>Housing Table 12 – SUMMARY OF ACTIONS TO ELIMINATE BARRIERS</b>			
<b>Type of Project</b>	<b>Committed</b>	<b>Expended</b>	<b>Source of Funding</b>
Housing Counseling	\$20,000	\$18,426	CDBG
Rehab Homeowner	\$945,000	\$745,000	CDBG
Down Payment Assistance	\$450,000	\$327,500	HOME
ACT Afford & Energy Eff. Homes	\$400,000	\$400,000	HOME
CHDO-BAHC	\$716,002	\$0	HOME
<b>TOTAL</b>	<b>\$1,186,002</b>	<b>\$1,186,0002</b>	<b>CDBG/HOME</b>

CCCS provided classes that give an overview of various programs available to residents who may be interested in purchasing their first home. It includes information about credit counseling, savings programs, and money management. All materials are available in English and Spanish. This improves the first time homebuyers to increase their credit score ratings and improve their financial management. By the end of this reporting period they expended \$. 18,425.63

The City of Brownsville also allocated HOME funding for the Brownsville Affordable Homeownership Corporation (BAHC) so that they would be able to produce and provide affordable housing to eligible first time homebuyers in the city of Brownsville. The Brownsville Affordable Homeownership Corporation (BAHC) operating as a CHDO was funded HOME funds to continue producing and providing affordable housing to first time homebuyers with an income at or below 80%. The BAHC has assisted families by making the home affordable and making it possible for the families to afford the purchase and realizing the American Dream; and now the BAHC has gone further by making these homes energy efficient and certified as Energy Star homes. This helps the families save money on their energy bill. Homeowners with lower utility bills have more money in their pockets each month. Also, energy efficient components may also provide more value to a home.

In compliance with 24 CFR 92.254 and for the purpose of insuring that a HOME assisted unit remains affordable, the City of Brownsville adopted the following recapture policy:

**Table 13**

<b>Homeownership Assistance HOME amount per-unit</b>	<b>Minimum Period of Affordability in Years</b>
Under \$15,000	5 Years
\$15,000 to \$40,000	10 Years
Over \$40,000	15 Years

The HOME and CDBG assisted housing unit must meet the affordability requirements for no less than the applicable period specified above. Recapture requirements are used to ensure that all or a portion of the Direct HOME Subsidy be recuperated if the housing does not continue to be the principal residence of the family for the duration of the period of affordability or if the HOME recipient decides to sell the house within the affordability period at whatever price the market will bear.

To ensure that each HOME-assisted unit’s affordability is not lost upon sale during the term of the restriction, a lien for the HOME assisted/investment amount, at a zero percent (0%) interest rate, shall be created on the assisted property. This lien shall remain due in full during the respective period, but shall terminate after fulfilling the minimum affordability period.

However, in the event of a sale during the same affordability period, net proceeds of the sale will be first directed to satisfy the primary lien, and then the second lien, which signifies the HOME assistance/investment. If the net proceeds are not sufficient to satisfy the second lien, the amount of HOME funds to be recaptured through the second lien will be the amount available from the net sales proceeds.

Located in Historic Downtown Brownsville, the Stegman Building on the corner of 11<sup>th</sup> and Washington is an imposing structure that has seen its better days. The City of Brownsville purchased the building with CDBG Funding in 2005 and has since

completed an environmental assessment and architectural assessment. It was the architectural assessment that calculated the cost of restoring the building at around 2 million dollars. Given declining revenue and tough budget conditions, the city has so far been unable to come up with the funding necessary to restore the building to its original form.

In the past two years since the completion of the Imagine Brownsville Comprehensive Plan, the City has taken many positive steps towards Downtown Revitalization, and continues to support the cause. In June of 2010, the City of Brownsville created the Entertainment District along Adams St. and funded two different studies that include a downtown financing plan and an overall planning study. These two studies will work hand in hand to guide the City towards downtown revitalization. The Planning Study will analyze and recommend certain policy initiatives and catalytic projects to bring additional demand back into the Downtown area so that retail can once again thrive in the center city. The Downtown Financing Plan will look at implementing alternative financing methods to accomplish the catalytic projects needed for Downtown Brownsville.

Amongst all these moving parts and between the Entertainment District and the Arts Districts sits the Stegman Building. The 11<sup>th</sup> Street is the corridor that links all districts, and the restoration of the Stegman Building will go a long way in assisting the revitalization of Downtown Brownsville. The City is in the process of hiring an architectural firm to come up with conceptual plans and bid packages to weatherize the building. This will include replacing the roof, windows, bat removal, and a thorough cleansing of the building. After that, the City is actively looking to partner with a private developer for a housing and retail component.

In order to remove economic barriers to affordable housing, including unreachable down payment requirements for first-time homebuyers as well as closing costs, and increasing insurance policies, the City of Brownsville developed the Brownsville Down Payment Assistance Program which provided funding to eligible first-time homebuyers in Brownsville. Eligibility is based on projected household income for the next twelve months. The income limits used are those provided by HUD. The amount of assistance is up to \$14,500. The family may be eligible if the household income level falls within one of the categories listed below:

**Table 14**

<b>% of the Median Family Income</b>	<b>Amount of Assistance</b>
50% of MFI or less	\$14,500
51-60% of MFI or less	\$11,500
61-80% of MFI or less	\$8,500

The First-time Homebuyer must invest \$1,000 as part of their Family Participation to commence the application process for financing and will be deposited into an escrow company at the Title Company designated by the approving lender.

The City of Brownsville took all these actions mentioned above this reporting period in order to eliminate barriers to affordable housing.

## HOME

### Program Year 1 CAPER HOME/ADDI response:

No ADDI funds awarded this FY. HOME accomplishments and other HOME funding information is included in the Housing Section which begins on Page 25.

#### 1. *Assessment of Relationship of HOME Funds to Goals and Objectives*

- a. *Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.*

The City of Brownsville did not receive any ADDI funds on 2009-2010.

#### 2. *HOME Match Report*

- a. *Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.*

NOT APPLICABLE. As an economically distressed area, the City of Brownsville has been waived from its HOME matching requirements.

#### 3. *HOME MBE and WBE Report*

- a. *Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).*

All contracts that the City of Brownsville has awarded using HOME funds have been with Minority Business Enterprises, as they are all owned or managed by Hispanics.

#### 4. *Assessments*

- a. *Detail results of on-site inspections of rental housing.*

Assistance provided this FY was only for first-time homebuyers.

- b. *Describe the HOME jurisdiction's affirmative marketing actions.*

The City of Brownsville provides notification of its housing programs through the local newspaper, scheduled public hearings, and housing fairs. The HUD affirmative marketing logos are used on all advertisements, pamphlets, information, applications disseminated, and other marketing materials and supplies.

- c. *Describe outreach to minority and women owned businesses.*

Funding is provided to businesses. All funds are for project delivery.

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

**Program Year 1 CAPER Homeless Needs response:**

*1. Identify actions taken to address needs of homeless persons.*

The City of Brownsville is a HUD recipient of CDBG, HOME, and ESG funds. During FY 2010/2011, the City of Brownsville continued to use funds to address the needs of homeless individuals and their families by supporting the operations of homeless service providers.

The City used its CDBG, HOME, and ESG funds to assist in preventing homelessness by:

- Supporting a rehabilitation program throughout the City to provide safe, decent, and affordable housing for low-income individuals, at risk of becoming homeless (usually the elderly and disabled);
- Funding social service organizations that provide referral services for local residents; and
- Continuing work on the transitional housing project at the Ozanam Center to provide safe, decent, and affordable housing for low-income individuals, families and victims of domestic violence.

Specifically, the City of Brownsville contracts with Friendship of Women, Good Neighbor Settlement House, and the Ozanam Center under its ESG program.

- ESG funds were used by the **Friendship of Women, Inc.** to provide essential services and fund operations expenses to the only Family Violence Center in the City that provides emergency shelter and supportive services to victims of abuse. This project provided Emergency Shelter and educated 101 individuals of domestic violence and 240 children ages from 11-18 can reduce risky behavior that lead to abuse.
- ESG funding were used by the **Good Neighbor Settlement House (GNSH)** to pay partial operations costs for delivery of essential services to the unemployed, underemployed, and homeless men, women, and children in the community. Good Neighbor Settlement House provides three hot meals a day (Monday through Friday), daily shower facilities, and clothes for the homeless and emergency pantry assistance. GNSH also provided after school tutoring and summer programs. This project served 463 persons on a daily basis.
- ESG funds were also used to fund a portion of the operating expenses of the largest homeless shelter south of San Antonio, the **Ozanam Center, Inc.** This included personnel salaries, Contracted Services and Professional Fees, Telephone, Postage, Office Supplies, Printing, Publications, Travel, Equipment Maintenance, Utilities, Insurance, and Supplies. The project provided Emergency Shelter services with a combination of services such as emergency food pantry, English classes, clothing, limited medical attention, and a soup kitchen to 869 individuals.

*2. Identify actions to help homeless persons make the transition to permanent housing and independent living.*

The Texas Homeless Network continues to provide guidance for the regional Continuum of CARE to Cameron County Homeless Partnership and the installation of the Homeless Management Information System.

The City of Brownsville Continuum of Care system is active, inclusive, comprehensive, and responsive to the needs of the various local provider organizations and the clients they serve by taking an active approach to combat conditions that stem from high rates of poverty, crime and unemployment. Since 1988, the Los Vecinos Coalition was formed recognizing that a gap in these services exists, as well as other gaps. The local coalition consists of Ozanam Center, Friendship of Women, Good Neighbor Settlement House, Brownsville Adult Literacy Council and the Consumer Credit Counseling. Services provided by these agencies include meals, clothing, outreach services, literacy classes, parenting counseling, financial counseling, emergency shelter, and shelter for abused and neglected children and Spouses.

The City of Brownsville and Los Vecinos Coalition continue to work on obtaining transitional housing units. The partnership has been successful in obtaining one (1) home that is presently being used as a transitional home and three additional transitional homes at the Ozanam Center location. These units are pending utility connection. The overall objective is to provide a family with residential stability for a maximum of twenty four (24) months. The coalition does this by providing them with assistance to increase their employment skills, educational skills, and budget skills to help individuals transition from homelessness to greater self-sufficiency. The group also continues with their effort of soliciting funds from various foundations, and private donations, as well as various local funding programs.

Several important actions to meeting the needs of the homeless and underserved to make the transition to permanent housing and independent living are: 1.) continue stronger focus on preventing homelessness; 2.) continue improvement of coordination of services; 3.) continue working on obtaining transitional homes; 4.) Continue educating individuals on managing their finances; and 5.) Remain compliant with program and comprehensive planning requirements.

The following actions were taken to implement the overall strategic plan during the program year.

In FY 2010-2011, the City of Brownsville continued to support the operations of the emergency shelters/homeless service providers with ESG funds. In the 2010-2011 program year, a total of \$144,174 was awarded for Public Services as follows: The Ozanam Center was awarded \$60,482; the Friendship of Women was awarded \$43,792; and the Good Neighbor Settlement House was awarded \$39,900. The total ESG funds expended this fiscal year (2010-2011) is \$144,055.31.

### *3. Identify new Federal resources obtained from Homeless SuperNOFA.*

The Texas Homeless Network was the only entity that received Homeless SuperNOFA funding. The funding was to develop an HMIS program. As a result, the City of Brownsville participates with the subrecipients to input data to the system to determine services provided and to get homelessness statistics.

## Specific Homeless Prevention Elements

### Program Year 1 CAPER Specific Housing Prevention Elements response:

1. *Identify actions taken to prevent homelessness.*

The City of Brownsville is a recipient of CDBG, HOME, and ESG funds. During FY 2010/2011, the City of Brownsville continued to use its funds to address the needs of homeless individuals and their families by supporting the operations of homeless service providers.

The City used its CDBG, HOME, and ESG funds to assist in preventing homelessness by:

- Supporting housing rehabilitation programs for extremely low-income persons at risk of becoming homeless (usually the elderly and disabled),
- Supporting Emergency Shelters who provide assistance to those in need of temporary housing, shelter or are at risk of becoming homeless,
- Supporting the prevention of homelessness through employment opportunities,
- Funding social service organizations that provide supportive services and referral services to local service providers
- Working on rehabilitation and reconstruction of rental units throughout the City to provide safe, decent, and affordable rental housing for low-income individuals, families and victims of domestic violence.

The City of Brownsville also received two grants; funding from HUD and from the Texas Department of Housing & Community Affairs for the Homeless Prevention & Rapid Re-housing Program (HPRP). These grants provide funding for temporary financial assistance to help persons gain housing stability. Assistance may be provided for (1) Rental Assistance; (2) Security and Utility Deposits; (3) Utility Assistance; and/or (4) moving costs. The City of Brownsville subcontracted its HUD HPRP grant funds of \$1,347,839 to five subrecipients – Ozanam Homeless Shelter, Consumer Credit Counseling Services, Good Neighbor Settlement House, Catholic Charities, and Valley Aids Council ( VAC stop participating as of January 2011). The TDHCA HPRP grant of \$1,000,000 was subcontracted amongst three subrecipients – Ozanam Homeless Shelter, Consumer Credit Counseling Services, and Good Neighbor Settlement House. Currently, expenditures for the HUD HPRP have a total of \$907,338.92; and the TDHCA HPRP grant (of which we ended as of May 31, 2011) with an expenditures of \$323,303.15. Additional marketing efforts are being developed to accelerate the expenditure rate of the funds available for these two programs. These services are in great demand, but it seems that more outreach is required to be able to reach those in need of such needed services.

## Emergency Shelter Grants (ESG)

### Program Year 1 CAPER ESG response:

1. *Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).*

The ESG program is set out to be used to shelter homeless clients and for those living in the street. The program has evolved from a strictly crisis-oriented program into one stage of a continuum of care process to reintegrate individuals and families back into society. As an entitlement community, Brownsville was awarded \$144,174 in ESG funds in fiscal year 2010/2011.

- ESG funding for Friendship of Women, Inc.(FOW), in the amount of \$43,792, to supports the domestic violence shelter, which provides victims of domestic violence with assistance in order to create a new beginning free from homelessness, abuse, and neglect. FOW provides multiple education and prevention services at no charge to clients. Some components of FOW services include 24 hrs. Hotline, emergency shelter for a maximum of 45 days, counseling services, advocacy, community education and referrals to community services to meet the essential needs of clients. FOW is located at an undisclosed location in the City of Brownsville, and serves other small rural communities within Southern Cameron County. FOW has 19 beds available at its facility, with a housing capacity of 35-40 individuals; includes 7 family units.
- ESG funding for the Good Neighbor Settlement House (GNSH) in the amount of \$39,900 provided services to homeless individuals and residents in one of the poorest and oldest sections of the City of Brownsville, the Buena Vida neighborhood. GNSH is a multi-service center that provides daily hot meals, showers, clothing, and access to medical services, referrals to social services and other supportive services to individuals and families in crisis. GNSH also offers classes for adults, summer programs for youth, and after school tutoring during the school year. Other service providers provide HIV/AIDS and diabetes testing at the GNSH facility. This faith-based agency is supported thorough the Methodist Church's "Global Ministries" Organization.
- ESG funding was provided for the Ozanam Center, Inc. in the amount of \$60,482 and expended all funds in the reporting period. Ozanam is the only overnight shelter in the City and the largest shelter south of San Antonio. The Ozanam Center provides residents with emergency stay for up to thirty (30) days, with 209 beds available in its facility. Its housing capacity of 220 will accommodate 198 individuals and includes 5 family units. Other services provided by the center are meals, clothing, and food pantry for local residents. There is also a full-time Social Worker on board who connects families to other community resources they may need. The goal of the Ozanam Center is to assist families to move toward self-sufficiency as smoothly and quickly as possible.

2. *Assessment of Relationship of ESG Funds to Goals and Objectives*

- a. *Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.*
- b. *Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.*

As pointed out in the Consolidated Plan and Strategy, while the contributing agents to homelessness are the same locally as those that are apparent nationally, the dilemma of homelessness within the City of Brownsville presents a different picture than is normally depicted. Although it does exist, Brownsville does not have a widespread rate of people sleeping in parked vehicles, under bridges, in community parks, or other public places. While some street-corner beggars claim homelessness, their numbers are not large and are generally concentrated in few locations.

The relatively low number of “non-emergency” homeless in Brownsville, as well as in the entire Rio Grande Valley, can be at least partially explained by the culture. Primarily Hispanic, Valley residents emphasize the importance of the family. Young people tend to remain in the area to raise their own families in close proximity to parents, grandparents, uncles, and aunts. These extended families tend to shelter relatives and close friends rather than allow them to be homeless and live in the streets. Naturally, overcrowding cannot be completely attributed to this trait; however, it is undeniable that cultural factors do influence local conditions, and what might be a homeless problem elsewhere can be transmuted into a problem of overcrowded or “at-risk” conditions in the City of Brownsville.

This supports the continue belief that homelessness, although an extremely severe predicament, often exists hidden from public view. Local counts have resulted in a wide range of estimations of the homeless population in the Brownsville Area. Additionally, these surveys often do not reach areas that the homeless use as shelter, such as abandoned buildings. The homeless may also move from various shelters and locations as they seek more opportunities, further complicating the estimation of the homeless population.

In addition, attempts to establish the number of homeless who are severely mentally ill only, alcohol/drug addicted only, severely mentally ill and alcohol/drug addicted, homeless youth, and /or diagnosed with HIV/AIDS have also not resulted in reliable figures. The city will continue to identify and assess homeless persons in these situations to determine the resources that must be directed at the problem.

The City of Brownsville also recognizes homelessness as an issue in need of attention. However, a general lack of funding has been cited most as preventing agencies from assisting citizens in need for this type of service. The need for supportive services, which include counseling, job skills training, rental and utility payment assistance, clothing, childcare, and job referrals, are services most mentioned as being of need for the homeless population.

The needs of families threatened with homelessness are consistent in that the majority are of very low income and have high rent or mortgage payments. The frail elderly and general elderly households are most likely to fall under this category and will typically have limited ability to provide for themselves. Disabled persons have difficulty in finding housing that provides accessibility, and in most cases, the

housing in which they currently reside has limited accessibility. Single head of households with children are also represented under this category, as are large families, and typically are paying over 50% or more of their household income for rent or a mortgage. In addition, their inability to regularly make rent or mortgage payments adds to their dilemma. In many cases, the dwellings they occupy may not be safe or decent or meet their needs or the minimum housing code.

Unfortunately, one of the fastest growing segments of the homeless population includes families with children. Requests for emergency shelter by families with children in 25 U.S. cities increased by an average of 41 percent between 2007-2008 (U.S. Conference of Mayors, 2008). The same study found that 31 percent of requests for shelter by homeless families were denied in 2007 due to lack of resources. Moreover, 72 percent of the cities surveyed expected an increase in the number of emergency shelter by families with children in the years to come.

Poverty and the lack of affordable housing are another of the principal causes of family homelessness. According to Poverty Status in the 2000 Census, 32.4 percent of all Brownsville families live below the poverty level. Family households with children under 18 years of age represented 8,652 children or 39 percent of all family households. Families with related children under 5 that lived below poverty accounted for 43.9 percent.

Declining wages and changes in welfare programs also account for increasing poverty among families. Declining wages have put housing out of reach for many families. More than the minimum wage is required to afford a one- or two-bedroom apartment at Fair Market Rent (National Low Income Housing Coalition, 2000). As a result, more families are in need of housing assistance. The time Brownsville families spent on waiting lists for housing grew dramatically. The average time on a waiting list continues to be 6 to 24 months for a Section 8 rental assistance voucher.

Homelessness severely impacts the health and well being of all family members. Children without a home are in fair or poor health twice as often as other children to have higher rates of asthma, ear infections, stomach problems, and speech problems (Better Homes Fund, 1999). Homeless children also experience more mental health problems, such as anxiety, depression, and withdrawal. They are twice as likely to experience hunger, and four times as likely to have delayed development. These illnesses have potentially devastating consequences if not treated early. Additionally, school-age homeless children face barriers to enrolling and attending school, including transportation problems, residency requirements, inability to obtain previous school records, and lack of clothing and school supplies. Homelessness frequently breaks up families.

Some families are separated as a result of shelter policies, which deny access to older boys and fathers. Separations may also be caused by placement of children into foster care when their parents become homeless. In addition, parents may leave their children with relatives and friends in order to protect them from the ordeal of homelessness. To address this situation, Ozanam Center has a women's shelter and men's shelter for homeless persons.

Realizing the detrimental effects homelessness has on the health and well-being of its families, the City has joined neighboring cities and homeless service providers across Cameron County to develop action steps to prevent and eventually put an end to homelessness through the creation of the Cameron County Homeless Partnership (CCHP). The CCHP is working diligently to establish a community-based plan to organize and deliver housing and supportive services to homeless persons as they move toward maximum self-sufficiency and adequate housing by meeting the specific needs of the homeless.

The Coalition conducted a Point-In-Time homeless count on January 27, 2011. The purpose of this survey aside from getting an accurate count of the homeless population, is to gain a perspective of what needs are most vital to homeless prevention countywide. Results of the survey were tabulated and suggested that the definition of "homeless" and "at-risk homeless" vary greatly from person to person and provider to provider. The results also indicated that survey participants (the homeless and at-risk homeless population) felt that permanent housing was their greatest need.

Discussions and consultations with area homeless service providers revealed that the need for a more sophisticated and coordinated effort to address the needs of the homeless population is of paramount concern. Providers reason that it is unlikely that the homeless and at-risk homeless population would not be able to make a successful transition to maximum self-sufficiency and permanent housing without a period of stabilization couple with intense case management, supportive services, and transitional housing can provide. In addition, the needs of this population also include assistance with counseling services, childcare, transitional housing, health care, drug and alcohol detoxification, classes on parenting skills, access to medical facilities and community-based family support centers.

The need to provide transitional shelter facilities for the homeless in Brownsville has been identified as a priority by service providers in the area. Three transitional homes are expected to be in full operation by next year. However, a general lack of funding has been cited most as preventing agencies from assisting citizens in need of this type of service.

The City of Brownsville will continue to meet with area service providers to work toward the realization of services most mentioned as being of need for the homeless population.

The Partnership also developed a focus group to clear up misinterpretations of HUD's definitions of homeless, at-risk homeless persons, transitional housing, and permanent housing. Also, the CCHP and the Texas Homeless Network developed a strategy for conducting a more comprehensive homeless survey that will give a more accurate count of the homeless population in Cameron County. Information obtained from the Valley Coalition Homeless survey indicates that the percentage of homeless families is growing in Cameron County. Unemployment, poor skills and family disturbances too often lead to temporary homelessness.

The one-day homeless survey suggests that many individuals and families currently seeking supportive services are not aware of their vulnerability of being one pay check or medical emergency away from homelessness.

As indicated in last year's One-Year Action Plan, no current racial or ethnic breakdown for the homeless exists for the City of Brownsville. However, according to the 2000 U. S. Census figures, the population make-up in the City of Brownsville is 91 percent Hispanic, 8 percent White and 1 percent Other. Therefore, it is presumed that the ethnicity of the homeless would consist of the same percentage. Using this presumption, if the actual reliable number of homeless individuals totaled 100, the breakdown would be 91 percent are Hispanic, 8 percent are White, and 1 percent other.

The City of Brownsville continues to contract with and assist local Social Services providers and other organizations in their endeavor to provide assistance to the homeless and/or near homeless population in the City of Brownsville. In addition, the city continues to actively work toward becoming part of a regional approach to address this population's needs. The Texas Homeless Network (THN) provides a Regional approach to this issue and the City of Brownsville will continue to work with the THN entity to further implement the agency's continuum of care for the area.

### *3. Matching Resources*

- a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.*

Applications for ESG funds are subject to the same process as the CDBG applications. The ESG allocations carry on predominantly supporting homeless shelters as well as those organizations that provide services to shelter residents.

The Brownsville Citizen's Advisory Committee (BCAC) recommends the amount of ESG funds each applicant receives each funding year; and the City Commission of the City of Brownsville makes the final decision. Recipients of these funds are required to provide a dollar-for-dollar match. In 2010-11, the Friendship of Women matched \$43,792 in grants. The Good Neighbor Settlement House matched \$39,000 in grants and the Ozanam Center matched \$60,482 from grants.

It has been the City of Brownsville's experience that ESG funds are never returned to HUD unspent, as there is always a greater need than funds to support these services needs.

### *4. State Method of Distribution – Not applicable; for states only.*

- a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.*

Additionally, the City of Brownsville will continue their collaboration with community-based and faith-based agencies, as well as public and private organizations across Cameron County to establish a plan to deliver housing and supportive services to homeless persons as they move toward maximum self-sufficiency.

Since FY2006, the Texas Homeless Network initiated the implementation of the Homeless Management System (HMIS) program, an easy-to-use, interactive tool for case managers, outreach workers, and others working with the homeless or at-risk of becoming homeless population. The Homeless Management System (HMIS) program is a highly recommended system to assist homeless clients with accessing the mainstream benefit programs such as Food Stamps, Medicaid, Medicare, One-stop Career Center System, Social Security, Social Security Disability Insurance (SSDI), State Children's Health Insurance Program (SCHIP), Supplemental Security Income (SSI), Temporary Assistance for Needy Families (TANF), Veteran's Affairs Compensation, and Veterans Affairs Health Care. The HMIS system has been installed at the Ozanam Center, Good Neighbor Settlement House, Consumer Credit Counseling Services of South Texas as well as other public service agencies in the community.

In partnership, the City of Brownsville and the Cameron County Homeless Partnership has developed several strategies to reduce chronic homelessness in the region. The overall goal of the City and Cameron County Homeless Partnership is to create a seamless flow of services through the use of the Homeless Management Information System (HMIS) designed for homeless individuals and families.

Since 2006, the Cameron County Homeless Partnership has adopted the following goals and action steps to address chronic homelessness:

- A. Goal 1: Effectively track the chronically homeless living in Cameron County.  
Action Steps: Acquire funding through the Texas Homeless Network to implement the HMIS System in more public service organizations.
  
- B. Goal 2: Expand the availability and utility of transitional housing.  
Action Steps: Develop additional transitional housing stock and integrate a case management system into the transitional housing.
  
- C. Goal 3: Maximize the use of mainstream program services and partner with local service providers to meet the need of individuals with both substance abuse and mental illness.  
Action Steps: Develop services, encourage participation, and fund service providers to assist homeless in need of these services.

In partnership with the City, the Cameron County Homeless Partnership, and the assistance being provided by the Texas Homeless Network, it provides an assessment to an array of prevention services, including, but not limited to,

- Case management (limited/short-term assessments/education, & home visits),
- Child abuse assistance (crisis intervention and immediate safety),
- Emergency assistance (overnight vouchers, utility assistance, security and utility deposits, food and clothing distribution, meals, use of shower and restroom facilities, health-related transportation, and referrals)
- Family violence assistance (crisis intervention and immediate safety),
- Information and referral (Info Line),
- Life skills classes (counseling center),
- Tenant counseling, fair housing, discrimination, and housing assistance

Cameron County's proposed HMIS system will also help agencies communicate better and coordinate resources to provide homeless persons and persons at imminent risk of homelessness with better access to the region's network of homeless services and resources.

5. *Activity and Beneficiary Data*

- a. *Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.*

The following descriptions illustrate the City's ESG activities for the period of October 1, 2010 through September 30, 2011:

**PROJECT NAME:** (05G) FRIENDSHIP OF WOMEN, INC. (FOW) - CHILDREN'S PROGRAM  
**FUNDING:** \$43,792 (ESG)  
**ESG EXPENDITURES:** \$43,673.31  
**PROJECT DESCRIPTION:** ESG funds were used at FOW for Essential Services and Operations expenses incurred by the Friendship of Women, Inc. for the Children's Program at the Shelter for Abused Spouses. This project served 237 clients.  
**ELIGIBILITY:** BATTERED AND ABUSED SPOUSES 570.201 (e)  
**ELIGIBLE ACTIVITIES:** Social Services, Operating Costs, Admin.

**PROJECT NAME:** (03T) GOOD NEIGHBOR SETTLEMENT HOUSE, INC. (GNSH)  
**FUNDING:** \$39,900 (ESG)  
**ESG EXPENDITURES:** \$39,900  
**PROJECT DESCRIPTION:** ESG Funds were used to pay partial operations cost for delivery of Essential Services to 463 unduplicated unemployed, underemployed, and homeless men, women, and children in the community.  
**ELIGIBILITY:** OPERATING COSTS OF HOMELESS/AIDS PATIENTS PROGRAMS  
**ELIGIBLE ACTIVITIES:** Social Services, Operating Costs, Admin.

**PROJECT NAME:** (03T) OZANAM CENTER  
**FUNDING:** \$60,482 (ESG)  
**ESG EXPENDITURES:** \$60,482  
**PROJECT DESCRIPTION:** Homeless Shelter: ESG funds were used to fund a portion of Essential Services and Operating expenses. This included personnel (cooks), Contracted Services & Professional Fees, Telephone, Postage, Office Supplies, Printing & Publications, Travel, Equipment Maintenance, Utilities, Insurance & Bonds, and Supplies. This project provided services to a total of 869 individuals.

ELIGIBILITY: OPERATING COSTS OF HOMELESS/AIDS PATIENTS PROGRAMS  
ELIGIBLE ACTIVITIES: Social Services, Operating Costs, Admin.

Also, no problems exist in collecting, reporting, and evaluating the reliability of this information. Data is collected and reported on a monthly basis by the Subrecipient to the City of Brownsville throughout the reporting period.

- b. *Homeless Discharge Coordination*
  - i. *As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.*
  - c. *Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.*

The Cameron County Homeless Partnership has developed a uniform Client Exit Form for all of its participating entities to use. This was developed for several reasons. It was a part of the HMIS planning process to bring consensus and raise understanding of what would be needed as part of a uniform tracking system for clients. However, the Homeless Partnership encountered problems regarding the release of individuals from publicly funded institutions. In particular, the prisons and mental health facilities stated that releasing information on discharged clients was a violation of their privacy, and they would not be able to participate in the CCHP's efforts to prevent these individuals from becoming homeless and requiring homeless assistance. Therefore, the City of Brownsville is establishing the institution of a homeless discharge coordination policy and currently works on a case-by-case basis and on the type of need required.

## COMMUNITY DEVELOPMENT

### Community Development

*\*Please also refer to the Community Development Table in the Needs.xls workbook.*

#### **Program Year 1 (2010-2011) CAPER Community Development response:**

##### *1. Assessment of Relationship of CDBG Funds to Goals and Objectives*

- a. *Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.*

PR23 shows that the City of Brownsville met its expectations in relation with actual and proposed accomplishments. A majority of funding for the 36th year went towards public facilities and improvements. Expenditures included water/sewer improvements for the Villa Nueva 2001-2002 project; the reconstruction and/or repaving of streets from FY2008-2009, 2009-2010, including some 2009-2010 sidewalks expenses, and FY2010-2011 Streets; and the West Brownsville Treatment Project. CDBG funds were also utilized

for the continuation of its rehabilitation program. Additionally, the city expended close to its 15% social services cap allowed under the HUD regulations; and the commitments were also allocated and expended for the Planning and Administration of the HOME, ESG, & CDBG grant programs, as well as Code Enforcement activities and indirect costs. All activities funded were High Priority projects that help meet or reduce the needs of Brownsville.

- b. *Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.*

The City of Brownsville has been successful in meeting goals for providing affordable housing with the use of CDBG funds. It has provided assistance to homeowner-occupied families for low/mod income families. The families that have been assisted are either elderly and/or handicap families. CDBG funds have been expended this reporting period (2010-2011) for the CDBG Moderate Rehab Program, which was funded with funds that were allocated in FY 2006-2007 and 2007-2008.

In 2007-2008, the City of Brownsville through Cameron Willacy Communities Project rehabilitated only one homeowner-occupied housing unit for an elderly, under the CDBG Moderate Rehab Program, and expended \$22,106 on the rehabilitation and other project-related costs. In 2008-2009, the City of Brownsville kicked-off this project in-house and was able to rehabilitate ten (10) homes, expending \$207,918 total CDBG funds. The expenditures included costs for lead based inspections and assessments and project delivery costs. Last fiscal year (2009-2010), the City of Brownsville rehabilitated another 10 (ten) homes and expended \$234,059, and \$76,381 in Title Searches, Lead Inspections & Assessments, and other project-related expenses.

This reporting period (2010-2011), the City of Brownsville rehabilitated five (5) additional homes, expending \$97,503.59 in rehab costs and \$3,180 in Title Searches, Lead Inspections & Assessments, and other project-related expenses. Furthermore, the City of Brownsville continues to provide this program to the eligible elderly and/or disabled homeowners of the city of Brownsville and expects to help another 10 families this year (2011-2012), until all funds have been expended. We estimate to exhaust all of these funds this fiscal year (2011-2012). In addition, we expect to bid out the HOME Reconstruction Program during this fiscal year (2011-2012), which was funded with 2009/2010 HOME funds.

- c. *Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income (ELI), low-income (LI), and moderate-income persons (MLI).*

The City of Brownsville has provided assistance with CDBG funds for activities targeted to the extremely low-income, low-income, and moderate-income persons by funding the programs listed in its 2010-2011 One Year Action Plan and/or activities from previous funding years, as listed below:

## **Public Facilities and Improvements:**

### **Villa Nueva Colonia Drainage Project –Water/Sewer Imprvmnts (03I)**

- 1) IDIS Activity Number: 912  
Funded Amount: \$479,607.30  
CDBG Expenditure Current Year: \$188,787  
CDBG Expenditure To-Date: \$395,421  
Priority: High  
Output: Benefitted 283 people on the east side of Brownsville  
Outcome: Improved Sewer Facilities in the Villa Nueva Colonia  
Income Type Beneficiaries: ELI, LI, MLI

### **West Brownsville Treatment – Water/Sewer Imprvmnts (03I)**

- 2) IDIS Activity Number: 1999 CDBG and 1981 CDBG-R  
Funded Amount: \$478,958 CDBG and \$881,400 CDBG-R  
CDBG Expenditure Current Year: \$321,538.32  
CDBG-R Expenditure Current Year: \$685,206.03  
Priority: High  
Output: Benefitted 1,000 people  
Outcome: Storm Water Treatment improvement  
Income Type Beneficiaries: ELI, LI, MLI

### **Street Improvements (03K)**

- 3) IDIS Activity Number: 1795, 2016, 2022, 2069, 2075, 2079, 2080, 2081, 2088, 2090, 2091, 2094, and 2098  
Funded Amount: \$1,494,388 (\$3,668,799 Multiple Years)  
Engineering Dept. Projects: W. Washington/Hauff/W.4<sup>th</sup>; Guillen Dr., and El Paso Road  
Public Works Project: Lima/Naranjo/Sandia, Ruby, Camino Bronce/Nikle/Cobre, W.Madison, Cynthia Ct., Sybil/Bueno, E.Harrison, Jaime Circle, and North & South drives.  
CDBG Expenditure Current Year: \$145,691.65 and \$204,071.83 (Prev. Yrs)  
Priority: High  
Output: Over 20,301 Individuals that live within the area.  
Outcome: The new streets will provide safe road conditions for motorists and pedestrians as well.  
Income Type Beneficiaries: ELI, LI, MLI

### **Elizabeth Heights Pump Station Improv. –Flood Drain Imp (03I)**

- 4) IDIS Activity Number: 2076  
Funded Amount: \$206,400  
CDBG Expenditure Current Year: \$13,650  
CDBG Expenditure To-Date: \$13,650  
Priority: High  
Output: 1 Public Facility Improved  
Outcome: Improved Flood Drainage  
Income Type Beneficiaries: ELI, LI, MLI

**Mexico Blvd. Pump Station Improvements –Flood Drain Imp (03I)**

- 5) IDIS Activity Number: 2077  
Funded Amount: \$125,000  
CDBG Expenditure Current Year: \$35,028  
CDBG Expenditure To-Date: \$35,028  
Priority: High  
Output: 1 Public Facility Improved  
Outcome: Improved Flood Drainage  
Income Type Beneficiaries: ELI, LI, MLI

**Section 108 Loan (19F) Planned Repayment of Section 108 Loan Principal**

- 6) IDIS Activity Number: 2078  
Funded Amount: \$257,000  
CDBG Expenditure Current Year: \$230,400  
Priority: High  
Output: Benefitted 3,726 people on the west side of Brownsville  
Outcome: Linear Park Section 108 Loan payment completed.

**Public Services:**

Following are the social services descriptions and expenditures incurred during the reporting year. HUD requires a maximum allocation of 15% of the amount of the grant. This reporting year, the City of Brownsville received a CDBG allocation of \$3,553,519 of which 15% of that is \$533,027.85. Please note that the total amount of expenditures for social services this reporting year was \$483,227.15 or almost 14% of the CDBG allocation, short under 15% of HUD's cap. All social services agencies are required to match or provide in-kind to every CDBG dollar allocated by the City. Please see **Map 1** for locations.

**Public Services (General) (05)**

Goals: The City will work with community organizations and individuals to provide services to low and moderate income residents of Brownsville.

Objectives: To provide funding to organizations to assist them to provide a variety of social services such as adult education, drug addiction, health services, the Youth etc., to low and moderate income persons in the City.

Accomplishments:

**Family Services (05)**

- 1) Ronald McDonald House Charities of the Rio Grande Valley – RMH 2010  
IDIS Activity Number: 2054  
Funded Amount: \$34,092  
CDBG Expenditure Current Year: \$32,033.50  
Priority: High  
Output: A total of 355 Individuals served (738 total program & 421 dupl.)

Outcome: Provided a place to stay overnight while their child was hospitalized out-of-town. This provides comfort, assurance and a quicker time of recovery for the children.

- 2) Brownsville Public Library- Exploration Theater 2010  
IDIS Activity Number: 2051  
Funded Amount: \$66,230  
CDBG Expenditure Current Year: \$66,230  
Priority: High  
Output: A total of 1,340 Individuals were served (2,450 duplicated)  
Outcome: Purchase of a Digital Planetarium System
  
- 3) United Way of Southern Cameron County – Volunteer Income Tax Assistance  
IDIS Activity Number: 2096  
Funded Amount: \$15,000  
CDBG Expenditure Current Year: \$15,000  
Priority: High  
Output: A total of 819 Individuals were served. (1,052 total program)  
Outcome: Provided Free Income Tax Assistance to low income citizens of Brownsville.

### **Senior Services (05A)**

- 1.) Amigos Del Valle, Inc. – Senior Home-Delivered Lunch Meals 2010  
IDIS Activity Number: 2045  
Funded Amount: \$30,000  
CDBG Expenditure Current Year: \$26,851.80  
Priority: High  
Output: A total of 30 Individuals were served in FY 2010.  
Outcome: Project provided daily home delivered nutritious lunch meals Monday through Friday to the elderly.
  
- 2.) Senior Community Outreach Services, Inc. – Senior Companion Program 2010  
IDIS Activity Number: 2057  
Funded Amount: \$16,548  
CDBG Expenditure Current Year: \$0  
Priority: High  
Output: None.  
Outcome: None. (New Agency to program; Lack Management Capacity; High Risk agency.)

### **Handicapped Services (05B)**

- 1) Moody Clinic  
IDIS Activity Number: 2046  
CDBG Input: \$90,000  
CDBG Expenditure Current Year: \$80,100.92  
Priority: High  
Output: A total of 148 children were served.(1,309 total program & 894 duplicate)  
Outcome: Moody Clinic provided outpatient rehabilitation services to children from birth to twenty-one years of age who have a diagnosed disability. CDBG funds were used to pay for a Physical Therapist or Occupational Therapist and other operating costs for the clinic. The Organization has provided care for the

physically challenged to regain confidence, be independent and gain control over their disability.

**Youth Services (05D)**

1) Girls Scouts Tip of Texas

IDIS Activity Number: 2053

CDBG Input: \$5,400

CDBG Expenditure Current Year: \$5,400

Priority: High

Output: A total of 450 girls were served in FY 2010.

Outcome: This program provided school girls with the opportunity to gain leadership skills and values.

**Employment Services (05H)**

1) Brownsville Adult Literacy Council, Inc. – Mobile Learning Lab 2010

IDIS Activity Number: 2044

CDBG Input: \$11,000

CDBG Expenditure Current Year: \$11,000

Priority: High

Output: A total of 154 individuals were served FY 2010. (694 total program)

Outcome: BALC offers a comprehensive, accountable, computer-based adult literacy/ESL training program using state-of-the-art programs as a means to help adults develop their potential to become fully productive. The mobile lab allows access to areas of the City where the hardest-to-serve residents are located. It also allows access to neighborhood sites including churches, community centers, work sites, etc.

**Health Services (05M)**

1) Brownsville Community Health Clinic (BCHC) – Glucometer Program 2010

IDIS Activity Number: 2049

CDBG Input: \$24,000

CDBG Expenditure Current Year: \$24,000

Priority: High

Output: A total of 316 Individuals were served (4,510 total program & 60,549 unduplicated)

Outcome: BCHC is important to this community, particularly because of the high diabetes rate for this area. BCHC provided low moderate income diabetic patients medical supplies (blood glucose meters and test strips) to monitor their diabetes.

2) Infant & Family Nutrition Agency – Education Programs 2010

IDIS Activity Number: 2055

CDBG Input: \$10,000

CDBG Expenditure Current Year: \$0

Priority: High

Output: None

Outcome: None (Lack of Management Capacity – High Risk)

3) Sunshine Haven Inc. - Hospice Center

IDIS Activity Number: 2056

CDBG Input: \$48,119

CDBG Expenditure Current Year: \$35,995.53

Priority: High

Output: A total of 32 Individuals were served in FY 2010.

Outcome: This program provided care for terminally ill patients who didn't have an adequate 24-hour caregiver at home. Funding has provided for caregivers and a percentage for operations.

4) Valley AIDS Council, Inc.

IDIS Activity Number: 2068

CDBG Input: \$73,393

CDBG Expenditure Current Year: \$58,098.62

Priority: High

Output: A total of 416 Individuals were served in FY 2010.

Outcome: This project focuses on informing the community on the risks for having unprotected sex. The council provided confidential AIDS testing and has assisted in diminishing the spread of the HIV virus.

**Abused and Neglected Children (05N)**

1) Court Appointed Special Advocates (CASA) – Child Advocates 2010

IDIS Activity Number: 2047

CDBG Input: \$53,046

CDBG Expenditure Current Year: \$46,200.09

Priority: High

Output: A total of 90 children were served in FY 2010.

Outcome: CASA recruits, trains and supports community volunteers who serve as informed advocates who provide an independent voice for abused and neglected children in the courts. CDBG funds assisted these children with a voice in the court system for them.

2) Tip of Texas Family Outreach – “At Risk” Prevention Program 2010

IDIS Activity Number: 2048

CDBG Input: \$27,292

CDBG Expenditure Current Year: \$24,463.71

Priority: High

Output: A total of 359 Individuals were served. (2,941 total program; 1,429 duplicated)

Outcome: This program assisted in the prevention of child abuse and neglect. It assisted at risk families by providing counseling in the prevention of mistreatment.

3) Monica’s House – Community Education Program 2010

IDIS Activity Number: 2052

Funded Amount: \$18,000

CDBG Expenditure Current Year: \$18,000

Priority: High

Output: A total of 1,715 Individuals were served (1,869 total program)

Outcome: Improved community education on prevention & early identification of physical and sexual abuse.

**Housing Counseling (05U)**

- 1) Consumer Credit Counseling Service of South Texas – Financial Literacy  
IDIS Activity Number: 2050  
CDBG Input: \$20,000  
CDBG Expenditure Current Year: \$18,425.63  
Priority: High  
Output: A total of 168 Individuals were served. (2,508 total program & 254 duplicated)  
Outcome: This program provided residents with financial education with regards to management of personal finances and indebtedness.

**Homeless Facility (03C)**

- 1) Ozanam Center – Homeless Shelter Renovation/Rehabilitation Project  
IDIS Activity Number: 2025  
CDBG Input: \$94,000 (2009 Funds)  
CDBG Expenditure Current Year: \$26,682.30  
Priority: High  
Output: 1 Homeless Shelter is being rehabilitated.  
Outcome: Improved homeless shelter. This project involves the renovation/rehabilitation of the homeless shelter.

2. *Changes in Program Objectives*

- a. *Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.*

No changes were done in program objectives.

The City of Brownsville Planning & Community Development Department will continue working with the Brownsville Citizens Advisory Committee (BCAC), inter-departments, non-profit organizations, and private sector, during the application process, in order to distribute the entitlement grant allocations in the most fair and efficient manner, and according to the needs. The City will also continue working closely with HUD. Furthermore, the City of Brownsville has also increased its desk and on-site monitoring of its current and past funded programs, and its review of the reimbursement requests submitted by its funding subrecipients. Additionally, the City of Brownsville will also conduct additional analysis towards the development of its programs.

Consequently, as a result of the City's experiences, the City of Brownsville will increase its focus on IDIS reporting requirements, on-site monitoring, and improved communication with all parties involved in the carrying out of its funded programs.

3. *Assessment of Efforts in Carrying Out Planned Actions*

- a. *Indicate how grantee pursued all resources indicated in the Consolidated Plan.*

The City of Brownsville identified activities in its 2010-2011 One-Year Action Plan that addresses the highest priorities mentioned in the Priority Needs Summary Table provided as part of the RGVECs' Consolidated Plan and Strategy. It distributed its funding based on its analysis of housing and

community development needs, and the comments collected from public hearings, as part of its Citizen Participation Plan. In addition, the City allocated the majority of its entitlement funds to Public Facilities & Improvements, Affordable Housing programs, and Public Service projects. Those programs and activities implemented by the City of Brownsville illustrate the City's continued ability to pursue and secure alternative funding for priority items in the RGVECs' CPS with minimal use of entitlement funds. In summary, the City of Brownsville pursued all the resources indicated in the Consolidated Plan by addressing the communities concerns, working with non-profit organizations and other local entities involved in these types of activities, including the private sector.

- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.*

The City of Brownsville provided certifications of consistency in a fair and impartial manner by determining the priority ranking of its housing and community development needs through a consultation process with public agencies, community organizations, and local residents, along with the private sector. In addition, the City reviews relevant data on the city's and region's housing and community development needs on an on-going basis. Funding for the projects in the City's immediate sphere of influence corresponded with the identified needs. This consultation process ensures that there is direct, local community input in the selection of funded projects, therefore providing certification of consistency in a fair and impartial manner.

- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.*

The City of Brownsville did not hinder Consolidated Plan implementation by action or willful inaction. It coordinates its activities with a variety of organizations involved in the delivery of housing, homelessness, non-homeless special needs, and community development activities – including many of the public agencies and community organizations during the development of the CPS and the One-Year Action Plan. Brownsville continues to nurture relationships with public and private health and social service agencies in an effort to clearly identify gaps in essential services that are used in the formulation of various grant requests submitted on the City's behalf. It strengthens this delivery system by undertaking a collaborative approach to developing a common vision for housing and community development activities, commitment and coordination among different levels of local government, community organizations, and the public throughout the year and on an on-going basis.

*4. For Funds Not Used for National Objectives*

- a. Indicate how use of CDBG funds did not meet national objectives.*  
*b. Indicate how did not comply with overall benefit certification.*

The City of Brownsville used its entitlement grants to fund projects that met at least one National Objective, as required by HUD. None of these funds were used that did not comply with at least one National Objective or that did not comply with overall benefit certification.

5. *Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property*
  - a. *Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.*
  - b. *Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.*
  - c. *Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.*

No displacements of individuals occurred as a result of the rehabilitation program. Rehabilitation activities are small in scope and allows for residents to remain in their homes during the project.

6. *Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons*
  - a. *Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.*
  - b. *List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.*
  - c. *If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.*

There were no economic development activities in CDBG during the 36<sup>th</sup> year.

7. *Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit*
  - a. *Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.*

The City of Brownsville funded the following public service agencies that provided services, which benefited the limited clientele where at least 51% were low- and moderate-income persons/families – not falling within one of the categories of presumed limited clientele low and moderate income benefit. They included the (1) Brownsville Adult Literacy Council, Inc.; (2) Brownsville Community Health Clinic; (3) Consumer Credit Counseling of South Texas; (4) Girls Scouts of Greater South Texas; (5) Ronald McDonald House Charities of the Rio Grande Valley; (6) Sunshine Haven, Inc.; (7) Tip of Texas Family Outreach; and (8) United Way of Southern Cameron County. The Infant & Family Nutrition Agency and the Senior Community Outreach Services, Inc. were also funded this reporting period (2010-2011), but no funds were drawn due to the agencies incomplete or no reports submitted as required; these agencies lacked management capacity in fulfilling the agreement responsibilities.

The City of Brownsville assures that these activities/the services provided benefit a limited clientele where at least 51% are low- and mod-income, by collecting income eligibility information on all participants. In addition, most

of these agencies provide services within the CDBG areas designated as low/moderate income Census Tract areas.

8. *Program income received*

- a. *Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.*
- b. *Detail the amount repaid on each float-funded activity.*
- c. *Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.*
- d. *Detail the amount of income received from the sale of property by parcel.*

The City of Brownsville received a total of \$20,403.33 from CDBG Program Income. The Program Income was received from housing notes. While Program Income received from HOME funds were \$141,969.14.

9. *Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:*

- a. *The activity name and number as shown in IDIS;*
- b. *The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;*
- c. *The amount returned to line-of-credit or program account; and*
- d. *Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.*

No prior period adjustments were made.

10. *Loans and other receivables*

- a. *List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.*

The City of Brownsville does not have any CDBG float-funded activities outstanding as of the end of the reporting period by which funds are expected to be received.

- b. *List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.*

The City of Brownsville currently has 4 outstanding CDBG Housing Notes Loans, as listed below. The table below identifies each loan and the principal balance owed as of the end of the reporting period.

<b>Loan #</b>	<b>Account #</b>	<b>Principal Balance Owed</b>
1	16-341-8110	\$6,631.60
2	16-341-1105	\$8,338.78
3	16-341-1125	\$2,277.43
4	16-341-1385	\$1,272.70
<b>Total Principal Balance Owed:</b>		<b>\$18,520.51</b>

- c. *List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.*

The City of Brownsville has no outstanding CDBG loans that are deferred or forgivable.

- d. *Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.*

The City of Brownsville does not have any CDBG loans that have gone into default or that the balance was forgiven or written off during this reporting period.

- e. *Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.*

The City of Brownsville does not have any CDBG parcels of property that are available for sale as of the end of this reporting period.

**11. Lump sum agreements**

- a. *Provide the name of the financial institution.*
- b. *Provide the date the funds were deposited.*
- c. *Provide the date the use of funds commenced.*
- d. *Provide the percentage of funds disbursed within 180 days of deposit in the institution.*

The City of Brownsville did not execute any Lump Sum Agreements this reporting period.

**12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year**

- a. *Identify the type of program and number of projects/units completed for each program.*
- b. *Provide the total CDBG funds involved in the program.*
- c. *Detail other public and private funds involved in the project.*

<b>Type of Rehab Program</b>	<b>Units Completed</b>	<b>CDBG Funds Expended</b>	<b>Other Public &amp; Private Funds Used</b>
CDBG Moderate Rehab Program	5	\$100,684	\$5,000

The City of Brownsville administers the CDBG Moderate Rehab Program. It currently has contracts with two contractors that were selected by a request for proposals (RFP) method conducted by the City’s Purchasing/Procurement office. Through this program, the City of Brownsville rehabilitated 5 (5) homeowner-occupied housing units throughout the city limits of Brownsville. **Map 5 (CDBG Moderate Rehab Program) in Attachment F** illustrates a map that identifies the location of these units.

*13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies*

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.*

The City of Brownsville has a NRSA called the Buena Vida Neighborhood Strategy Area. The Good Neighbor Settlement House and The Brownsville Adult Literacy Center continue to receive CDBG and ESG funds, which are located in this neighborhood and have an impact in this area.

## **Antipoverty Strategy**

### **Program Year 1 CAPER Antipoverty Strategy response:**

- 1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.*

The City of Brownsville's Anti-Poverty Strategy focuses on the most vulnerable populations: extremely low-income households (incomes between 0-30 percent of the median family income); those individuals in public or assisted housing; and the uncounted homeless individuals and families. Extremely low-income households are generally more threatened with homelessness, often living from paycheck to paycheck with financial ruin no more than one unexpected financial setback away. Persons living in public or assisted housing are dependent upon public subsidies to maintain their own residences and have just a little more piece of mind and security than their counterparts who are not public housing residents. In all, these segments of the population have the highest incidence of poverty and possess limited economic enrichment opportunities. These households will see the most immediate benefit from a concentrated effort to increase economic opportunities for all households in the City.

It is important to recognize that the City's Anti-Poverty Strategy is not simply a housing plan but an economic development plan that attempts to increase employment opportunities and incomes for low-income households.

The implementation of the City's anti-poverty strategy is to continue a cooperative effort with City agencies.

The City's specific objectives for economic development continue to be:

1. To increase the area's employment base to generate more job opportunities, particularly for low- and moderate-income individuals, by attracting new business and companies;
2. To increase marketing of the city of Brownsville by the Brownsville Economic Development Council with regards to industrial recruitment;
3. To maintain existing employment levels by encouraging companies and manufacturers to expand their existing business by providing economic development incentives;

4. To provide low-interest mortgages to qualifying low-income persons working through the affordable Housing loan program;
5. To attract new capital investment to stimulate the local economy; and
6. To focus increased attention on low-income poverty areas and addressing poverty concerns through the use of available federal/state grants and loans, and creation of more job opportunities.

The changing and expanding regional economy has led to a growth in the number of low- as well as high-paying jobs. The core of any plan to combat poverty within the City must be the creation of secure, well-paying jobs. The City will continue to support the efforts undertaken by Cameron Works, the contractor for the Jobs Training Partnership Act programs. This organization currently operates a successful on-the-job training program for both adults and youth.

The economic changes in Brownsville have led to growth in the number of low- as well as high-paying jobs. The core of any plan to combat poverty within the City must be the creation of secure, well-paying jobs. However, housing is a major component of the plan, since a secure and affordable residence allows household members to pursue jobs, education and training without having to worry about the threat of homelessness. The Brownsville Chamber of Commerce and the Economic Development Corporation also play a significant role in attracting employers and tourists to the City and developing programs for existing businesses. Local non-profit service organizations also provide critical resources to combat poverty and promote family self-sufficiency.

Brownsville's CDBG program is instrumental to the Anti-Poverty Plan. CDBG funds are used for a variety of activities, including improving City infrastructure, such as roads and drainage, and to rehabilitate owner-occupied housing for the lower-income, disabled and/or elderly households. During FY 2010/2011, the City continued to provide Community Development Block Grant funds to a variety of projects and programs that make available an extensive range of services to individuals and families in need.

Several affordable housing programs designed to assist low-income families are operating in Brownsville. The Brownsville Affordable Homeownership Corporation, a non-profit organization that is currently approved by the City of Brownsville as a Community Housing Development Organization (CHDO), is also building affordable homes to assist eligible low-income families purchase their homes. To date, this organization has built twenty-six homes and has more work in progress. Another CHDO, the Architect's for Charity of Texas, Inc. is also providing energy efficient homes in Brownsville. This year they built five (4) homes.

HOME funds received by the City of Brownsville are used in conjunction with CDBG funding to continue new housing construction efforts. CDBG funds will also continue to be used for housing rehabilitation activities. Zero interest loans and deferred loan housing programs will allow applicants to live in standard housing and give residents a feeling of empowerment through homeownership. The HOME program will help individuals and families obtain the American Dream of "Homeownership".

## Neighborhood Revitalization Strategy Area (NRSA)

The Cross Border Institute For Regional Development (CBIRD) conducted a study of the Buena Vida Neighborhood, which was completed in May 2003. This study can be viewed at <http://blue.utb.edu/cbird/UTB-TSCFpageFormat/homereports.htm>. This study documented the dire conditions of this area. The study identifies Buena Vida as an area in great risk due to "its overall low educational profile, its high crime rate, its low economic potential, the absence of adequate housing, and the absence of social support services." (CBIRD: The Buena Vida Barrio, page 64). The City of Brownsville is committed to solving the problems because the Buena Vida community is a vital part of the city. Significant investments have already been made to this area in the form of the Federal Court House, the development of the Linear Park, the refurbishing of the Dean Porter Park, to name a few. Planning efforts continue to address these problems. The city has involved a wide range of organizations; and has taken a great effort by all constituencies involved to address this challenge. The City of Brownsville is continuing to improve this area by investing federal funds where and when appropriate. The city has demolished blighted buildings, improved public buildings, and acquired property in the area.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

#### Program Year 1 CAPER Non-homeless Special Needs response:

1. *Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).*

#### I. Non-Homeless Special Needs

As indicated in the RGVECs' CPS, there are several populations who require more focused attention beyond their emergency shelter needs. These include the following:

- elderly and frail elderly,
- people with severe mental illnesses,
- people with disabilities (mental, physical, and developmental),
- people with alcohol or other drug addictions,
- people with HIV/AIDS or other related diseases,
- public housing residents and families on waiting lists; and
- youth.

These populations have "special needs" and they oftentimes fall into multiple special needs categories.

The following special needs populations have been identified as the City of Brownsville's highest priorities for non-homeless special needs housing and supportive service assistance for this One-Year Action Plan:

*A. Elderly and Frail Elderly*

During FY 2010/2011, the City of Brownsville provided CDBG funding to Amigos Del Valle, CDBG Moderate Rehab, and the Cameron County Juvenile Detention Center.

- Funding for Amigos Del Valle, Inc. cover the personnel and mileage costs to deliver lunches to homebound elders in the city of Brownsville.
- The City of Brownsville Planning & Community Development Department continues to make available the owner-occupied housing rehabilitation program. The City rehabilitated five (5) units by assisting eligible aged and disabled applicants bring their homes to a better improved suitable living environment. This assistance is in the form of five (5) and ten (10) year deferred loans. Needed accessibility modifications were provided if necessary and general property improvements were funded. Assistance was provided through deferred loan grants according to program guidelines and eligibility for the non-elderly or disabled.
- The City of Brownsville also funded the Cameron County Juvenile Detention Center to fund the Boot Camp Cadets Building Trades Hands-on Training Program, which paid for the materials and supplies to reconstruct homes for the elderly and/or handicapped thru its Elderly Replacement HOME Program.

*B. Severe Mental Illness*

For FY 2010/2011, no specific programs were funded to assist people with severe mental illnesses.

*C. Developmentally Disabled/Physically Disabled*

For FY 2010/2011, the City provided funding to the Moody Clinic.

- The Moody Clinic provides rehabilitation services for children, including partial salaries for a speech/language pathologist, physical therapist, and occupational therapist.

*D. Substance Abusers*

For FY 2010/2011, the City provided funding to Valley Aides Council- Substance Abuse Center to assist teenagers with alcohol and other drug addictions.

- The Valley Aides Council- Substance Abuse Program is a community based program offering recovery from substance abuse and addiction by providing individual counseling and group support services to low income teenagers. However, it does focus on the needs of young adults and their families. Funds were used for Counselors' salaries.

*E. Persons with Aids and related diseases:*

The City provided CDBG funding to the Valley AIDS Council, Inc- HIV Program.

- Valley AIDS Council funds were used to provide clients with medication, lab work, and HIV screening.

*F. Victims of Domestic Violence*

The City provided ESG funding to Friendship of Women.

- ESG funds were used for Essential Services and Operations expenses incurred by the Friendship of Women, Inc. for the Children's Program at the Shelter for Abused Spouses.

*G. Veterans*

For FY 2008/2009, a program was funded to assist Veterans returning from the Iraqi war. Unfortunately, this program was delayed at the HUD Field Office level due to Staff turnover and lack of Agreement Approval. Thus, this program has not moved forward.

- Valley for Heroes \$165,000

In addition the City of Brownsville has been working with the newly formed Cameron County Coalition for Veterans with the objective to assist homeless veterans make a transition into a home.

*H. Youth*

The City of Brownsville has identified youth as a special needs population. As Brownsville's young population continues to grow, services must also be offered during the summer months. Since other local agencies which previously provided similar programs during the summer can no longer meet the need of our youth community. The City also believes that youth must be provided with alternatives to drugs and violence.

During FY 2010/2011, the City provided CDBG funding to the following agencies: Cameron County Children's Advocacy Center (CCCAC) - Monica's House, Court Appointed Special Advocates (CASA), Friendship of Women, Inc. Children's Program, Moody Clinic, Tip of Texas Family Outreach-Success with Parenting, Southmost Library- Planetarium, and Girls Scouts-Tip of Texas Council.

- Funding for Monica's House, was used to partially fund the Community Educator position and travel. The Community Educator provided counseling to child abuse victims and their protective family members. Additionally, community education focusing on prevention and early intervention of child abuse was provided through the Community Educator presentations in the Brownsville Independent School District to third grade students with the "Red Flag Green Flag People (RFGFP)" program.
- Funding for Court Appointed Special Advocates (CASA) was used to fund the salary, benefits and mileage for a Caseworker for Brownsville who worked with youth.
- Funding for the Friendship of Women, Inc. Children's Program was used for Essential Services and Operations expenses incurred by the Friendship of Women, Inc. for the Children's Program at the Shelter for Abused Spouses.

- Funding for the Moody Clinic was used to provide partial salary to Speech/Language Pathologist's, Physical Therapist, and the Occupational Therapist; all full-time positions for the Rehabilitation Services for Children program.
- Funding for Tip Of Texas Family Outreach – “Success with Parenting” was used to reimburse a portion of salaries, operations and maintenance expenses at Tip of Texas Family Outreach for the “Success with Parenting” program.
- Funding for the Girls Scouts – Tip of Texas Council was utilized to purchase arts and crafts materials for activities offered at the community center throughout the year for low- and moderate-income participants.
- Brownsville Public Library- Exploration Theater - The funds were use to purchase a Digital Planetarium System by the City if Brownsville Public Library. The Exploration Theater project is allowing Library patron access to improve education levels and bring families together to discover the wonder of science.

## *II. Federal, State and Local Public and Private Sector Resources Available*

Unemployment, low paying jobs, and a lack of financial resources are the major obstacles involved in addressing the underserved needs of the City. Brownsville and the Rio Grande Valley remain at the bottom of virtually all statistical indicators concerning economic hardship. Efforts to overcome these obstacles become a major challenge when one considers what gives rise to these obstacles. In order to overcome these challenges, the city continues to build on existing resources such as the Ozanam Center (an emergency shelter for the homeless), the Good Neighbor Settlement House (a soup kitchen), the Friendship of Women (a shelter for battered women), and various other organizations.

Various resources exist to address the identified housing and supportive service needs of non-homeless special needs populations. Two major sources of federal funding assist the City of Brownsville in its efforts to address their housing and supportive service needs for the non-homeless special needs population: Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds from the U.S. Department of Housing and Urban Development. The CDBG Program funds a variety of housing and community development activities, including housing rehabilitation, acquisition, and predevelopment costs; public facilities and improvements; clearance and demolition; public services; and planning and administration. The HOME Program funds a variety of eligible affordable housing activities, including new construction, rental rehab, and homeownership assistance, (both direct and indirect), as well as administration for its HOME programs.

The City of Brownsville recognizes that quality early learning experiences lead to success in school, reduction in crime rates, a prepared workforce, improved economic development, and ultimately, success in life. Since 2004, the City has partnered with Workforce Solutions – Cameron Development Board to leverage additional funding. 2010-2011, the City of Brownsville contributed \$170,000 in local funds in the form of certified CDBG expenditures drawn from additional federal funds from the Department of Labor. The leveraged funds drawn totaled \$160,000. Both the local and matched federal funds were used for the provision of allowable child care services and to enhance existing children’s program activities. Several ongoing

programs are the United Way Success by 6 - Born Learning Program and the United Way Book of the Month Club. The Success by 6 - Born Learning Program is an innovative public awareness and engagement campaign that helps parents, caregivers, and the community to create quality early learning opportunities for Brownsville children from birth to six years. The United Way Children's Book of the Month Club on the other hand introduces children to books and reading in a fun way, while providing parents with ideas on how to incorporate reading to their children in their daily lives. Every family who attends the monthly reading receives one free bilingual children's book.

The Emergency Shelter Grants (ESG) Program and State funds from the Texas Department of Housing and Community Affairs (TDHCA) Emergency Shelter Grant program (a competitive grant) supplements local funding for homeless shelter operations and other homeless activities. Local public housing agencies receive Section 8 Voucher/Certificate Program funds from HUD that provide rental subsidies for eligible low-income households. In addition, several communities receive Rural Development funds from the U.S. Department of Agriculture.

State funds from the Texas Department of Housing and Community Affairs (TDHCA) were used to support a variety of housing programs such as rehabilitation assistance, new construction, and first-time homebuyer assistance for low- and moderate-income households.

State funds from the Texas Water Development Board (TWDB) may be used for limited housing rehabilitation and water/wastewater connections in colonias areas. Additionally, the TWDB offers a grant program for extremely low-income households living in the colonias.

Local government funds cover basic community services such as fire/police protection, infrastructure maintenance/development, water/wastewater services, and a variety of other public services.

Private sources of funding include local lenders who have committed continued support in leveraging federal funds for housing and community development activities. There are also numerous dedicated nonprofit organizations working to address housing and community development needs. The City of Brownsville will continue to encourage and support nonprofit organizations in securing additional funds, assisting them whenever possible.

## **Specific HOPWA Objectives - NOT APPLICABLE**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;

- b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
      - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
      - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
      - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
      - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
    - ii. Project Accomplishment Overview
      - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
      - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
      - (3) A brief description of any unique supportive service or other service delivery models or efforts
      - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages

that are not operational.

- iii. Barriers or Trends Overview
  - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
  - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
  - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
  - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
  - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

**Program Year 1 CAPER Specific HOPWA Objectives response:**

Not Applicable: The City of Brownsville is not a recipient of HOPWA Funds.

**OTHER NARRATIVE**

Include any CAPER information that was not covered by narratives in any other section.

**Program Year 1 CAPER Other Narrative response:**

**HPRP**

The City of Brownsville also received two grants: funding from HUD and from the Texas Department of Housing & Community Affairs for the Homeless Prevention & Rapid Re-housing Program (HPRP). These grants provide funding for temporary financial assistance to help persons experiencing an instance of homelessness or those at risk of homelessness gain housing stability. Assistance may be provided for (1) Rental Assistance; (2) Security and Utility Deposits; (3) Utility Assistance; and/or (4) moving costs. In addition, the grant provided funding for salaries of HPRP Case Managers tasked with assessing HPRP applicant need and providing counseling and referral to additional resources.

In its second year of this three-year grant, the City of Brownsville subcontracted its HUD HPRP grant funds of \$1,347,839 to five local agencies – The Bishop San Pedro Ozanam Center, Consumer Credit Counseling Services of South Texas, Good Neighbor Settlement House, Catholic Charities of the Rio Grande Valley, and Valley Aids Council. For program year 2010-2011, the HUD HPRP expenditures totaled \$514,014.00. The HUD HPRP grant allowed 1,211 men, women, and children in 419 households to remain in their rental homes. In addition, 197 individuals comprising of 84 households were transitioned from shelters, places not meant for human habitation, or public spaces into rental units. HUD HPRP funding was also used to partially pay for the salaries of HPRP Case Managers and ancillary staff.

The second and final year of the TDHCA HPRP grant of \$382,200 was subcontracted to three local agencies – The Bishop San Pedro Ozanam Center, Consumer Credit

Counseling Services of South Texas, and the Good Neighbor Settlement House. For program year 2010-2011, the TDHCA HPRP expenditures totaled \$123,767.99. The TDHCA HPRP funds assisted in keeping 366 men, women, and children in 107 household in their rental homes. Additionally, 58 individuals comprising of 31 households who were literally homeless were re-housed into rental units. TDHCA HPRP funding was also used to partially pay for the salaries of HPRP Case Managers and ancillary staff.

The City of Brownsville is pleased to have collaborated with local agencies to provide not only financial assistance to our homeless and at-risk population, but also to have provided counseling and referrals in order to help HPRP participants obtain housing stability. We hope that the services provided through HPRP not only assisted in the current instance of homelessness or at-risk, but also provided HPRP participants with skills and resources that placed them on a path to long term housing stability.

### **CDBG – R**

As a result of Hurricane Dolly on July 23, 2008, the city has sustained flooding that resulted in drainage infrastructure failure. The existing drainage infrastructure failed to function because the existing systems were unable to convey the volume of water generated during Hurricane Dolly. The failure of the drainage system to function has threatened the public health, safety, and welfare of all served by these facilities due to flooding. The city has been in need of adequately-sized drainage infrastructure to mitigate flooding.

Community Development Block Grant Disaster Recovery funds (CDBG-R) were utilized to implement a storm drainage detention pond project. The Garden Park Storm Drainage project was designed to alleviate flooding within the Garden Park neighborhood and other neighborhoods located on the Westside of Brownsville. The prime contractor was Pederson Construction Company, Incorporation of Los Fresnos, Texas. The project began in the fall, on August 30, 2010 with an estimated project cost of \$881,400. Two sub-contractors were also employed during the project--- Valley Boring Service, LLC and Concrete Structures. At present, the project has had a duration of four hundred and eight (408) days. The total amount of hours worked by hourly workers has been 18,591.47 hours. Pederson Construction Company, Inc. has submitted 58 certified payrolls; Valley Boring Service, LLC has submitted 4 certified payrolls; and Concrete Structures has submitted 20 certified payrolls. The project is nearing completion of which secondary funding sources are being utilized in order to complete the project. These secondary resources will incorporate two generators into the drainage project known as the Garden Park Generators with an estimated project cost of \$348,205. The generator project shall purchase and install two (2) one hundred thirty to one hundred forty kilowatt (130-140 kW) permanently affixed, diesel-fueled generators with automatic transfer switch and associated appurtenances. The constructions of mounting pads are to be done for the generators to rest upon. The installation of the backup generator is designed to ensure continuous operation of the drainage pump station and uninterrupted drainage service.

**Figure 1 Garden Park Storm Drainage project**



Another CDBG-R project has been the Resaca de la Guerra Culverts Improvements project which is designed to alleviate storm water events within the City of Brownsville. The project cost is estimated to be \$1,085,665. Eight (8) culverts throughout Brownsville are to be improved in order to facilitate the movement of storm water runoff. The locations of which are listed below.

- 1) Morningside Road-near Marvis Drive,
- 2) Morningside Road-near Alexandria Court,
- 3) Valley Inn and Country Club-Land Bridge at Hole No. 6,
- 4) Valley Inn and Country Club-Land Bridge at Hole No. 9,
- 5) Valley Inn and Country Club-Fairway Drive and El Lago Lane,
- 6) Valley Inn and Country Club-Land Bridge at Hole No. 15,
- 7) Valley Inn and Country Club-Las Palmas Lane,
- 8) East Eagle Drive-near Rockwell Drive.

The Resaca de la Guerra Culverts Improvements project is expected to install approximately one thousand fifty square yards (1,050 s.y.) of two-inch (2 in.) Hot Mix Asphalt Concrete (HMAC); repair approximately one thousand fifty square yards (1,050 s.y.) of asphalt pavement; repair approximately one hundred square yards (100 s.y.) of caliche pavement; remove and replace approximately two thousand five hundred square feet (2,500 s.f.) of concrete pavement repair; remove and replace approximately five hundred square feet (500 s.f.) of concrete sidewalk; furnish and install approximately two hundred fifty linear feet (250 l.f.) of eight-foot (8 ft.) by six-foot (6 ft.) box culvert and approximately fifty linear feet (50 l.f.) of eight-foot (8 ft.) by four-foot (4 ft.) box culvert; seven hundred ninety linear feet (790 l.f.) of forty eight inch (48 in.) diameter Reinforced Concrete Pipe (RCP); install seven (7) box culvert wingwalls; install seven (7) RCP wingwalls; install two (2) overflow structures with valve; replace approximately two thousand five hundred square yards (2,500 s.y.) of grass sod; remove approximately one thousand one hundred

linear feet (1,100 l.f.) of existing RCP; remove and replace six (6) Type "A" curb inlets; remove and replace five hundred linear feet (500 l.f.) of twenty-four inch (24 in.) wide curb and gutter; remove and replace eight (8) concrete spillways; and associated appurtenances.

**Figure 2 Morningside Road-near Alexandria Court**



The final CDBG-R project is called the Four Corners Storm Water Detention Pond project. All construction shall take place at property owned by the City of Brownsville on Owens Road approximately 0.3-miles south of Boca Chica Boulevard. The proposed improvements are expected to provide approximately 130-acre feet of additional storm water storage for the City of Brownsville North Main Drain. The detention pond is anticipated to significantly reduce flooding to all drainage areas downstream to the drainage ditch outfall. The project is estimated to cost \$2,381,873.

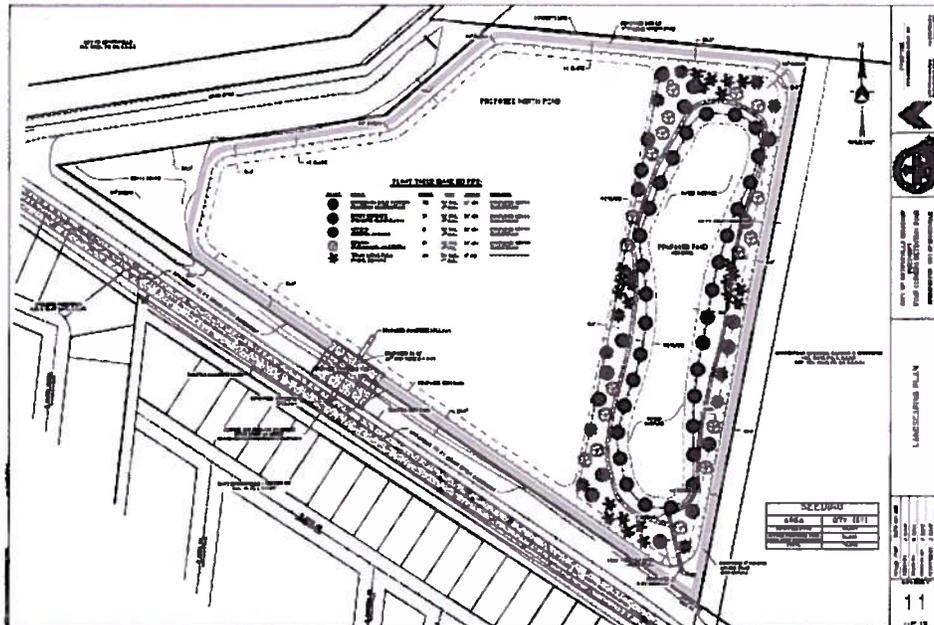
The Four Corners Storm Water Detention Pond project is expected to excavate and haul approximately one hundred and forty thousand cubic yards (140,000 c.y.) of excavated material, excavate and spread approximately five thousand cubic yards (5,000 c.y.) of fill material, clear and grub sixteen acres (16 ac.) of undeveloped land; remove and replace seven acres (7 ac.) of topsoil; conduct final regarding on fourteen acres (14 ac.); furnish and install eight thousand square feet (8,000 s.f.) concrete riprap weir structure, one hundred ten linear feet (110 l.f.) of twenty four inch (24 in.) diameter RCP, fifty linear feet (50 l.f.) of forty eight inch (48 in.) diameter RCP, one thousand and fifty square feet (1,050 s.f.) of concrete headwall spillway, one each (1 ea.) concrete weir inlet, two thousand linear feet (2,000 l.f.) of 6-foot wide concrete sidewalk, three thousand five hundred linear feet (3,500 l.f.) of 9-foot wide caliche access road, four thousand one hundred square yards (4,100 s.y.) HMAC pavement repair, native seeding approximately twenty-three (23) acres of disturbed area, one hundred and five each (105 ea.) of native trees, and associated appurtenances.

All CDBG-R projects are being funded and administered through the General Land Office (GLO) for the State of Texas.

**Figure 3 Four Corners Detention Pond project site**



**Figure 4 Four Corners Detention Pond-Landscaping Plan**



### **Dolly**

TDHCA, Dolly program, this program has been transferred to the Lower Rio Grande Valley Development Council for its implementation phase. Nevertheless, it has been closely monitored by City staff, as well as the TDHCA Local Representative.

# **ATTACHMENT – A**

**PR26**

## **CDBG Financial Summary**



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	3,601,771.28
02 ENTITLEMENT GRANT	3,553,519.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	20,403.33
06 RETURNS	30,186.74
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	12,624.75
08 TOTAL AVAILABLE (SUM, LINES 01-07)	7,218,505.10

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,598,960.90
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,598,960.90
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	712,516.26
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	230,400.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,541,877.16
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	4,676,627.94

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	225.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	1,500.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,597,235.90
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,598,960.90
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2008 PY: 2009 PY: 2010
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	461,799.80
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	461,799.80
32 ENTITLEMENT GRANT	3,553,519.00
33 PRIOR YEAR PROGRAM INCOME	-31,081.66
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	3,584,600.66
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.88%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	712,516.26
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	712,516.26
42 ENTITLEMENT GRANT	3,553,519.00
43 CURRENT YEAR PROGRAM INCOME	20,403.33
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	12,624.75
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	3,586,547.08
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.87%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2005	21	1467	5251047	COB REHAB - PROJECT RELATED EXPENSES	14H	LMH	Strategy area	\$225.00
<b>Total</b>								<b>\$225.00</b>

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2004	38	1361	STEGMAN BLDG. REHAB AND HOUSING PROJECT	14B	LMH	\$1,500.00
<b>Total</b>						<b>\$1,500.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2001	44	912	5230696	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$45,615.00
2001	44	912	5243974	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$43,385.00
2001	44	912	5251047	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$680.00
2001	44	912	5266257	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$8,437.50
2001	44	912	5270501	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$2,500.00
2001	44	912	5279720	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$6,842.50
2001	44	912	5286358	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$10,470.00
2001	44	912	5296670	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$1,000.00
2001	44	912	5298835	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$8,715.00
2001	44	912	5302561	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$18,645.50
2001	44	912	5305809	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$6,965.00
2001	44	912	5314660	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$29,066.50
2001	44	912	5333129	VILLA NUEVA UTILITY HOOK UP	03J	LMA	\$3,500.00
2005	1	2028	5230696	PW Sidewalks - Villa Del Rey Subdivision 2010	03L	LMA	\$2,475.00
2005	1	2028	5251047	PW Sidewalks - Villa Del Rey Subdivision 2010	03L	LMA	\$7,800.00
2005	1	2028	5266257	PW Sidewalks - Villa Del Rey Subdivision 2010	03L	LMA	\$3,435.00
2007	26	1652	5231115	COB-Housing Rehab	14A	LMH	\$1,167.50
2007	26	1652	5315697	COB-Housing Rehab	14A	LMH	\$965.00
2007	26	1652	5333129	COB-Housing Rehab	14A	LMH	\$822.50
2007	26	2067	5243974	CDBG 2007 Rehab 1447 McKinley - 2010 MRE	14A	LMH	\$17,261.30
2007	26	2067	5251047	CDBG 2007 Rehab 1447 McKinley - 2010 MRE	14A	LMH	\$7,385.10
2007	26	2082	5266257	07Rehab_104NIowa_2011	14A	LMH	\$9,907.00
2007	26	2082	5270501	07Rehab_104NIowa_2011	14A	LMH	\$7,669.50
2007	26	2082	5286358	07Rehab_104NIowa_2011	14A	LMH	\$6,629.85
2007	26	2082	5314660	07Rehab_104NIowa_2011	14A	LMH	\$736.65
2007	26	2089	5279720	Rehab-11CelaAve-CDBG2006-2007	14A	LMH	\$12,405.50
2007	26	2089	5296670	Rehab-11CelaAve-CDBG2006-2007	14A	LMH	\$10,777.00
2007	26	2089	5314660	Rehab-11CelaAve-CDBG2006-2007	14A	LMH	\$1,581.50
2007	26	2104	5314660	1517 Cleveland Street Rehab	14A	LMH	\$8,333.50
2007	26	2104	5333129	1517 Cleveland Street Rehab	14A	LMH	\$14,816.50
2008	2	1795	5230696	WEST 8TH ST. ETAL	03K	LMA	\$11,117.00
2009	36	1999	5230696	West Brownsville Storm Water Treatment Improvements/WB	03I	LMA	\$175,404.00
2009	36	1999	5251047	West Brownsville Storm Water Treatment Improvements/WB	03I	LMA	\$2,073.00
2009	36	1999	5266257	West Brownsville Storm Water Treatment Improvements/WB	03I	LMA	\$2,073.60
2009	36	1999	5298835	West Brownsville Storm Water Treatment Improvements/WB	03I	LMA	\$141,987.72
2009	40	2016	5230696	LimaNaranjoSandia Streets Project - 2010	03K	LMA	\$35,938.00
2009	40	2016	5302561	LimaNaranjoSandia Streets Project - 2010	03K	LMA	\$13,122.12
2009	40	2022	5266257	Ruby CR - Streets 2010 - PW	03K	LMA	\$9,100.00
2009	40	2022	5346946	Ruby CR - Streets 2010 - PW	03K	LMA	\$339.40
2009	40	2069	5266257	2009 Streets - Camino Bronce/Nikde/Cobre - 2011	03K	LMA	\$9,762.13
2009	40	2069	5279720	2009 Streets - Camino Bronce/Nikde/Cobre - 2011	03K	LMA	\$2,987.00
2009	40	2069	5280154	2009 Streets - Camino Bronce/Nikde/Cobre - 2011	03K	LMA	\$3,603.54
2009	40	2069	5286358	2009 Streets - Camino Bronce/Nikde/Cobre - 2011	03K	LMA	\$785.83
2009	40	2069	5302561	2009 Streets - Camino Bronce/Nikde/Cobre - 2011	03K	LMA	\$3,066.14
2009	40	2079	5286358	GuillenDR - 2009Streets - Eng2011	03K	LMA	\$5,512.50
2009	40	2079	5298835	GuillenDR - 2009Streets - Eng2011	03K	LMA	\$10,141.47
2009	40	2079	5333129	GuillenDR - 2009Streets - Eng2011	03K	LMA	\$864.78
2009	40	2080	5286922	WMadisonST - 2009 Streets - Eng2011	03K	LMA	\$2,500.00
2009	40	2081	5279720	CynthiaCT - 2009Streets - PW2011	03K	LMA	\$15,619.66
2009	40	2081	5302561	CynthiaCT - 2009Streets - PW2011	03K	LMA	\$2,059.43

2009	40	2088	5296670	Sybil & Bueno Drives - 36thYrStreets - 2011	03K	LMA	\$29,638.47
2009	40	2088	5302561	Sybil & Bueno Drives - 36thYrStreets - 2011	03K	LMA	\$11,781.33
2009	40	2094	5302561	E.HarrisonST - 35thYr.2009Streets - PW2011	03K	LMA	\$10,713.87
2009	44	2025	5338879	Ozanam Center Improvements Project - 2010	03C	LMC	\$26,682.30
2010	1	2075	5314660	COB 2010 Streets	03K	LMA	\$12,123.27
2010	1	2075	5333129	COB 2010 Streets	03K	LMA	\$28,688.91
2010	1	2090	5298835	El Paso Rd - 36thStreetsProject - Eng2011	03K	LMA	\$5,467.50
2010	1	2090	5314660	El Paso Rd - 36thStreetsProject - Eng2011	03K	LMA	\$2,500.00
2010	1	2091	5333129	Jaime CR - 36thStreetProject - PW2011	03K	LMA	\$7,842.10
2010	1	2091	5346946	Jaime CR - 36thStreetProject - PW2011	03K	LMA	\$20,740.00
2010	1	2091	5356488	Jaime CR - 36thStreetProject - PW2011	03K	LMA	\$261.00
2010	1	2098	5298835	North&SouthDrs - 2010Streets - PW2011	03K	LMA	\$2,850.00
2010	1	2098	5314660	North&SouthDrs - 2010Streets - PW2011	03K	LMA	\$6,450.00
2010	1	2098	5333129	North&SouthDrs - 2010Streets - PW2011	03K	LMA	\$79,769.87
2010	1	2098	5346946	North&SouthDrs - 2010Streets - PW2011	03K	LMA	\$26,437.19
2010	2	2076	5333129	2010 Elizabeth Heights Pump Station Improvements -	03I	LMA	\$13,650.00
2010	3	2077	5296670	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$1,538.51
2010	3	2077	5302561	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$4,353.69
2010	3	2077	5305809	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$1,030.00
2010	3	2077	5314660	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$3,980.05
2010	3	2077	5333129	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$3,675.75
2010	3	2077	5346946	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$20,449.91
2010	3	2077	5356488	2010 Mexico Blvd. Pump Station Improvements - COBPW	03I	LMA	\$1,003.86
2010	4	2045	5230696	Amigos Del Valle 2010 SrHomeDeliveredMeals	05A	LMC	\$5,509.00
2010	4	2045	5243974	Amigos Del Valle 2010 SrHomeDeliveredMeals	05A	LMC	\$2,648.60
2010	4	2045	5302561	Amigos Del Valle 2010 SrHomeDeliveredMeals	05A	LMC	\$13,439.25
2010	4	2045	5346946	Amigos Del Valle 2010 SrHomeDeliveredMeals	05A	LMC	\$5,254.95
2010	5	2044	5230696	BALC 2010 Mobile Learning Lab	05H	LMC	\$2,224.00
2010	5	2044	5243974	BALC 2010 Mobile Learning Lab	05H	LMC	\$803.79
2010	5	2044	5251047	BALC 2010 Mobile Learning Lab	05H	LMC	\$288.24
2010	5	2044	5270501	BALC 2010 Mobile Learning Lab	05H	LMC	\$1,996.85
2010	5	2044	5279720	BALC 2010 Mobile Learning Lab	05H	LMC	\$1,770.37
2010	5	2044	5296670	BALC 2010 Mobile Learning Lab	05H	LMC	\$709.72
2010	5	2044	5302561	BALC 2010 Mobile Learning Lab	05H	LMC	\$758.77
2010	5	2044	5333129	BALC 2010 Mobile Learning Lab	05H	LMC	\$2,448.26
2010	6	2049	5230696	BCHC Glucometer Program 2010	05M	LMC	\$5,638.00
2010	6	2049	5270501	BCHC Glucometer Program 2010	05M	LMC	\$9,906.44
2010	6	2049	5279720	BCHC Glucometer Program 2010	05M	LMC	\$6,473.28
2010	6	2049	5302561	BCHC Glucometer Program 2010	05M	LMC	\$1,982.28
2010	7	2051	5243974	Library 2010 Exploration Theater - Digital Planetarium	05	LMA	\$66,230.00
2010	8	2047	5230696	CASA Child Advocates Program 2010	05N	LMC	\$11,229.00
2010	8	2047	5243974	CASA Child Advocates Program 2010	05N	LMC	\$4,068.83
2010	8	2047	5251047	CASA Child Advocates Program 2010	05N	LMC	\$4,376.02
2010	8	2047	5270501	CASA Child Advocates Program 2010	05N	LMC	\$3,889.20
2010	8	2047	5279720	CASA Child Advocates Program 2010	05N	LMC	\$3,889.22
2010	8	2047	5296670	CASA Child Advocates Program 2010	05N	LMC	\$5,308.51
2010	8	2047	5302561	CASA Child Advocates Program 2010	05N	LMC	\$4,160.91
2010	8	2047	5338879	CASA Child Advocates Program 2010	05N	LMC	\$9,278.40
2010	9	2052	5270501	Monica'sHouse2010 Community Education Program	05N	LMC	\$11,786.82
2010	9	2052	5279720	Monica'sHouse2010 Community Education Program	05N	LMC	\$2,122.99
2010	9	2052	5302561	Monica'sHouse2010 Community Education Program	05N	LMC	\$4,090.19
2010	10	2050	5230696	ConsumerCreditCounselingServices 2010 Financial	05	LMC	\$5,694.00
2010	10	2050	5243974	ConsumerCreditCounselingServices 2010 Financial	05	LMC	\$0.19
2010	10	2050	5266257	ConsumerCreditCounselingServices 2010 Financial	05	LMC	\$3,453.01
2010	10	2050	5333129	ConsumerCreditCounselingServices 2010 Financial	05	LMC	\$1,704.20
2010	10	2050	5338879	ConsumerCreditCounselingServices 2010 Financial	05	LMC	\$7,574.23
2010	11	2053	5243974	Girl Scouts Assistance Program 2010	05D	LMC	\$4,452.00
2010	11	2053	5270501	Girl Scouts Assistance Program 2010	05D	LMC	\$360.00
2010	11	2053	5279720	Girl Scouts Assistance Program 2010	05D	LMC	\$252.00
2010	11	2053	5302561	Girl Scouts Assistance Program 2010	05D	LMC	\$48.00
2010	11	2053	5333129	Girl Scouts Assistance Program 2010	05D	LMC	\$288.00
2010	13	2046	5230696	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$18,852.00
2010	13	2046	5243974	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$16,133.15
2010	13	2046	5251047	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$8,927.52
2010	13	2046	5266257	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$9,011.04
2010	13	2046	5279720	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$10,005.36
2010	13	2046	5298835	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$6,864.13

2010	13	2046	5302561	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$4,937.30
2010	13	2046	5338879	Moody Clinic 2010 Rehab Services for Children	05B	LMC	\$5,370.42
2010	14	2054	5230696	Ronald McDonald House 2010	05	LMC	\$8,083.00
2010	14	2054	5243974	Ronald McDonald House 2010	05	LMC	\$10,819.57
2010	14	2054	5279720	Ronald McDonald House 2010	05	LMC	\$3,806.49
2010	14	2054	5338879	Ronald McDonald House 2010	05	LMC	\$9,324.44
2010	16	2056	5243974	Sunshine Haven 2010	05M	LMC	\$3,567.43
2010	16	2056	5266257	Sunshine Haven 2010	05M	LMC	\$1,643.49
2010	16	2056	5338879	Sunshine Haven 2010	05M	LMC	\$30,784.61
2010	17	2048	5230696	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$9,968.00
2010	17	2048	5243974	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$2,340.06
2010	17	2048	5251047	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,966.68
2010	17	2048	5270501	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,616.83
2010	17	2048	5279720	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,616.82
2010	17	2048	5296670	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,616.82
2010	17	2048	5302561	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,616.82
2010	17	2048	5314660	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$2,378.22
2010	17	2048	5333129	Tip Of TX 2010 At Risk Prevention Program	05N	LMC	\$1,343.46
2010	18	2096	5296670	United Way Volunteer Income Tax Asst.Prog. - 2010	05	LMC	\$15,000.00
2010	29	2074	5230696	2010 Code Enforcement	15	LMA	\$21,847.00
2010	29	2074	5243974	2010 Code Enforcement	15	LMA	\$5,537.95
2010	29	2074	5251047	2010 Code Enforcement	15	LMA	\$2,084.74
2010	29	2074	5266257	2010 Code Enforcement	15	LMA	\$5,078.38
2010	29	2074	5279720	2010 Code Enforcement	15	LMA	\$3,292.09
2010	29	2074	5286358	2010 Code Enforcement	15	LMA	\$1,523.63
2010	29	2074	5296670	2010 Code Enforcement	15	LMA	\$3,350.20
2010	29	2074	5298835	2010 Code Enforcement	15	LMA	\$1,287.11
2010	29	2074	5302561	2010 Code Enforcement	15	LMA	\$1,832.38
2010	29	2074	5314660	2010 Code Enforcement	15	LMA	\$3,636.56
2010	29	2074	5333129	2010 Code Enforcement	15	LMA	\$14,181.99
2010	29	2074	5338879	2010 Code Enforcement	15	LMA	\$626.41
2010	29	2074	5346946	2010 Code Enforcement	15	LMA	\$340.44
2010	29	2074	5356488	2010 Code Enforcement	15	LMA	\$1,141.92
2010	34	2068	5279720	Valley Aids Council - 2010	05M	LMC	\$21,468.76
2010	34	2068	5298835	Valley Aids Council - 2010	05M	LMC	\$4,930.37
2010	34	2068	5302561	Valley Aids Council - 2010	05M	LMC	\$15,944.03
2010	34	2068	5333129	Valley Aids Council - 2010	05M	LMC	\$12,460.96
2010	34	2068	5338879	Valley Aids Council - 2010	05M	LMC	\$3,294.50
<b>Total</b>							<b>\$1,597,235.90</b>

# **ATTACHMENT – B**

## **LOCCS Reconciliation**



# **ATTACHMENT – C**

## **State and Local Governmental ESG Expenditures Form**

**ATTACHMENT C  
State and Local Government ESG Expenditure Form**

Grantee Government: City of Brownsville

Official: Ben Medina, Jr.

	FY 2008		FY 2009		FY 2010	
	PLANNED	ACTUAL	PLANNED	ACTUAL	PLANNED	ACTUAL
Major Rehabilitation/ Renovation/ Conversion	0	0	0	0	0	0
Homeless Prevention	0	0	0	0	0	0
Essential Services	\$40,018.00	\$40,018.00	\$43,347.00	\$41,347.00	\$41,628.40	\$41,547.55
Operations	\$92,074.00	\$92,074.00	\$93,922.00	\$96,950.00	\$96,794.60	\$96,794.60
Administration	\$7,108.00	\$7,108.00	\$7,224.00	\$5,528.00	\$5,751.00	\$5,713.16
<b>TOTAL</b>	<b>\$139,200.00</b>	<b>\$139,200.00</b>	<b>\$144,493.00</b>	<b>\$143,825.00</b>	<b>\$144,174.00</b>	<b>\$144,055.31</b>

**NOTES:**

**INSTRUCTIONS:** This sheet is supplement for reporting the uses of ESG funds for annual reporting purposes in IDIS and the CAPER.

**PLANNED:** Proposed ESG activity amounts from the governmental grantee's Consolidated Plan.

**ACTUAL:** Final ESG activity amounts as reported by the governmental grantee in its annual report.

## **ATTACHMENT – D**

# **Consolidated Annual & Performance Evaluation Report (CAPER) Public Notices**



## **PUBLIC NOTICE**

### **REQUEST FOR PUBLIC EXAMINATION AND COMMENTS**

**CITY OF BROWNSVILLE**

**FY 2010-2011 (CAPER)**

**- CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

**Comment Period: November 28, 2011 thru December 16, 2011**

**{AVISO PUBLICO: SE INVITA AL PUBLICO EN GENERAL A REVISAR Y COMENTAR SOBRE EL DOCUMENTO "2010-2011 CAPER" CON RESPECTO AL USO DE LOS FONDOS FEDERALES QUE A RECIBIDO LA CIUDAD DE BROWNSVILLE; SUS SUGERENCIAS Y COMENTARIOS DEBERÁN DE SER ENTREGADAS A PARTIR DEL DIA 28º DE NOVIEMBRE Y A MAS TARDAR EL 16 DE DICIEMBRE DEL 2011 A LAS 12 DEL MEDIO DIA. EL DOCUMENTO ESTARA DISPONIBLE EN DIVERSAS UBICACIONES PÚBLICAS EN LA CIUDAD. Para mas informacion en Español acerca de este aviso, favor de llamar al telefono (956) 548-6150.}**

Notice is hereby given that the City of Brownsville 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public examination and comment beginning on Monday, November 28, 2011. The CAPER will be available at the (1) Planning & Community Development Department located at 1150 E. Adams Street, 2nd Floor; (2) the Brownsville Public Library located at 2600 Central Blvd.; (3) Brownsville Southmost Public Library located at 4320 Southmost Road; (4) the Brownsville Housing Authority located at 24 Elm Street; (5) Southmost Community Network Center located at 2000 Southmost Road; (6) the City of Brownsville Secretary's Office located at 1034 E. Levee Street; and (7) at the West Side Community Network Substation located at 1763 Highway 281, Brownsville, Texas 78521; the CAPER may also be accessed at [www.cob.us/planning](http://www.cob.us/planning). The CAPER is a document that contains a summary of resources and accomplishments of the Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and the Emergency Shelter Grant (ESG) for the City of Brownsville.

Comments may be submitted in writing to any location mentioned above until 12 noon on Friday, December 16, 2011.

The City of Brownsville will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for the period ending September 30, 2011 at the San Antonio Field Office of the U.S. Department of Housing and Urban Development on or about Friday, December 23, 2011. For additional information, please contact Ben Medina, Jr., Director of Planning & Community Development Dept. at (956) 548-6150.

Witness my hand on November 20, 2011  
Ben Medina, Jr., Director  
Planning & Community Development Department

11/20/2011

BROWNSVILLE  
**The Herald**

**PUBLISHER'S AFFIDAVIT**

**STATE OF TEXAS  
COUNTY OF CAMERON**

I, Lizette Balboa being duly sworn on his/her oath states that he/she is a Representative of the The Brownsville Herald and that the attached Notice appeared in the following issues:

November 20, 2011

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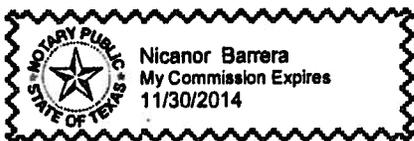
**CITY OF BRO. PLANNING # 30004845**

This newspaper meets the requirements of Texas Government Code, Chapter 2051, Subchapter C in that:

- (1) it devotes not less than 25 percent of its total column lineage to general interest items:
- (2) it is a daily newspaper published in Cameron County, Texas
- (3) it is entered as second-class postal matter in the county where published; and
- (4) it has been published regularly and continuously for at least 12 months before

Lizette Balboa

Subscribed and sworn to before me on this the 22 day of November, 2011.



Nicanor Barrera

Notary Public, Cameron County  
State of Texas



## PUBLIC NOTICE

### REQUEST FOR PUBLIC EXAMINATION AND COMMENTS

CITY OF BROWNSVILLE  
FY 2010-2011 (CAPER)

### CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Comment Period: November 28, 2011 thru December 16, 2011

**{AVISO PUBLICO: SE INVITA AL PÚBLICO EN GENERAL A REVISAR Y COMENTAR SOBRE EL DOCUMENTO "2010-2011 CAPER" CON RESPECTO AL USO DE LOS FONDOS FEDERALES QUE A RECIBIDO LA CIUDAD DE BROWNSVILLE; SUS SUGERENCIAS Y COMENTARIOS DEBERÁN DE SER ENTREGADAS A PARTIR DEL DIA 28º DE NOVIEMBRE Y A MAS TARDAR EL 16 DE DICIEMBRE DEL 2011 A LAS 12 DEL MEDIO DIA. EL DOCUMENTO ESTARA DISPONIBLE EN DIVERSAS UBICACIONES PÚBLICAS EN LA CIUDAD. Para mas informacion en Español acerca de este aviso, favor de llamar al telefono (956) 548-6150.}**

Notice is hereby given that the City of Brownsville 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER) will be available for public examination and comment beginning on Monday, November 28, 2011. The CAPER will be available at the (1) Planning & Community Development Department located at 1150 E. Adams Street, 2nd Floor; (2) the Brownsville Public Library located at 2600 Central Blvd.; (3) Brownsville Southmost Public Library located at 4320 Southmost Road; (4) the Brownsville Housing Authority located at 24 Elm Street; (5) Southmost Community Network Center located at 2000 Southmost Road; (6) the City of Brownsville Secretary's Office located at 1034 E. Levee Street; and (7) at the West Side Community Network Substation located at 1763 Highway 281, Brownsville, Texas 78521; the CAPER may also be accessed at [www.cob.us/planning](http://www.cob.us/planning). The CAPER is a document that contains a summary of resources and accomplishments of the Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and the Emergency Shelter Grant (ESG) for the City of Brownsville.

Comments may be submitted in writing to any location mentioned above until 12 noon on Friday, December 16, 2011.

The City of Brownsville will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for the period ending September 30, 2011 at the San Antonio Field Office of the U.S. Department of Housing and Urban Development on or about Friday, December 23, 2011. For additional information, please contact Ben Medina, Jr., Director of Planning & Community Development Dept. at (956) 548-6150.

Witness my hand on November 27, 2011  
Ben Medina, Jr., Director  
Planning & Community Development Department

11/27/2011

BROWNSVILLE  
**The Herald**

**PUBLISHER'S AFFIDAVIT**

**STATE OF TEXAS  
COUNTY OF CAMERON**

I, Lizette Balboa being duly sworn on his/her oath states that he/she is a Representative of the The Brownsville Herald and that the attached Notice appeared in the following issues:

November 27, 2011

---

**CITY OF BRO. PLANNING # 30004845**

This newspaper meets the requirements of Texas Government Code, Chapter 2051, Subchapter C in that:

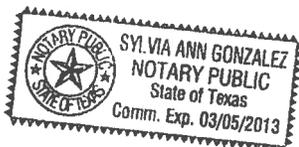
- (1) it devotes not less than 25 percent of its total column lineage to general interest items;
- (2) it is a daily newspaper published in Cameron County, Texas
- (3) it is entered as second-class postal matter in the county where published; and
- (4) it has been published regularly and continuously for at least 12 months before

Lizette Balboa

Subscribed and sworn to before me on this the 29 day of November, 2011.



Notary Public, Cameron County  
State of Texas





## **PUBLIC NOTICE**

### **REQUEST FOR PUBLIC EXAMINATION AND COMMENTS**

**CITY OF BROWNSVILLE  
FY 2010-2011 (CAPER)**

**CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

**Comment Period: November 28, 2011 thru December 16, 2011**

**{AVISO PUBLICO: SE INVITA AL PUBLICO EN GENERAL A REVISAR Y COMENTAR SOBRE EL DOCUMENTO "2010-2011 CAPER" CON RESPECTO AL USO DE LOS FONDOS FEDERALES QUE A RECIBIDO LA CIUDAD DE BROWNSVILLE; SUS SUGERENCIAS Y COMENTARIOS DEBERÁN DE SER ENTREGADAS A PARTIR DEL DIA 28º DE NOVIEMBRE Y A MAS TARDAR EL 16 DE DICIEMBRE DEL 2011 A LAS 12 DEL MEDIO DIA. EL DOCUMENTO ESTARA DISPONIBLE EN DIVERSAS UBICACIONES PÚBLICAS EN LA CIUDAD. Para mas informacion en Español acerca de este aviso, favor de llamar al telefono (956) 548-6150.}**

Notice is hereby given that the City of Brownsville 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER) has been available for public examination and comment since Monday, November 28, 2011 and will end at 12:00 noon on Friday, December 16, 2011. The CAPER is available at the (1) Planning & Community Development Department located at 1150 E. Adams Street, 2nd Floor; (2) the Brownsville Public Library located at 2600 Central Blvd.; (3) Brownsville Southmost Public Library located at 4320 Southmost Road; (4) the Brownsville Housing Authority located at 24 Elm Street; (5) Southmost Community Network Center located at 2000 Southmost Road; (6) the City of Brownsville Secretary's Office located at 1034 E. Levee Street; and (7) at the West Side Community Network Substation located at 1763 Highway 281, Brownsville, Texas 78521; the CAPER may also be accessed at [www.cob.us/planning](http://www.cob.us/planning). The CAPER is a document that contains a summary of resources and accomplishments of the Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and the Emergency Shelter Grant (ESG) for the City of Brownsville.

Comments may be submitted in writing to any location mentioned above until 12 noon on Friday, December 16, 2011.

The City of Brownsville will submit its Consolidated Annual Performance and Evaluation Report (CAPER) for the period ending September 30, 2011 at the San Antonio Field Office of the U.S. Department of Housing and Urban Development on or about Thursday, December 29, 2011. For additional information, please contact Ben Medina, Jr., Director of Planning & Community Development Dept. at (956) 548-6150.

Witness my hand on December 11, 2011  
Ben Medina, Jr., Director  
Planning & Community Development Department

12/11/2011

**BROWNSVILLE**  
**The Herald**

**PUBLISHER'S AFFIDAVIT**

**STATE OF TEXAS  
COUNTY OF CAMERON**

I, Lizette Balboa being duly sworn on his/her oath states that he/she is a Representative of the The Brownsville Herald and that the attached Notice appeared in the following issues:

December 11, 2011

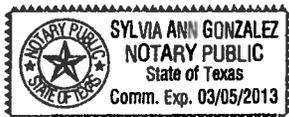
**CITY OF BRO. PLANNING # 30147028**

This newspaper meets the requirements of Texas Government Code, Chapter 2051, Subchapter C in that:

- (1) it devotes not less than 25 percent of its total column lineage to general interest items:
- (2) it is a daily newspaper published in Cameron County, Texas
- (3) it is entered as second-class postal matter in the county where published; and
- (4) it has been published regularly and continuously for at least 12 months before

Lizette Balboa

Subscribed and sworn to before me on this the 13 day of December, 2011.



Sylvia Ann Gonzalez

Notary Public, Cameron County  
State of Texas

## **ATTACHMENT – E**

# **Consolidated Annual & Performance Evaluation Report (CAPER) Public Comments**

## **ATTACHMENT E.**

### **PUBLIC COMMENTS**

The City of Brownsville conducted its Public Examination and Comment period for the Consolidated Annual & Performance Evaluation Report (CAPER) for the period of October 1, 2009 through September 30, 2010. The comment period began on Monday, November 28, 2011 and ended on Friday, December 16, 2011.

No comments were received during the Review and Comment Period.

The City of Brownsville informed the public of its comment period by publishing a notice in *The Brownsville Herald* newspaper on Sunday, November 20, 2011; Sunday, November 27, 2011; and Sunday, December 11, 2011. The notice also announced the availability of the document for the public's review, which was made available at the following locations:

1. City of Brownsville Planning & Community Development Department, El Tapiz Building, 1150 E. Adams, 2<sup>nd</sup> Floor, Brownsville, TX 78520.
2. Brownsville Public Library, 2600 Central Blvd., Brownsville, TX 78520.
3. Southmost Public Library, 4320 Southmost Rd., Brownsville, TX 78521.
4. Southmost Community Network Center, 2900 Southmost Road, Brownsville, Texas 78521.
5. Westside Community Network Center, 1763 U.S. Highway 281, Brownsville, TX 78520.
6. Brownsville Housing Authority, 24 Elm St., Brownsville, TX 78521.
7. Office of the City Secretary, 1034 E. Levee St., Brownsville, TX 78520.
8. City of Brownsville Planning & Community Development Department's website: <http://planning.cob.us>.

## **ATTACHMENT – F**

# **Consolidated Annual & Performance Evaluation Report (CAPER) MAPS:**

- **CDBG Eligible Area Map**
  
- **PUBLIC FACILITIES AND IMPROVEMENTS:**
  - **Streets Projects**
  - **Pump Station Improvements**
  
- **PUBLIC/SOCIAL SERVICES**
  - **CDBG Public Services**
  - **ESG Public Services**
  
- **Housing**
  - **Down Payment Assistance Program**
    - **CDBG Moderate Rehab Program**
- **Brownsville Affordable Homeownership Corp. (BAHC)**
  - **Architects for Charity of Texas, Inc. (ACT)**

**Attachment F -- Map 1:**

CDBG Eligible Area Map



## Attachment F -- Map 2:

Streets

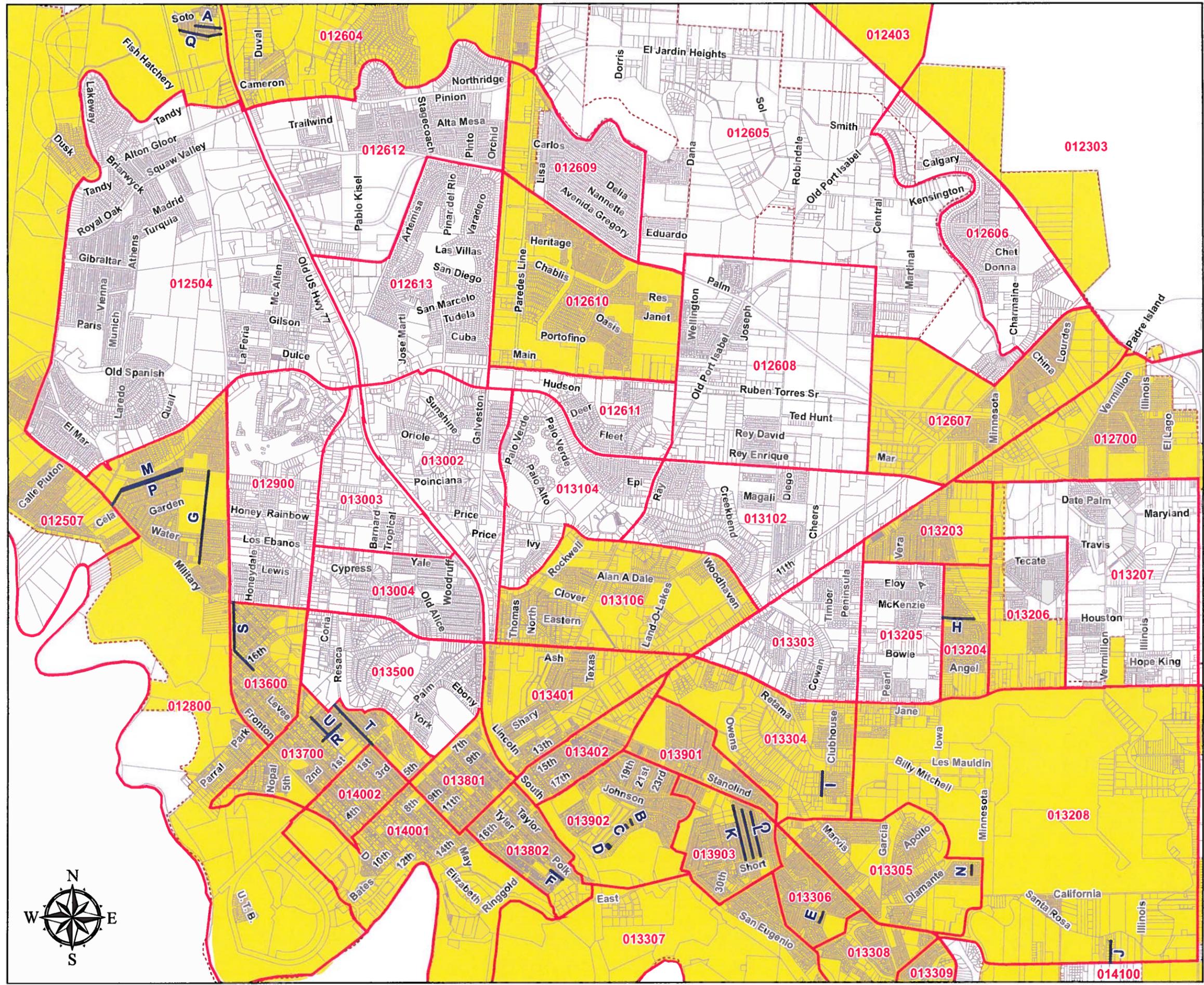


# City of Brownsville CAPER FY 2010 - 2011 CDBG - STREETS PROJECT

ID	STREET NAME	
A	Bueno Dr.	L Naranjo St.
B	Camino Bronce	M North Dr.
C	Camino Cobre	N Ruby Cir.
D	Camino Nikel	O Sandia St.
E	Cinthia Ct.	P South Dr.
F	E. Harrison St.	Q Sybil Dr.
G	El Paso Rd.	R W. 4th St.
H	Guillen Dr.	S W. Elizabeth St.
I	Hauff Lane	T W. Madison St.
J	Jaime Cir.	U W. Washington St.
K	Lima St.	

### LEGEND

- Streets Project Sites
- CDBG
- Census Tracts
- City of Brownsville Limits



## **Attachment F -- Map 3:**

2- Pump Stations

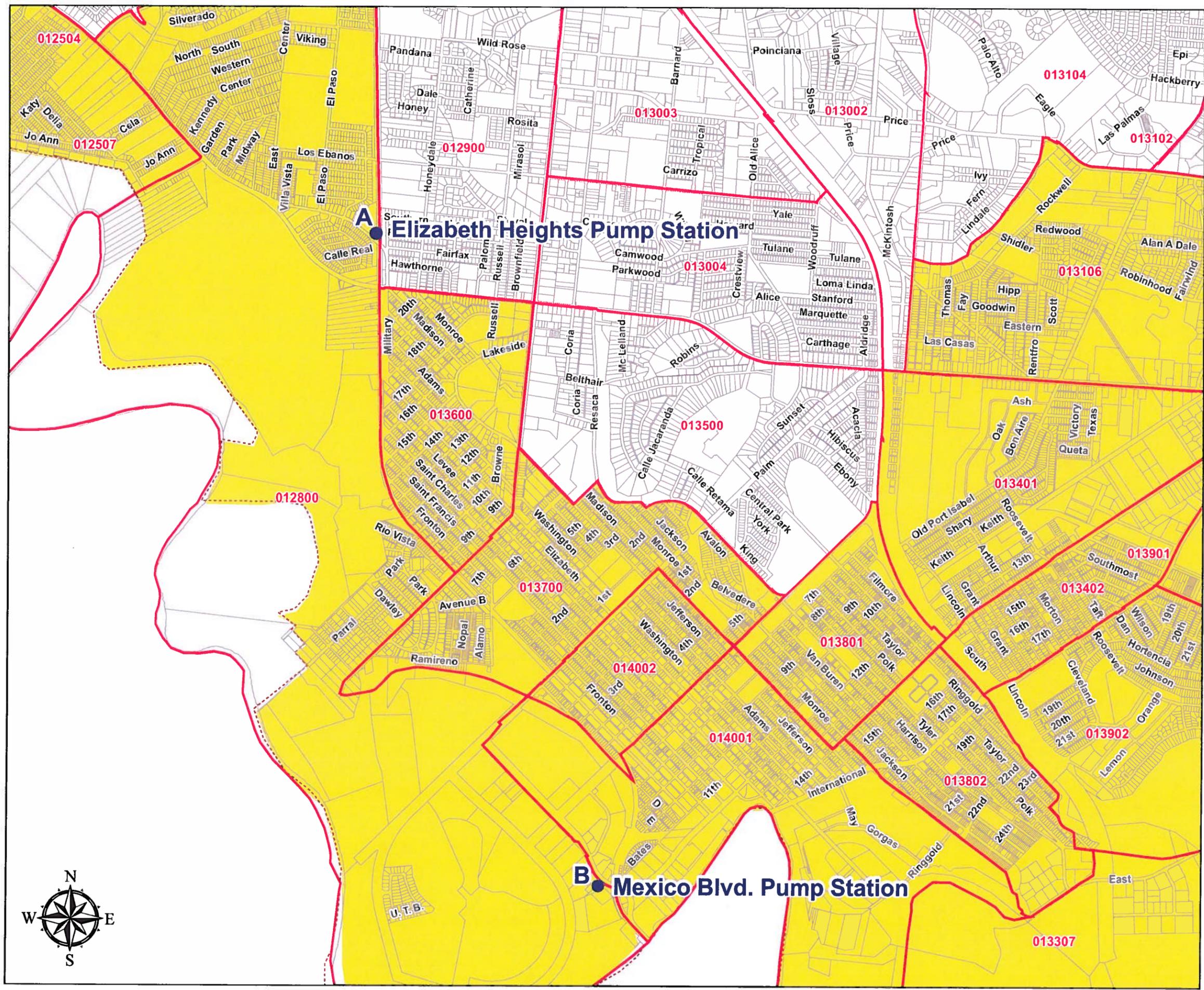


# City of Brownsville CAPER FY 2010 - 2011 CDBG - PUMP STATIONS IMPROVEMENTS

ID	PUMP STATIONS	LOCATION
A	Elizabeth Heights	4104 N. Military
B	Mexico Blvd.	1202 Mexico Blvd.

### LEGEND

- CDBG
- Census Tracts
- City of Brownsville Limits



## **Attachment F -- Map 4:**

- Public/Social Services
  - CDBG Funded Projects
  - ESG Funded Projects



# City of Brownsville CAPER FY 2010 - 2011 Public Services CDBG Funded Projects

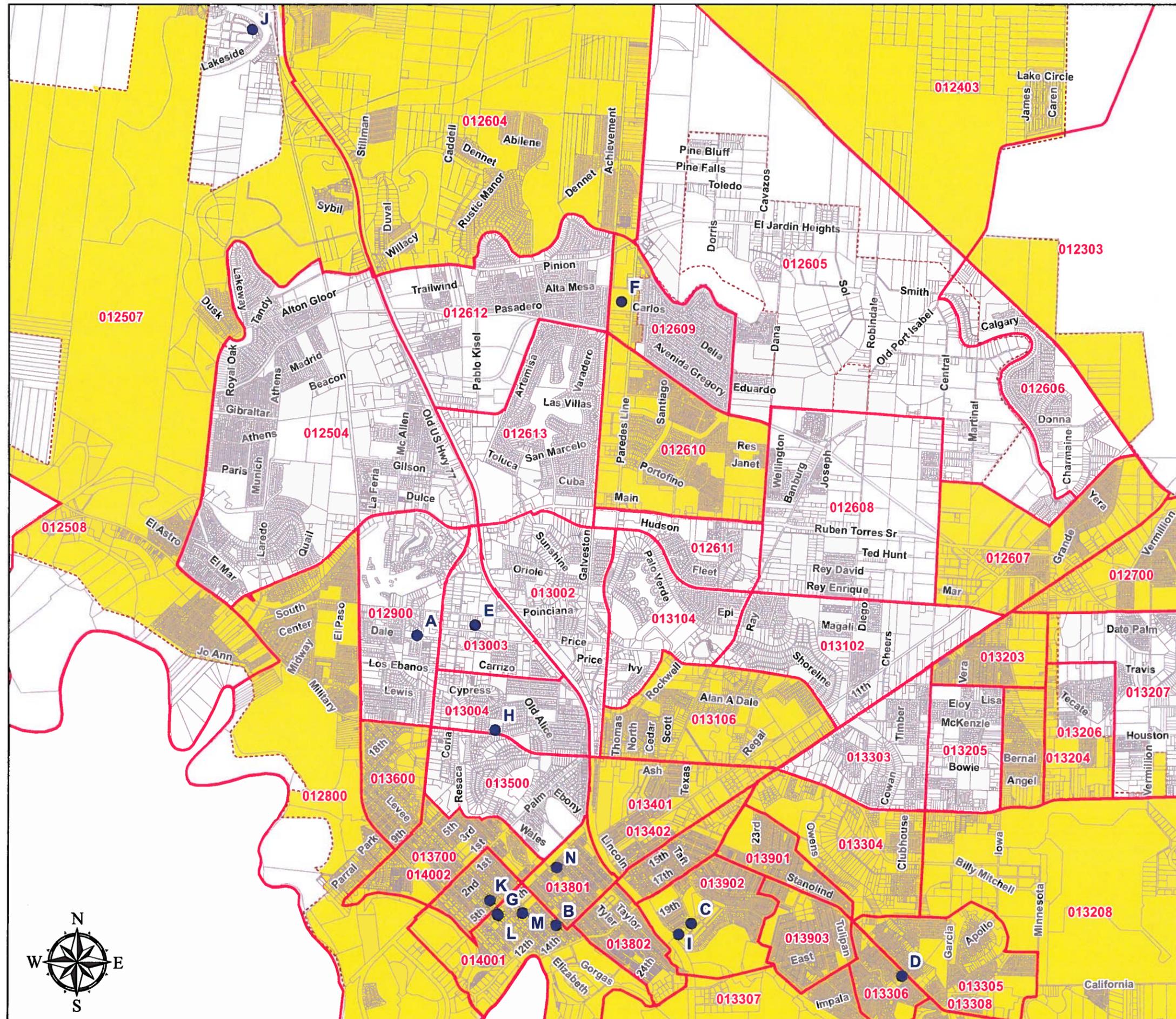
ID	NAME	ADDRESS
A	Amigos Del Valle	2575 Russell Dr
B	Brownsville Adult Literacy Center	1235 E Jefferson S.t
C	Brownsville Community Health Clinic	2137 E 22nd St
D	Southmost Public Library	4320 Southmost Rd.
E	Court Appointed Special Advocates	1175 W. Price Rd.
F	Cameron County Children's Advocacy Ctr.	4905 Paredes Line Rd.
G	Consumer Credit Counseling Serv.	634 E. Levee St.
H	Infant and Family Nutrition Program	1225 Boca Chica Blvd.
I	Brownsville Society for Crippled Children	1901 E 22nd St.
J	Sunshine Haven	7105 W Lakeside Blvd.
K	Tip of Texas Family Outreach	455 E. Levee St.
L	United Way	634 E. Levee St.
M	Valley Aids Council	857 E Washington
N	Valley Aids Council	1338 E. 8th St.

The Following three Projects have offices out of Brownsville, but service Brownsville residents:

Girl Scouts - Tip of Texas Council	202 E. Madison	Harlingen ,TX
Ronald McDonald House	1720 Treasure Hills B/	Harlingen ,TX
Senior Community Outreach Serv. Inc.	840 W. Austin Ave.	Alamo,TX

## LEGEND

- Public Services Sites
- CDBG
- Census Tracts
- City of Brownsville Limits



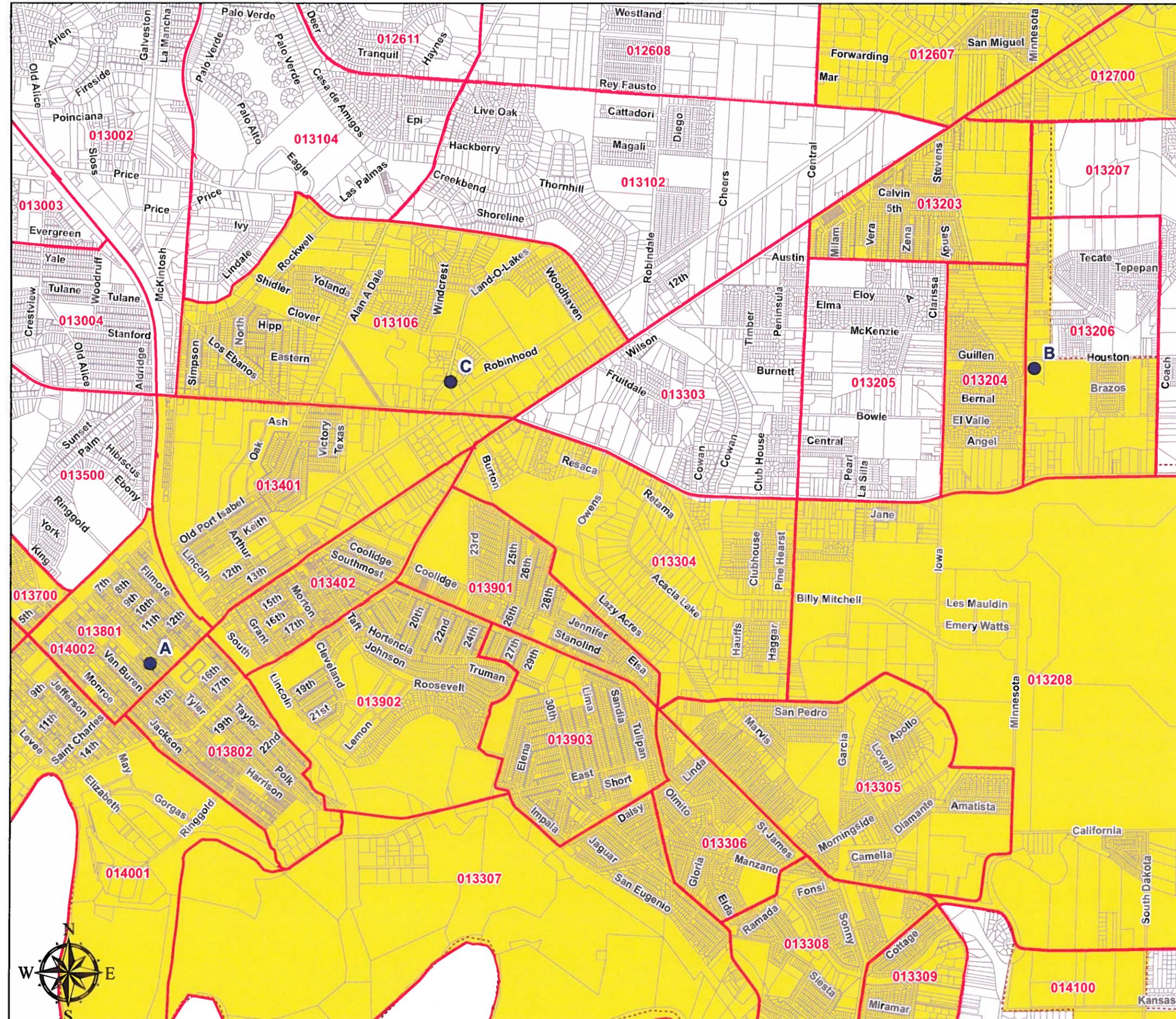


# City of Brownsville CAPER FY 2010 - 2011 Public Services ESG Funded Projects

ID	NAME	ADDRESS
A	Good Neighbor Settlement House	1216 E Tyler St.
B	Ozanam Center	656 N. Minnesota Ave.
C	Friendship of Women	315 Old Port Isabel Rd.

## LEGEND

-  Public Services Sites
-  CDBG
-  Census Tracts
-  City of Brownsville Limits



## Attachment F -- Map 5:

### Housing

- COB – HOME - Down Payment Assistance Program
  - CDBG Rehab Program
- BAHC – CHDO/HOME – New Construction
  - ACT - HOME – New Construction

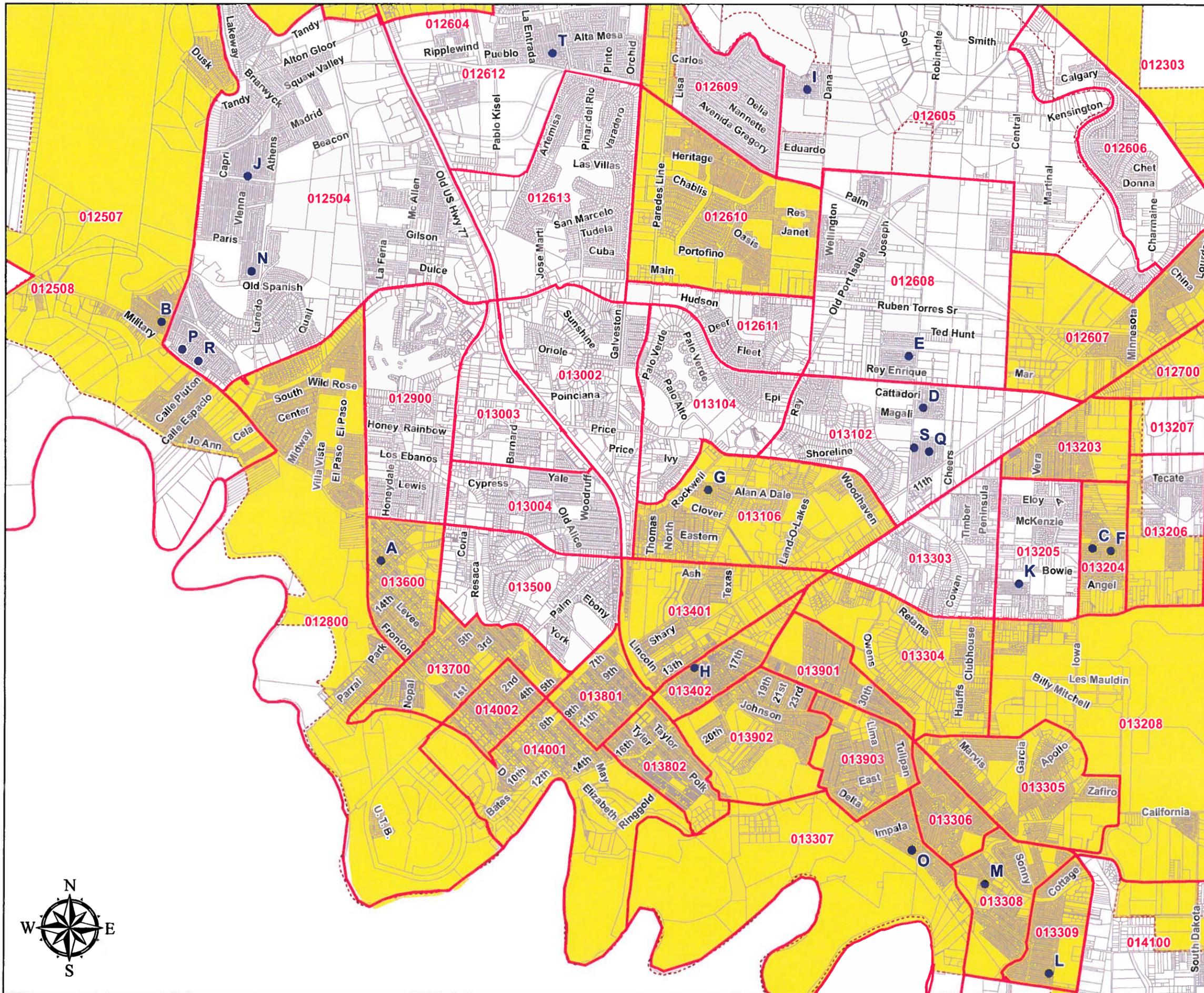


# City of Brownsville CAPER FY 2010 - 2011 DOWNPAYMENT ASSISTANCE PROGRAM (DAP)

ID	ADDRESS
A	1734 W. Washington St.
B	2274 El Cielo
C	419 N. Bernal Dr.
D	4017 Diego Ln.
E	3697 Rey Carlos Dr.
F	5418 Azteca Cir.
G	2640 Redwood Dr.
H	1423 Cleveland St.
I	3260 Bonita Dr.
J	2852 Gibraltar St.
K	4667 Central Cir.
L	1979 Victoria Dr.
M	1336 Dukie Dr.
N	2309 Munich St.
O	223 San Eugenio St.
P	2136 El Camino
Q	517 Rey Juan Carlos St.
R	2134 El Cauce St.
S	623 Rey Salomon
T	4823 Camino Verde Dr.

## LEGEND

- DAP Sites
- CDBG
- Census Tracts
- ⋯ City of Brownsville Limits



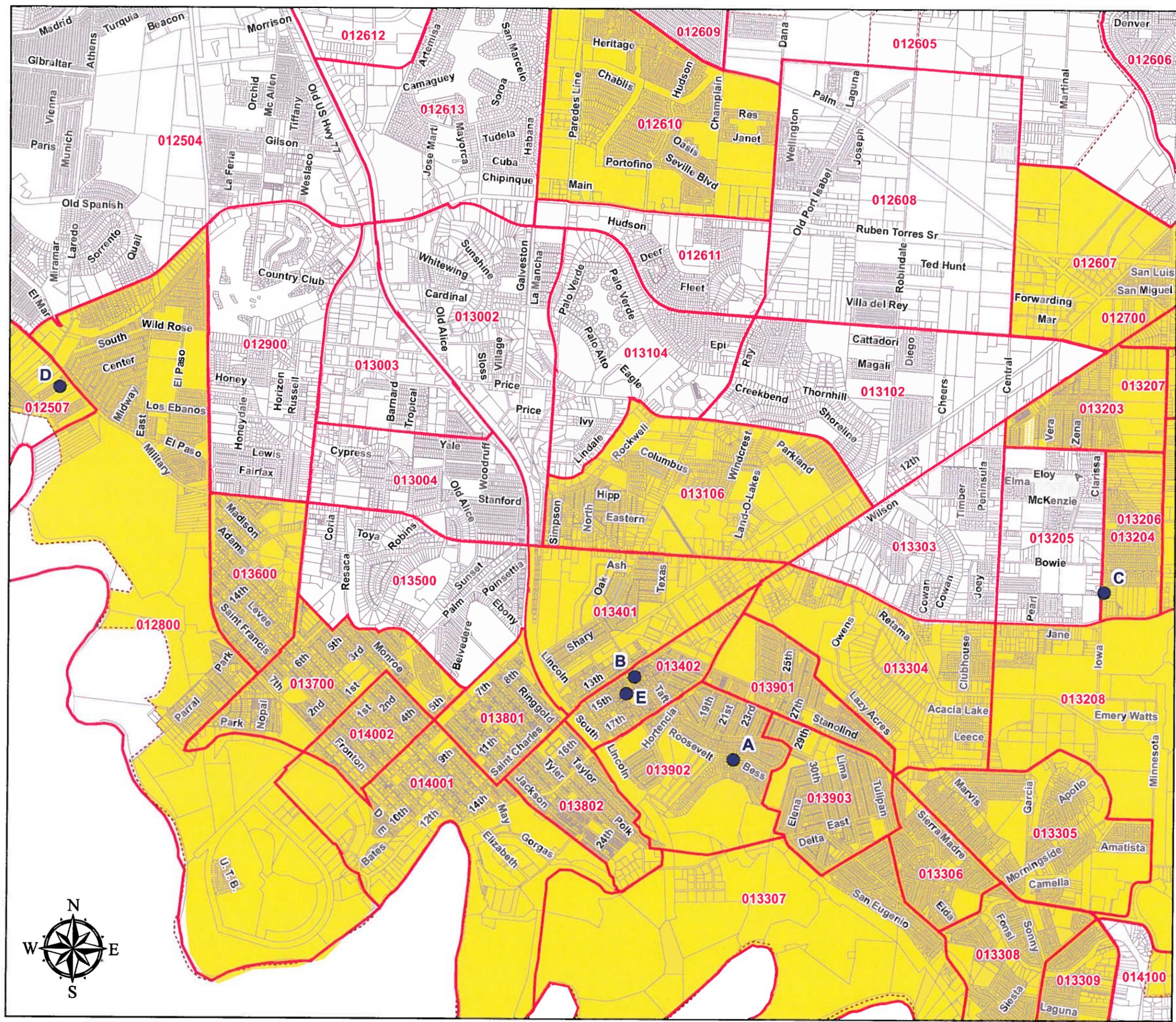


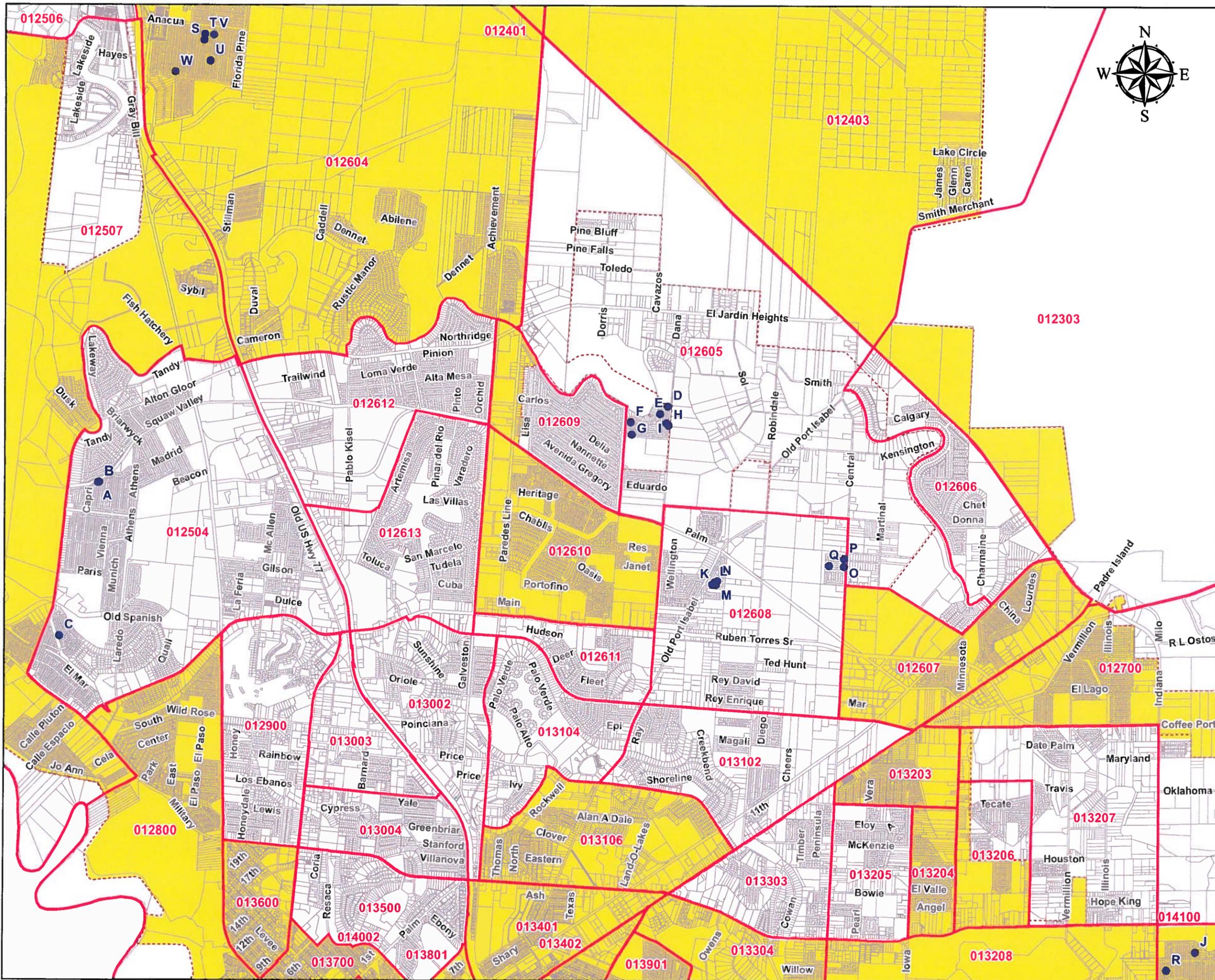
# City of Brownsville CAPER FY 2010 - 2011 CDBG Moderate Rehab Program

ID	ADDRESS (Rehab Sites)
A	2410 Roosevelt St.
B	1447 McKinley
C	104 N. Iowa
D	11 Cela Ave.
E	1517 Cleveland St.

## LEGEND

-  Rehab Project Sites
-  CDBG
-  Census Tracts
-  City of Brownsville Limits





# City of Brownsville

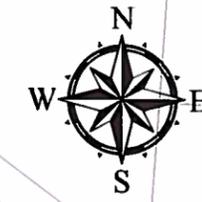
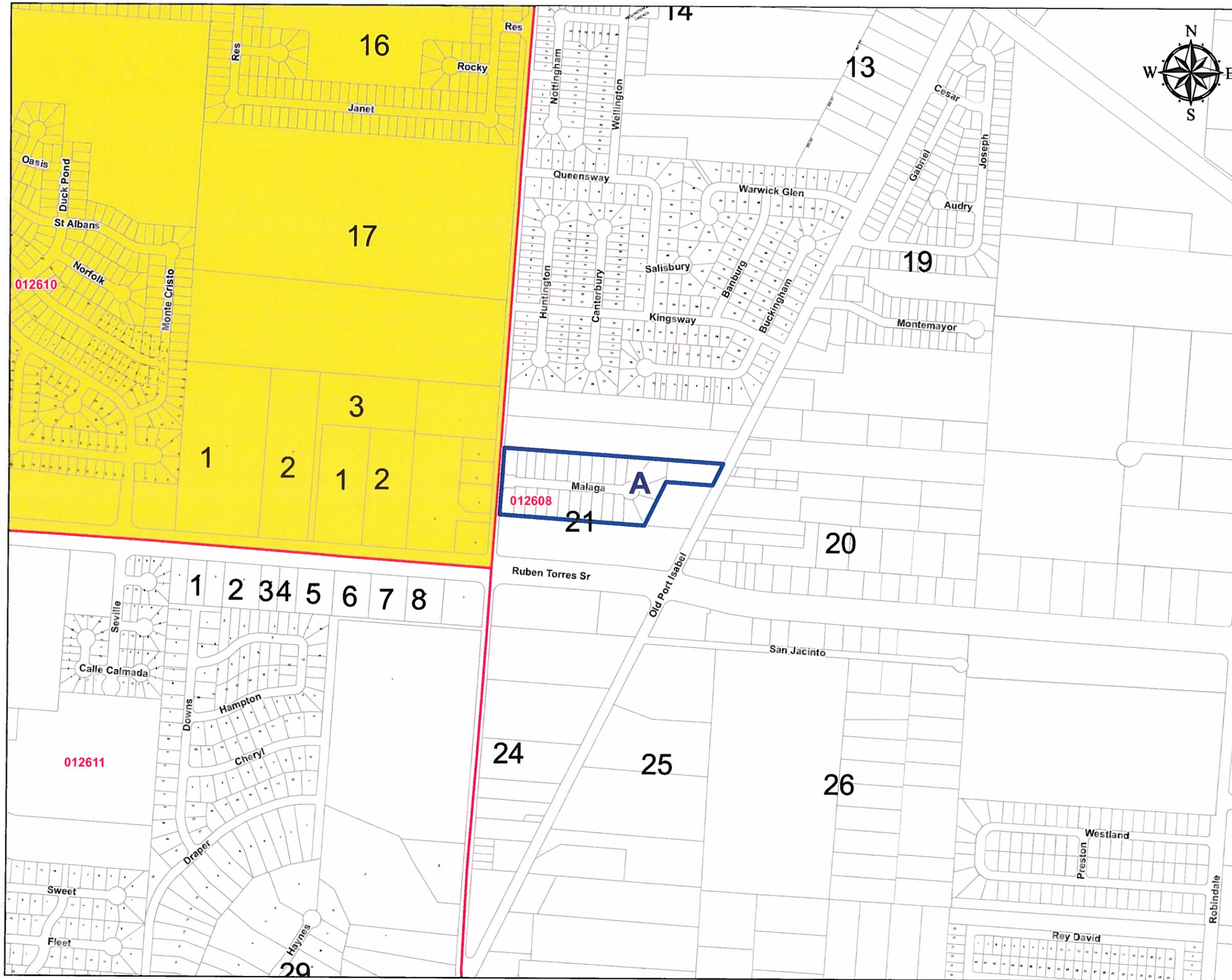
## CAPER FY 2010 - 2011 BROWNSVILLE AFFORDABLE HOMEOWNERSHIP CORP. (BAHC)

ID	ADDRESS
A	2797 MADRID AVE
B	2801 MADRID AVE
C	2860 EL ENCANTO ST
D	3004 RESACA VISTA DR
E	3049 RESACA VISTA DR
F	3145 RESACA VISTA DR
G	3192 RESACA VISTA DR
H	3332 RESACA VISTA DR
I	3336 RESACA VISTA DR
J	372 CIRUELA LN
K	3825 JOSEPH AVE
L	3829 JOSEPH AVE
M	3833 JOSEPH AVE
N	3969 AUDREY CT
O	4708 ESPINOSA LN
P	4732 ESPINOSA LN
Q	4783 ALICIA CIR
R	564 PERA AVE
S	6923 RED PINE ST
T	6943 RED PINE ST
U	6967 RED CEDAR ST
V	7043 RED CEDAR ST
W	6640 PINO VERDE DR

### LEGEND

- Project Sites
- CDBG
- Census Tracts
- ⋯ City of Brownsville Limits





**City of Brownsville**

**CAPER  
FY 2010 - 2011  
ARCHITECTURE FOR  
CHARITY (ACT)**

ID	PROJECT
A	ST. TROPEZ SUBD.

**LEGEND**

-  Project Site
-  CDBG
-  Census Tracts
-  City of Brownsville Limits



# **ATTACHMENT – G**

## **Logic Models**

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

**Program Name:** Green Path (formerly CCCS of South Texas)

**Component Name:** First Time Homebuyers Classes /CDBG

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
<b>Policy</b>		<b>Planning</b>		<b>Intervention</b>		<b>Impact</b>		<b>Accountability</b>	
1	7	Asset poverty and low net worth are major problems for many Brownsville area residents	<p>Program focus is identifying barriers to a better life for area residents by addressing basic money management skills:</p> <p>On a monthly basis, provide First Time Homebuyer/financial literacy classes.</p> <p>Provide individual financial counseling as needed</p>	<p><b>Short Term</b></p> <p>Participants attend First Time Homebuyers Class in preparation to acquire an asset.</p>	170 participants attended an 8 hour course from October 2010-August 2011	90% of the participants have a general understanding of the home buying process	151 (88%) participants provided authentic feedback/evaluation indicating general understanding of home buying process	<p>a. Attendance Log</p> <p>b. Participant feedback/evaluation</p> <p>c. One on One Counseling sessions as needed</p>	Purchased House/ Acquires Assets using the Down Payment Assistance Program or the IDA program
				<p><b>Intermediate Term</b></p> <p>Individual Financial Counseling</p>	14 (8%) participants engaged in financial counseling	100% of clients engaged in personal financial counseling developed a Plan of Action	14 (100% ) of clients engaged in personal financial counseling developed a Plan of Action	<p>a. Follow Up documentation</p> <p>b. Update Plan of Action</p>	Debt Reduction Purchased House/ Acquires Assets using the Down Payment Assistance Program or the IDA program
				<p><b>Long Term</b></p> <p>Provide individual financial counseling as needed</p>	2 (1%) participants engaged in financial counseling	100% of clients engaged in personal financial counseling developed a Plan of Action	2 (100% ) of clients engaged in personal financial counseling developed a Plan of Action	<p>a. Follow Up documentation</p> <p>b. Update Plan of Action</p>	Debt Reduction Purchased House/ Acquires Assets using the Down Payment Assistance Program or the IDA program

Policy Priorities  
Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities

- HUD's Strategic Goals**
- Increase homeownership opportunities
  - Promote decent affordable housing
  - Strengthen communities
  - Ensure equal opportunity in housing
  - Embrace high standards of ethics management, and accountability
  - Promote participation of grass-roots faith-based and other community-based organizations.

- Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities with Limited English Proficiency.
- Improving the Quality of Life in our Nation's Communities
- Encouraging Accessible Design Features.
- Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation.
- Participation of Minority-Serving Institutions in HUD Programs
- Ending Chronic Homelessness within Ten Years.
- Removal of Barriers to Affordable Housing

**Attachment 3 – Logic Model  
U.S Department of Housing and Urban Development**

Office of Departmental Grants Management and Oversight

(Exp. 12/31/2006)

Program Name: <u>Community Development Block Grant</u>				Component Name: <u>Amigos Del Valle, Inc.</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning		Intervention		Impact		Accountability		
3	2,5	<ul style="list-style-type: none"> <li>Homebound seniors have limited mobility with a need for daily prepared home delivered meals in order to ensure daily nutritional food intake.</li> </ul>	Provide a hot nutritious noon meal.	<p><u>Short Term</u></p> <ul style="list-style-type: none"> <li>Provide one hot nutritious noon meal each service day to 28 unduplicated Brownsville Seniors. Provide 3,049 hot nutritious noon meals to 28 unduplicated Brownsville Seniors.</li> </ul> <p><u>Long Term</u></p> Provide 6,098 hot nutritious noon meals to 28 unduplicated Brownsville Seniors.	Daily delivery of hot nutritious noon meals allows unduplicated Brownsville Seniors to receive a meal that meets the 1/3 Dietary Reference Intake Requirements(RDI) as required by the Older Americans Act Contributing to seniors consuming a hot meal.	<ul style="list-style-type: none"> <li>Assist to meet the daily nutritional needs of 28 homebound seniors assisting them to maintain good health and general well being.</li> </ul>	Daily consumption of nutritious hot noon meals may assist in improving the lives of 28 Brownsville Seniors. In addition, the daily contact with the senior with our home delivery staff should provide a daily social contact for socialization and safety check purposes, most seniors live alone.	<ul style="list-style-type: none"> <li>Homebound client's personal data is recorded in a client assessment form by a center manager.</li> <li>Delivery of noon meals are logged in monthly meal log forms by a center manager.</li> <li>Clients' assessments forms and meal logs are maintained and centralized at the agency's main office for data entry and production of meal reports.</li> <li>Client assessment forms and meal logs are maintained in a secured file rooms at the agency's main office.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct visits to homebound client access impact of meals being provided.</li> <li>Review and analyze project reports and computerized data to determine if project goals and objectives are being met on a monthly.</li> <li>Monthly meal reports are presented to the Board of Directors for review and discussion.</li> <li>Monthly statistical reports are to be provided to the city of Brownsville's community Development department and city officials.</li> </ul>

# **Brownsville Adult Literacy Center**

## **2010-11 CDBG Outcome Report**

### **2010-11 1<sup>st</sup> Quarter Report**

Oct. – Dec., 2010

- 88 new students
- Attendance rate: 92%
- 85% of students staying until the end of the quarter progressed to next level
- 83 enrolled for subsequent term (January 2011)

### **2010-11 2<sup>nd</sup> Quarter Report**

Jan. – March, 2011

- 28 new to-date
- 90% of classes scheduled.
- 100% of students progressed at least one level and/or reading level.
- 197 re-enrolled in the spring term from the fall.

### **2010-11 3<sup>rd</sup> Quarter Report**

April – June, 2011

- 23 new students enrolled in 2011 spring term.
- Students attended 90% of classes scheduled.
- 80% of students enrolled in the spring term remained until the end of term.
- 100% of students progressed at least one level and/or reading level.
- 85% re-enrolled in the summer term from spring

### **2010-11 4<sup>th</sup> Quarter Report**

July – Sept., 2011

- 42 new students enrolled in 2011 summer term.
- Students attended 76% of classes scheduled.
- 76% of students enrolled in the summer term remained until the end of term.
- 72% of students progressed at least one level and/or reading level.
- 67% re-enrolled in the fall term from summer.
- All students reported better English usage, 2 reported new/better jobs, 1 reported getting GED

**CDBG 2010-2011**  
**STATISTICAL REPORT**

BALC

CDBG MONTHLY PERFORMANCE REPORT	YTD	OCT.10	NOV.10	DEC.10	JAN.11	FEB.11	MAR.11	APR.11	MAY.11	JUNE.11	JULY.11	AUG.11	SEPT.11
Total persons served during the month being reported	781	78	74	0	83	71	43	75	73	74	60	63	87
Unduplicated persons served during month being reported	181	78	10	0	19	6	3	6	7	10	8	7	27
Cumulative unduplicated persons served	181	78	10	0	19	6	3	6	7	10	8	7	27
Cumulative unduplicated female head of household	77	18	7	0	8	3	1	6	7	2	1	3	21

RACIAL/ETHNIC CHARACTERISTICS (Total must match # reported)	YTD	OCT.10	NOV.10	DEC.10	JAN.11	FEB.11	MAR.11	APR.11	MAY.11	JUNE.11	JULY.11	AUG.11	SEPT.11
Total # of Persons Served	781	78	74	0	83	71	43	75	73	74	60	63	87
White	179	76	10	0	19	6	3	6	7	10	8	7	27
Black/African American	1	1											
Asian	1	1											
Native													
Native Hawaiian/Other Pacific Islander													
American Indian/Alaskan Native & White													
Asian & White													
Black/African American & White													
American Indian/Alaskan Native & White													
Other Multi-Racial													
<b>TOTAL</b>	<b>181</b>												

**CURRENT SCHEDULE**

**Total** persons served for the year: 781  
**Total** new persons served for the year: 181  
**Total** female head of household: 77

**Generally, 75% of students were enrolled in English-As-A-Second Language program (Rosetta Stone).**  
**The remaining 25% of students were enrolled in either Access or GED 21st Century (Adult Basic Education).**

Site	Days	Time
Our Lady of Good Counsel Church	Monday	8:30 am - 11:30 am
Wal-Mart on Hwy 48	Monday	6:00 pm - 9:00 pm
H.E.B. # 3 on Central	Tuesday	8:30 am - 11:30 am
Southmost Public Library	Tuesday	6:00 pm - 9:00 pm
Wal-Mart Boca Chica	Wednesday	8:30 am - 11:30 am
Wal-Mart Alton Gloor	Wednesday	6:00 pm - 9:00 pm
Cameron County Housing Authority	Thursday	8:30 am - 11:30 am
Wal-Mart Boca Chica	Thursday	6:00 pm - 9:00 pm
Southmost Public Library	Friday	9:00 am - 12:00 pm

**\* Total of 9 sites**

**Program**  
**Brownsville**  
**Name: Brownsville Community Health Center**

**Component**  
**Name: Glucometer Program**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning		Intervention		Impact		Accountability		
3.	2.	<p>a. Diabetic patients need home blood glucose meters in order to monitor daily sugars.</p> <p>b. Meters and supplies need to be affordable for low income patients.</p>	<p>a. BCHC will provide free meters to diabetic patients who do not have insurance coverage.</p> <p>b. Test strips and lancets are provided to patients on a sliding fee scale.</p>	<p><b>Short Term</b></p> <p>a. 25 patients complete four diabetes education classes.</p> <p>b. 45 meters provided 1<sup>st</sup> quarter.</p> <p>c. 900 bottles of test strips dispensed 1<sup>st</sup> quarter.</p> <p>d. 145 boxes of lancets dispensed 1<sup>st</sup> quarters.</p>	<p><u>1<sup>st</sup> Quarter</u></p> <p>a. 25 patients completed four diabetes classes.</p> <p>b. 74 meters provided.</p> <p>c. 1017 bottles provided.</p> <p>d. 197 boxes provided.</p> <p><u>2<sup>nd</sup> Quarter</u></p> <p>a. 72 patients cumulatively completed four classes.</p> <p>b. 157 meters provided by 2<sup>nd</sup> quarter.</p> <p>c. 2169 bottles of test strips provided.</p> <p>d. 425 boxes of lancets provided.</p>	<p>a. 85% of program participants will attend all four classes.</p> <p>b. 80% will demonstrate understanding of how to improve diabetes control.</p>	<p>a. Maintain spread sheet of number of patients served per month.</p> <p>b. Patients' home monitoring results are included in patient medical record at scheduled visits.</p> <p>c. Lab results of program participants are monitored before and 6 months after receiving meter.</p> <p>d. Pre and post tests are administered before and after completing classes.</p> <p>e. Scores are recorded on spread sheet.</p>	<p>a. Data from column 8 will be presented to Performance Improvement Committee at quarterly meetings.</p> <p>b. Quarterly reports of data from column 8 will be sent to City of Brownsville Planning and Community Development Dept.</p> <p><u>1<sup>st</sup> Quarter</u></p> <p>a. Spread sheet on file in Health Education office.</p> <p>b. Data not yet available.</p> <p>c. Data not yet available.</p> <p>d. 25 patients took pre and post questionnaire. 21 had higher score on post test. 3 had same passing score on pre and post test.</p> <p><u>2<sup>nd</sup> Quarter</u></p> <p>a. Spread sheet on file.</p> <p>b. 88 patient medical records were audited for the period <u>July through Sept. 2010.</u> (4th quarter of past grant year.) 39 had a copy of home monitoring results. 49 did not.</p>	

**Program**  
**Brownsville**  
**Name: Brownsville Community Health Center**

**Component**  
**Name: Glucometer Program**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9

Policy	Planning	Intervention	Impact	Accountability
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				<p><b>Intermediate Term</b></p> <p>a. 50 patients complete four diabetes classes.</p> <p>b. 90 meters provided by 3<sup>rd</sup> quarter.</p> <p>c. 1800 bottles of test strips dispensed.</p> <p>d. 290 boxes of lancets dispensed.</p>				<p>a. Same as above</p> <p>b.</p> <p>c.</p> <p>d.</p> <p>e.</p>	<p>2<sup>nd</sup> Quarter Cont'd</p> <p>c. Data not yet available.</p> <p>d. 27 class participants had pre and post test scores. 22 had an increased score; 1 had same passing score both times.</p> <p>1<sup>st</sup> Quarter data now available:</p> <p>b. 29 patients had pre and post A1c lab level done. 12 had a drop of 1.0 point or more; 6 had a drop of &lt;1.0 point.</p>
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				<p><b>Long Term</b></p> <p>a. 75 patients complete four classes.</p> <p>b. 135 meters provided annually.</p> <p>c. 2700 bottles of test strips dispensed.</p> <p>d. 335 boxes of lancets dispensed.</p>				<p>a. Same as above</p> <p>b.</p> <p>c.</p> <p>d.</p> <p>e.</p>	
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**HUD's Strategic Goals**

- Increase homeownership opportunities.
- Promote decent affordable housing.
- Strengthen communities.
- Ensure equal opportunity in housing.
- Embrace high standards of ethics, management, and accountability.
- Promote participation of grass-roots faith-based and other community-based organizations.

**Policy Priorities**

- Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency.
- Improving the Quality of Life in our Nation's Communities.
- Encouraging Accessible Design Features.
- Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation.
- Participation of Minority-Serving Institutions in HUD Programs
- Ending Chronic Homelessness within Ten Years.
- Removal of Barriers to Affordable Housing.

**Logic Model**  
**CITY of Brownsville**  
**FY 2010-2011**

Program Name <u>Cameron County Children's Advocacy Centers, Inc.</u>				Component Name: <u>Community Development Block Grant -Brownsville</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
<p>1 (3.) Strengthen community by providing 3<sup>rd</sup> graders with the Red Flag Green Flag Safety Program.</p> <p>To help create a safe community by working with our MDT to prosecute alleged perpetrators and to provide LMI children of abuse with a safe, child-friendly environment to tell their story</p>	1(2.)	<p>CCCAC addresses the need for child abuse education/Prevention for 3<sup>rd</sup> graders since statistics indicate that the average age of an abused child is 6-12</p> <p>Child abuse is prevalent in Cameron County and many times goes unreported because of fear or lack of knowledge</p>	<p>For FY year 2010/2011 the Red Flag Green Flag Safety Program (RFGF) seeks to empower children to act if they are threatened or victims. The goals of the program are to teach 3<sup>rd</sup> graders throughout Cameron County to:</p> <p>1.</p>	<p>To present 1900 LMI BISD 3<sup>rd</sup> grade students.</p>		<p>1,900 children will have increased knowledge about what child abuse is and how to recognize it and report it.</p>		<p>a. Use free lunch list provided by school district to determine eligibility. b. Use permission slip (with income/household verification) &amp; signed by parents to also determine eligibility.</p>	<p>a. A computer program will be used to tabulate the results of both the pre &amp; post evaluations and exams given to children.</p>
				<p>At least 55% of 3<sup>rd</sup> graders presented with program.</p>		<p>Ensure that outcries are reported to proper authorities.</p>		<p>a. Conduct surveys (evaluations) regarding knowledge of child abuse for students and teachers before the presentation; and conduct exams ( 6 multiple-choice questions) for the students following the presentation.</p>	<p>a. The Executive Director will review the results with the Community Educator on a monthly basis.</p>
				<p>Timeframe: October 2010- August 2011 FY 2010/2011</p>		<p>Children will know how to handle an abusive situation and know that it's ok to tell someone.</p>		<p>a. Data will be maintained on a specialized, automated on-site Access Database b. Data will be collected on a daily basis by the Community Educator and will be reported to HUD as necessary.</p>	<p>These results will be presented to the CCCAC board of Directors at the monthly board meetings for their review and will be reported to HUD as necessary.</p>

**Logic Model**  
**CITY of Brownsville**  
**FY 2010-2011**

Program Name <u>Cameron County Children's Advocacy Centers, Inc.</u>				Component Name: <u>Community Development Block Grant -Brownsville</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
<p>1 (3.)            Stngthen community by providing 3<sup>rd</sup> graders with the Red Flag Green Flag Safety Program.</p> <p>To help create a safe community by working with our MDT to prosecute alleged perpetrators and to provide LMI children of abuse with a safe, child-friendly environment to tell their story</p>	<p>1(2.)</p>	<p>CCCAC addresses the need for child abuse education/Prevention for 3<sup>rd</sup> graders since statistics inidicate that the average age of an abused child is 6-12</p> <p>Child abuse is prevalent in Cameron County and many time goes unreported Because of fear or lack of knowledge</p>	<p>For FY year 2010/2011 the Red Flag Green Flag Safety Program (RFGF) Seeks to empower children to act if they are threatened or vicitimes. The goals of the program are to teach 3<sup>rd</sup> graders throughout Cameron County to:</p> <p>1.</p>	<p>To present 1900 LMI BISD 3<sup>rd</sup> grade students.</p>		<p>1,900 children will have increased knowledge about what child abuse is and how to recognize it and report it.</p>		<p>a. Use free lunch list provided by school district to determine eligibility.            b. Use permission slip (with income/household verification) &amp; signed by parents to also determine eligibility.</p>	<p>a. A computer program will be used to tabulate the results of both the pre &amp; post evaluations and exams given to children.</p>
				<p>At least 55% of 3<sup>rd</sup> graders presented with program.</p>		<p>Ensure that outcries are reported to proper authorities.</p>		<p>a. Conduct surveys (evaluations) regarding knowledge of child abuse for students and teachers before the presentation; and conduct exams ( 6 multiple-choice questions) for the students following the presentation.</p>	<p>a. The Executive Director will review the results with the Community Educator on a monthly basis.</p>
				<p>Timeframe:            October 2010-            August 2011            FY 2010/2011</p>		<p>Children will know how to handle an abusive situation and know that it's ok to tell someone.</p>		<p>a. Data will be maintained on a specialized, automated on-site Access Database            b. Data will be collected on a daily basis by the Community Educator and will be reported to HUD as necessary.</p>	<p>These results will be presented to the CCCAC board of Directors at the monthly board meetings for their review and will be reported to HUD as necessary.</p>

RedFlag Greenflag Program									
Brownsville ISD				Ethnicity					
		total participants		white		white/hispanic		black african american	
Oct.		307				306			1
Nov.		411				411			
Dec.		237		1		236			
Jan		17				17			
Feb.		278				278			
Mar.		54				54			
April		35				35			
May		425				425			
Jun		0				0			
Jul		0				0			
Aug.		0				0			
Total		1764							

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

*Aug 2011*

Program Name: <u>CASA, Child Advocates</u>				Component Name: <u>CASA of Cameron &amp; Willacy Counties, Inc.</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy		Planning		Intervention		Impact		Accountability	
6 & 3	2 & 5	Children who are removed from their homes because of abuse and neglect need advocacy services.	To provide advocacy services for abused and neglected children whose cases are currently in the court system.	<b>Short Term</b> To provide direct services to thirty children who have been removed from their homes because of abuse and neglect. Home visits, family and child assessments will be made. Will attend court hearings for 30 children removed as a result of child abuse. Will provide referrals for 30 children for therapy and counseling.		100 % of the children assigned will receive direct services, such as home visits to ensure medical, educational and therapeutic needs are met. Will attend 100% of court hearings in the next three months. Will provide at least 80% referrals.		a. Sign In/Out Logs b. Statistical Reports c. Monthly reports will be provided to the board of directors and CDBG. Reasons for closure to a case are documented in a file and entered into Comet software, which will track reasons for closure and reviewed on an as needed basis.	ED receives and analyzes reports provided by caseworker on a monthly basis. ED compiles and provides data/reports to BOD on a monthly basis. CASA will provide a quarterly report to City of Brownsville Planning Dept.

**Program**  
**Name: CASA, Child Advocates**

**Component**  
**Name: CASA of Cameron & Willacy Counties, Inc.**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<p><b>Intermediate Term</b>            To provide direct services to 60 children who have been removed from their homes because of abuse and neglect. Home visits and child and family assessments will be made. Will attend court hearings for 60 children removed as a result of abuse. Will provide referrals for 60 children for therapy and counseling.</p>		<p>100% of the children served will receive direct services such as home visits to ensure medical, educational and therapeutic needs are met. Will attend 100% of court hearings in the next three months Will provide at least 80% referrals.</p>		Same as above.	Same as above.

**Program**  
**Name: CASA, Child Advocates**

**Component**  
**Name: CASA of Cameron & Willacy Counties, Inc.**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<p>Long Term Goal is to provide direct services to a total of 90 children, attend court hearings for 100% of children and ensure medical, educational needs are being met. Children and parents will make positive changes in their lives in order to provide a safe, nurturing permanent home.</p>		<p>The goal of CASA is to provide 100% direct services to the children assigned, attend 100% of court hearings and ensure at least 80% referrals.</p>		<p>Same as above.</p>	<p>Same as above.</p>

**Logic Model**  
**CITY of Brownsville**  
**FY 2010-2011**

Program Name: <u>Girl Scouts of Greater South Texas</u>				Component Name: <u>CDBG Brownsville</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy		Planning		Intervention		Impact		Accountability	
3&6	4	Girls living in low income areas of Brownsville are subject to many challenges. They are in need of building self-esteem and need a sense of belonging. Due to financial restraints, they are limited to activities that other girls are involved in. Many of them do not have adult role models to teach them to make wise choices and how to plan for a successful future. Transportation and caring for younger siblings after-school prevent these girls from participating in traditional Girl Scout Troops.	<p>The values found in Girl Scouting provide an essential framework for developing character, making sound decisions and fostering strength. Programs are designed to help girls gain a greater insight into coping with moral and social dilemmas.</p> <p>In order to serve the girls who need it the most, GSGST staff works with schools that are serving low-income areas of Brownsville. The school officials, along with staff, will determine a schedule so that Girl scout programs can be conducted during the school day. Staff will also work with housing authorities in order to schedule programs at neighborhood recreation centers.</p>	<p><b>Short Term</b> Girls develop a sense of belonging and the power of friendship and helping others.</p>	85% of the girls feel they have made new friends and will help others in the community.	Girls learn to relate to others with understanding, skill and respect.	Over 380 girls are understanding of individual differences. They learn diversity and respect for others.	a.Pre survey b.Post survey c. d. e.	Pre and Post surveys are conducted with the girls in order to make sure programs are achieving the goals set by Girl Scouts of the USA. Program modifications are planned through the results of the survey.
				<p><b>Intermediate Term</b> Girls build self-esteem</p>	85% of the girls can identify things they like about themselves	Girls recognize their own self-worth and potential.	Over 380 girls feel more confident of themselves and their potential to achieve goals	a.Pre-survey b.Post-survey c. d. e.	Pre and post surveys are conducted with the girls in order to make sure programs are achieving the goals set by Girl Scouts of the USA. Program modifications are planned through the results of the survey.
				<p><b>Long Term</b> Girls learn to make wise decisions and plan for the future. They learn the value of education and money management.</p>	85% of the girls understand the value of planning for the future and they are confident they have the ability to improve their own quality of life.	Girls learn the importance of staying in school, to set goals and how to achieve them.	Over 380 girls are doing well in the classroom and achieving goals.	a.Pre-survey b.Post-survey c. d. e.	Pre and post surveys are conducted with the girls in order to make sure programs are achieving the goals set by Girl Scouts of the USA. Program modifications are planned through the results of the survey.

**Logic Model**  
**CITY of Brownsville**  
**FY 2010-2011**

Program Name: <u>Outpatient Rehabilitation Services-Moody Clinic</u>				Component Name: <u>CDBG</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning		Intervention		Impact		Accountability		
3	2,4,5	*Children birth-21 yrs who are in need of therapy services *Only non-profit facility to provide rehabilitation *Improve quality of life for special needs children	Provide: Occupational, Physical, Speech/Language therapy  Orthopaedic evaluations  Assistance for families in obtaining resources regarding child's disability  Services will be on-going	<b>Short Term</b>  20 Children will participate in occupational therapy 20 Children will participate in physical therapy 20 Children will participate in speech therapy  27 Children will receive orthopaedic evaluations	18 children participated in OT  25 children participated in PT  16 children participated in SLT	*Children will participate in 85% of scheduled therapy sessions *80% of parents will provide enhancement techniques at home *Children will meet 85% of established goals to acquire lang. & physical skills to play, move, and learn at maximum potential	Children participated in 85% of scheduled therapy sessions  90% of parents provided enhancement techniques at home  Children accomplished 88% of targeted goals	a. Census b. Parent Questionnaire c. Standard Evaluation Tools: Clinical Assessment of Articulation & Phonology, Peabody Gross Motor d. Parents' Evaluation of Developmental Status e. Monthly Attendance log  Therapists use evaluation tools to write and update targeted goals. Attendance log and census are used to track participation in therapy sessions.	*Attendance report will provide therapists information on children that are regularly attending therapy.  *Therapist use results from testing instruments to determine progress of each child  *Information is shared with pediatrician  *Decision will be made if therapy treatment is to continue  *Parental feedback will provide information if more training is needed

**Program Name:** Outpatient Rehabilitation Services-Moody Clinic

**Component Name:** CDBG

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<p><b>Intermediate Term</b></p> <p>30 Children will participate in occupational therapy</p> <p>30 Children will participate in physical therapy</p> <p>55 Children will participate in speech therapy</p> <p>25 Children will receive orthopaedic evaluations</p>	<p>25 Children participated in OT</p> <p>30 Children participated in PT</p> <p>32 Children participated in SLT</p> <p>45 Children received orthopaedic evaluations</p>	<p>*Children will participate in 85% of scheduled therapy sessions</p> <p>*80% of parents will provide enhancement techniques at home</p> <p>*Children will meet 85% of established goals to acquire lang. &amp; physical skills to play, move, and learn at maximum potential</p>	<p>Children participated in 80% of scheduled therapy sessions</p> <p>90% of parents provided enhancement techniques at home</p> <p>Children accomplished 85% of targeted goals</p>	<p>a. Census</p> <p>b. Parent Questionnaire</p> <p>c. Standard Evaluation Tools: Clinical Assessment of Articulation &amp; Phonology, Peabody Gross Motor</p> <p>d. Parents' Evaluation of Developmental Status</p> <p>e. Monthly Attendance log</p> <p>Therapists use evaluation tools to write and update targeted goals. Attendance log and census are used to track participation in therapy sessions.</p>	<p>*Attendance report will provide therapists information on children that are regularly attending therapy.</p> <p>*Therapist use results from testing instruments to determine progress of each child</p> <p>*Information is shared with pediatrician</p> <p>*Decision will be made if therapy treatment is to continue</p> <p>*Parental feedback will provide information if more training is needed</p>

**Program Name:** Outpatient Rehabilitation Services-Moody Clinic

**Component Name:** CDBG

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<b>Long Term</b>  40 Children will participate in occupational therapy 40 Children will participate in physical therapy 60 Children will participate in speech therapy  25 Children will receive orthopaedic evaluations	35 Children participated in OT  38 Children participated in PT  42 Children participated in SLT  62 Children received orthopaedic evaluations	*Children will participate in 85% of scheduled therapy sessions *80% of parents will provide enhancement techniques at home *Children will meet 85% of established goals to acquire lang. & physical skills to play, move, and learn at maximum potential	Children participated in 85% of scheduled therapy sessions  90% of parents provided enhancement techniques at home  Children accomplished 80% of targeted goals	a. Census b. Parent Questionnaire c. Standard Evaluation Tools: Clinical Assessment of Articulation & Phonology, Peabody Gross Motor d. Parents' Evaluation of Developmental Status e. Monthly Attendance log  Therapists use evaluation tools to write and update targeted goals. Attendance log and census are used to track participation in therapy sessions.	*Attendance report will provide therapists information on children that are regularly attending therapy.  *Therapist use results from testing instruments to determine progress of each child  *Information is shared with pediatrician  *Decision will be made if therapy treatment is to continue  *Parental feedback will provide information if more training is needed

**HUD's Strategic Goals**

1. Increase homeownership opportunities.
2. Promote decent affordable housing.
3. Strengthen communities.
4. Ensure equal opportunity in housing.
5. Embrace high standards of ethics, management, and accountability.
6. Promote participation of grass-roots faith-based and other community-based organizations.

**Policy Priorities**

1. Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency.
2. Improving the Quality of Life in our Nation's Communities.
3. Encouraging Accessible Design Features.
4. Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation.
5. Participation of Minority-Serving Institutions in HUD Programs
6. Ending Chronic Homelessness within Ten Years
7. Removal of Barriers to Affordable Housing.

**Attachment 1 – Logic Model**  
**City of Brownsville**  
**Planning & Community Development Department**

OMB Approval No. 2535-0114

<b>Program Name:</b> <u>Ronald McDonald House Charities of the RGV</u>	<b>Component Name:</b> <u>Ronald McDonald House Charities of the RGV</u>
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Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning	Intervention	Impact	Accountability					
	Families of hospitalized children are temporary housing near hospital	Provide temporary housing for Brownsville families whose child or children are hospitalized or receiving outpatient care because they are seriously ill or injured	<u>Short Term</u> Approximately 8 families per month are able to stay together and support ill or injured children.	During the first three months of the grant period, a total of 33 families (average 11/month) were served.	Families who request service will be provided with lodging and meals 100 percent of the time	100 percent of families requesting help were served.  A total of 71 families and 358 individuals were served.	a. House occupancy statistics b. Survey question 11 c. Survey question 12 d. Survey question 13 e. Survey question 14		
			<u>Intermediate Term</u> Families will leave the Ronald McDonald House feeling healthier and better rested.		100 percent will report their stay was satisfactory		a. Survey question 1 b. Survey question 2 c. Survey question 3 d. Survey question 4 e. Survey question 5		
			<u>Long Term</u> Over the course of the program year, a total of 88 families will recover more fully from financial and interpersonal stresses of having an ill child.		100 percent will report that their stay was fairly or very important in the overall health of the family.		a. Survey question 6 b. Survey question 7 c. Survey question 8 d. Survey question 9 e. Survey question 10		

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

Program Name: <u>Sunshine Haven</u>				Component Name: <u>Sunshine Haven</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning		Intervention		Impact		Accountability		
3,5	2	Terminally ill individuals do not have a caregiver or adequate home environment to receive palliative care. Low income families are often unable to provide the needed resources for terminally ill.	Sunshine Haven is a 24/7 Facility that provides 24 hour palliative care to terminally ill low income individuals of our community at no cost to the patient, family, insurance, Medicare, or Medicaid.	<b>Short Term</b> Provide high quality palliative care to all residents of Sunshine Haven. Our goal is to see at least nine (9) Brownsville residents between October 2010 and January 2011.	Address the special needs of those ending the end of their life	Provide the community with a facility and caregivers to ensure comfortable end of life care for up to three residents at a time.	Provide residents who are terminally ill a home where they can spend their final days in a "home like" environment.  Between October 2010 and January 2011 we saw 11 residents/patients.	A. Family Satisfaction Survey B. Peer Evaluation by Hospice Providers C. Nursing Records of Patients Response to Care D. Thank You Cards/Letters	1. Data will be given to the ED for review of family and peer evaluations to benchmark satisfaction of services provided. 2. ED will share results with Center Staff and BOD

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

<b>Program Name:</b> Tip of Texas Family Outreach (4th quarter)					<b>Component Name:</b> At Risk Prevention Program				
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
3	2	Family strengthening services are limited to the City of Brownsville. Program proposes to address parenting education and family strengthening. It will provide a unique opportunity for families to reduce stress, prevent child abuse and neglect and improve overall quality of life.	In-Home Casework services to families.	Intervention		Impact		Accountability	
6	4			Short Term			During this quarter, 22 referrals were received for CW services. 20 referrals (90%) were contacted and offered services	a. AAPI Test b. Plan of Services c. Case Notes	Monitor client enrollment and attendance; analyze pre/post tests; Staff cases and monitor results of Plan of Services; Provide quarterly reports to COB/CDBG grantor
5				Intermediate Term		Serve 50% of the families referred for services.	12 ( 54%) of the 22 referrals were opened for services.	a. b. c. d. e.	
		Long Term		* 78 Families to be served through Casework	70 % off all families served will <u>complete</u> the program.	a. b. c. d. e.			

<b>HUD's Strategic Goals</b> 1. Increase homeownership opportunities. 2. Promote decent affordable housing 3. Strengthen communities 4. Ensure equal opportunity in housing 5. Embrace high standards of ethics, management, and accountability 6. Promote participation of grass-roots faith-based and other community-based organizations.	<b>Policy Priorities</b> 1. Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency. 2. Improving the Quality of Life in our Nation's Communities. 3. Encouraging Accessible Design Features 4. Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation. 5. Participation of Minority-Serving Institutions in HUD Programs 6. Ending Chronic Homelessness within Ten Years. 7. Removal of Barriers to Affordable Housing.
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**Logic Model  
CITY of Brownsville  
FY 2010-2011**

<b>Program Name:</b> Tip of Texas Family Outreach <b>FINAL REPORT</b>					<b>Component Name:</b> At Risk Prevention Program				
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
<b>Policy</b>		<b>Planning</b>		<b>Intervention</b>		<b>Impact</b>		<b>Accountability</b>	
3	2	Family strengthening services are limited to the City of Brownsville. Program proposes to address parenting education and family strengthening. It will provide a unique opportunity for families to reduce stress, prevent child abuse and neglect and improve overall quality of life.	In-Home Casework services to families.	<b>Short Term</b>			During the year, 96 referrals were received for CW services. 87 referrals (90%) were contacted and offered services	a. AAPI Test b. Plan of Services c. Case Notes	Monitor client enrollment and attendance; analyze pre/post tests; Staff cases and monitor results of Plan of Services; Provide quarterly reports to COB/CDBG grantor
6	4			<b>Intermediate Term</b>			Serve 50% of the families referred for services.	a. b. c. d. e.	
5				<b>Long Term</b>			70 % off all families served will <u>complete</u> the program.	A total of 96 families were served through our casework program	

<b>HUD's Strategic Goals</b> 1. Increase homeownership opportunities. 2. Promote decent affordable housing 3. Strengthen communities. 4. Ensure equal opportunity in housing 5. Embrace high standards of ethics, management, and accountability. 6. Promote participation of grass-roots faith-based and other community-based organizations.	<b>Policy Priorities</b> 1. Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency. 2. Improving the Quality of Life in our Nation's Communities. 3. Encouraging Accessible Design Features. 4. Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation. 5. Participation of Minority-Serving Institutions in HUD Programs 6. Ending Chronic Homelessness within Ten Years. 7. Removal of Barriers to Affordable Housing
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**Logic Model- Attachment 1 Performance Management  
CITY of Brownsville  
FY 2010-2011**

<b>Program Name:</b> <u>United Way of Southern Cameron County</u>	<b>Component Name:</b> <u>Volunteer Tax Assistance Program</u>
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Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy		Planning		Intervention		Impact		Accountability	
3	2	Assist low income families to access tax credits and increase money available for their families.	Free tax assistance.	<b>Short Term</b>	Prepared 819 tax returns with ethnicity data for CDBG eligible clients.			a. Taxwise report b. Taxwise database c. Web based system d. End of the year report e. Printed report from IRS	Presented VITA results at monthly Board Meeting and in May Report for CDBG as well as Economic Opportunities coalition End of the Year Report.
				<b>Intermediate Term</b>				a. Taxwise report b. Taxwise database c. Web based system d. End of the year report e. Printed report from IRS	
				<b>Long Term</b>		Low income families move above poverty line.	\$878,000 in Earned Income Tax Credits returned to low income families.	a. Survey report. b. Complied Data. c. United Way office. d. End of the year report. e. Printed report of survey data.	

**HUD's Strategic Goals**

1. Increase homeownership opportunities.
2. Promote decent affordable housing.
3. Strengthen communities.
4. Ensure equal opportunity in housing.
5. Embrace high standards of ethics, management, and accountability.
6. Promote participation of grass-roots faith-based and other community-based organizations.

**Policy Priorities**

1. Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency.
2. Improving the Quality of Life in our Nation's Communities.
3. Encouraging Accessible Design Features.
4. Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation.
5. Participation of Minority-Serving Institutions in HUD Programs
6. Ending Chronic Homelessness within Ten Years.
7. Removal of Barriers to Affordable Housing.

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

Program VAC Substance Abuse Treatment Services Name: Valley AIDS Council				Component Brownsville CDBG Name: _____					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy		Planning		Intervention		Impact		Accountability	
3,6	2,4,5	<p>Need for Licensed Substance abuse treatment services</p> <p>Substance abusers lead a poor quality of life due to continued use.</p> <p>Community need for accurate information on Chemical Dependency and how it impacts community</p>	<p>Expand licensed treatment services in the Community</p> <p>Increased awareness of how chemical dependency (CD) significantly affects quality of life.</p> <p>Increased Community awareness of how high risk behaviors such as substances use &amp; gangs impact the adolescent population.</p>	<p><b>Short Term</b></p> <p>Provide Licensed Chemical Dependency Treatment services to 40 youth and their families</p> <p>Provide 2 Community presentations to 25 individuals per month.</p>	<p>40 Adolescents and their families will have received a full dose of CD treatment.</p> <p>12 community presentations will be provided to 200 individuals with in a 12 month period.</p>	<p><b>75 Clients were served during CDBG calendar year.</b></p> <p><b>13 presentations were conducted and over 216 individuals were served.</b></p>	<p>a).Signs in sheets, Group logs, Activity reports, spreadsheet. b.) Data maintained in individual client file as well as sign in sheets. c.)Data is located on site in Brownsville, TX d.)Data will be reported to city bi-monthly or as defined by funder. All data will be placed in progress reports and on site for review. Director of Substance abuse services or a designee shall be responsible for data. e.) Some data will be retrieved manually from client chart. Most data however will be on logs, and sign in sheets collected and reported on spreadsheet.</p>	<p>Staffing's are conducted bi weekly to ensure fidelity of project as well as to address any challenges of project. Quarterly evaluations are also in place as secondary means of avoiding not meeting benchmarks. Staff will also evaluate client charts and logs to ensure proper evaluation. Financial reports are presented to VAC board each month. Financial audits are conducted by external reviewer as required by grantors. VAC reports monthly to CDBG.</p>	

**Program VAC Substance Abuse Treatment Services**  
**Name: Valley AIDS Council**

**Component Brownsville CDBG**  
**Name: \_\_\_\_\_**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy	Planning			Intervention		Impact		Accountability	
				<b>Intermediate Term</b> 40 Adolescents and their families will have received full dose of Treatment.	Incremental changes in behavior & reduction of personal risk.	Increased awareness in addiction knowledge.	49 clients received full dose of treatment services.	a.) Signs in sheets, Group logs, Activity reports, spreadsheet. b.) Data maintained in individual client file as well as sign in sheets. c.) Data is located on site in Brownsville, TX d.) Data will be reported to city bi-monthly or as defined by funder. All data will be placed in progress reports and on site for review. Director of Substance abuse services or a designee shall be responsible for data. e.) Some data will be retrieved manually from client chart. Most data however will be on logs, and sign in sheets collected and reported on spreadsheet.	

**Program VAC Substance Abuse Treatment Services**  
**Name: Valley AIDS Council**

**Component Brownsville CDBG**  
**Name: \_\_\_\_\_**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<b>Long Term</b> Reduce risk behavior and Substance abuse among adolescents. Improvement of quality of life.	Decreased high risk behavior & substance use.  Adherence to Treatment.	Increased knowledge of coping skills to establish abstinence of chemicals.		a.) Signs in sheets, Group logs, Activity reports, spreadsheet. b.) Data maintained in individual client file as well as sign in sheets. c.) Data is located on site in Brownsville, TX d.) Data will be reported to city bi-monthly or as defined by funder. All data will be placed in progress reports and on site for review. Director of Substance abuse services or a designee shall be responsible for data. e.) Some data will be retrieved manually from client chart. Most data however will be on logs, and sign in sheets collected and reported on spreadsheet.	

**HUD's Strategic Goals**

1. Increase homeownership opportunities
2. Promote decent affordable housing
3. Strengthen communities.
4. Ensure equal opportunity in housing.
5. Embrace high standards of ethics, management, and accountability.
6. Promote participation of grass-roots faith-based and other community-based organizations.

**Policy Priorities**

1. Provide Increased Homeownership and Rental Opportunities for Low- and Moderate-Income Persons, Persons with Disabilities, the Elderly, Minorities, and Families with Limited English Proficiency.
2. Improving the Quality of Life in our Nation's Communities.
3. Encouraging Accessible Design Features.
4. Providing Full and Equal Access to Grass-Roots Faith-Based and Other Community-Based Organization in HUD Program Implementation.
5. Participation of Minority-Serving Institutions in HUD Programs
6. Ending Chronic Homelessness within Ten Years
7. Removal of Barriers to Affordable Housing.

**Logic Model:**AGENCY: Valley AIDS CouncilPROGRAM: Adolescent Sub. Abuse Treatment

OUTCOME(S)	INDICATORS	TIMEFRAME	DATA SOURCE	DATA COLLECTION METHOD
What changes because of the activities you do?	Observable, measurable characteristics or changes that represent achievement of an outcome	Period of time in which you expect achievement of your outcome.	What instrument captured this change?	Who collected the data, analyzed it and reported it?
Increase knowledge of how chemical dependency affects self, family , community	80%Participants attending presentations will demonstrate an increase in knowledge of effects of substances in self, family and community.	At post presentation	Pre and Post Presentation Surveys	Counselor collects surveys from the participants, program assistant analyzes data, reports to supervisor, and supervisor gathers data for report at end of each quarter.
Complete Substance Abuse Treatment.	50 % of individuals will Complete Substance Abuse Treatment.	Within 120 days.	Follow up documentation, post survey information and Certificate.	Counselor documents diagnosis, offers risk reduction strategies, builds treatment plan with client, assigns appointments with client and family as indicated, delivers course of treatment and reports outcomes.
Abstinence of Mood altering chemicals.	50% of individuals will identify abstinence of mood altering chemicals at time of discharge.	Immediate	UA and UA log.	Counselor will document step in the chart file & will review files weekly and address documentation and content issues immediately, and quarterly chart reviews will be conducted.

Access to Referrals	50% of referrals will report access to additional support services	Within 20 days of Referral.	Referral Log will capture data.	Counselor will capture data, report it in log and will address it with Director of Substance abuse during meetings.
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**Attachment 1 – Logic Model**  
**City of Brownsville**  
**Planning & Community Development Department**

OMB Approval No. 2535-0114

Program Name: <u>ESG City of Brownsville</u>				Component Name: <u>Emergency Shelter Grant: For The Bishop Enrique San Pedro, OZANAM</u>					
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Ev: P
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8		
Policy		Planning		Intervention		Impact		Accountability	
3. 6.	2. 5. 6.	*Homeless population need to fulfill basic needs. *Homeless population need referrals to social service agencies to become self-sufficient. *At risk homeless population require supportive services to stay within main stream.	*Provide emergency shelter and feed homeless within area. *Food pantry for at risk homeless *Providing essential services to homeless to become self-sufficient. *Refer homeless to resources. *Provide basic needs.	<u>Short Term</u> *In the 1 <sup>st</sup> Qtr. a total of 333 homeless individuals will be sheltered, fed, and assisted with essential services. *A total of 150 individuals will receive Food Pantry services per Qtr..		*Homeless people will meet basic needs. *Homeless people will realize the importance of becoming self-sufficient. *At risk homeless increase living conditions.		a. Daily log of clients in shelter. b. Essential Service log of eligible clients connected to resources. c. Essential Service log of eligible clients who obtained employment. d. Log of people benefiting from food bag distribution. e.	1. Essential keeps daily homeless cl: Monthly rep performed b help homele presented on to Board of 2. Report w a quarterly l Brownsville
				<u>Intermediate Term</u> *666 individuals will be assisted with emergency shelter, essential services and Food Pantry services. *A total of 300 individuals will receive Food Pantry services per Qtr..		*Clients realize they can become self-sufficient.		a. Essential Services logs eligible clients who moved into housing. b. c. d. e.	*Same as ul
				<u>Long Term</u> * A total of 1221 individuals will be assisted with temporary shelter, essential services and food pantry services. *A total of 600 individuals will receive Food Pantry services per Qtr..		*Homeless clients understand the importance of becoming self-sufficient.		a. Transitional housing report and Essential Service Manager records. b. c. d. e.	*Same as ul

**Logic Model**  
**CITY of Brownsville**  
**FY 2010-2011**

*Aug 2011*

**Program: ESG**  
**Name: Good Neighbor Settlement House, Inc.**

**Component**  
**Name: Good Neighbor Settlement House, Inc.**

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy	Planning		Intervention		Impact		Accountability		
3,6	2,5,5	*Homeless population need to full fill basic needs *Homeless population need referrals to social services *At risk homeless population require supportive services	*Feed, Cloth, Showers, phone, mail & food pantry *Provisions of essential services to homeless to become self sufficient *Refer homeless to resources *Fulfill basic needs of homeless	<b>Short Term</b> 1. 64,887 Meals 2. 4,143 Showers 3. 1,865 Phone 4. 176 Mail 5. 126 Pantry	<b>Short Term</b> 1. 54,369 Meals 2. 2,234 Showers 3. 1,466 Phone 4. 904 Mail 5. 74 Pantry	100% Meals 100% Showers 100% Telephone 100% Mail 100% Pantry	84% Meals 54,505 54% shower 2,237.2 79% Telephone 1,158 105% Mail 59% Pantry 74	a. Daily Log of Clients b. Ess Srv Log of eligible clients c. Fill out HMIS intake forms d. Capture data w/HMIS System reports	1. Ex Director will review monthly reports. 2. Ex Director will provide overall report to Board of Directors 3. Will provide Logic Model Report to City of Brownsville
				<b>Intermediate Term</b> 65,000 Meals 4200 Showers 1900 Phone 180 Mail 130 Pantry	<b>Intermediate Term</b> 54,369 Meals 2,234 Showers 1,466 Phone 904 Mail 74 Pantry	100% Meals 100% Showers 85% Rental Asst 100% Telephone 100% Mail 100% Pantry	84% Meals 54% shower 0% Rental Asst 79% Telephone 105% Mail 59% Pantry	a. Ess Srv Log of Eligible Clients b. Fill out HMIS Intake forms c. Capture data w/HMIS system reports	Same as Above
				<b>Long Term</b> 4800 average of homeless fed, clothed, showers & other resources provided yearly	<b>Long Term</b> 59,047 of homeless fed, clothed, showers & other resources provided yearly	100% of homeless fed, clothed, showers & other resources provided yearly	112% of homeless fed, clothed, showers & other resources provided yearly	a. Daily Log of Clients b. Ess Srv log of eligible clients c. Vouchers for Changes of clothing d. Fill out HMIS intake forms e. Capture data w/HMIS System reports	Same as Above

**Logic Model  
CITY of Brownsville  
FY 2010-2011**

Program Name: <u>Children's Domestic Violence Program</u>					Component Name: <u>Friendship of Women, Inc.</u>				
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1	2	3	4	5	6	7	8	9	
Policy		Planning		Intervention		Impact		Accountability	
<p>1. Strengthen communities.</p> <p>2. Embrace high standards of ethics, management and accountability</p>	<p>1. Improving the quality of life in our nations community</p> <p>2. Participation of minority-serving institutions in HUD programs.</p>	<p>Target area is risky behaviors; the population is at-risk children &amp; families.</p> <p>Family Violence, Sexual Violence, Teen Dating Violence and Bullying &amp; Harassment are problem areas that are rapidly invading our community.</p> <p>Children who witness domestic or sexual violence and /or are victims of bullying &amp; harassment experience daily life stresses and feel guilt and</p>	<p>1. Provide Emergency Shelter.</p> <p>2. Coordinate educational activities.</p> <p>3. Facilitate peer support groups on safety planning.</p> <p>4. Provide educational sessions on bullying &amp; harassment, parenting and healthy relationships.</p> <p>5. Provide crisis intervention.</p> <p>6. Provide intake and service plan.</p> <p>7. Liaison with community resources.</p> <p>8. Provide outreach</p>	<p><b>Short Term</b></p> <p>2 support groups on safety planning per month.</p> <p>3 educational sessions per month.</p>	<p>5 support groups were held this quarter.</p> <p>5 sessions held this quarter.</p>	<p>80% of 30 Individuals will gain knowledge about risky behaviors.</p> <p>80 % of 30 individuals can identify the difference between a healthy &amp; unhealthy relationship.</p>	<p>Out of the 5 support groups held 24 children participated and 71% of these children can identify what risky behavior.</p> <p>Out of 21 individuals introduced to the program 9 enrolled and 22% completed.</p> <p>*7 individuals will complete all sessions by 1/312011</p>	<p>a. Parent permission slip.</p> <p>b. Children's Program file.</p> <p>c. C.P.C. will collect data on a monthly basis.</p> <p>d. Sign in log</p> <p>e. pre/post test/ activity sheets/ surveys/observations.</p>	<p>The Children's Domestic Abuse Program will be evaluated every six months. The evaluation process will be by reviewing all data and discuss with E.D. and C.P. C. to measure what has made a positive impact and what has not worked in program.</p> <p>The E.D. will provide the board of directors a quarterly report of the logic model. FOW will provide the logic model quarterly to the City of Brownsville.</p>

**Program Name:** Children's Domestic Violence Program

**Component Name:** Friendship of Women, Inc.

Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact			Accountability
		shame.	education on the effects of family violence on children to the community.	<p><b>Intermediate Term</b> 50 Individuals participate in healthy relationship classes.</p> <p>60 Individuals participate in safety planning.</p>	<p>36 individuals participate in healthy relationship classes this qtr.</p> <p>59 individuals participated in safety planning.</p>	<p>50% of 50 Individuals gain skills to overcome risk.</p> <p>50 % of 60 Individuals can develop a safety plan and understand the cycle of abuse.</p>	<p>64% of the 36 individuals that participated in the classes gained skills to overcome risks.</p> <p>Of the 59 individuals that participated 69% can develop a safety plan and understand the cycle of violence.</p>	<p>a. Parent permission slip. b. Children's Program file. c. C.P.C. will collect data on a monthly basis. d. Sign in log e. pre/post test/ activity sheets/ surveys/observations.</p>	<p>The Children's Domestic Abuse Program will be evaluated every six months. The evaluation process will be by reviewing all data and discuss with E.D. and C.P. C. to measure what has made a positive impact and what has not worked in program. The E.D. will provide the board of directors a quarterly report of the logic model. FOW will provide the logic model quarterly to the City of Brownsville.</p>

Program Name: <u>Children's Domestic Violence Program</u>					Component Name: <u>Friendship of Women, Inc.</u>				
Strategic Goals	Policy Priorities	Problem, Need, Situation	Service or Activity	Benchmarks		Outcomes		Measurement Reporting Tools	Evaluation Process
				Output Goal	Output Result	Achievement Outcome Goals	End Results		
1		2	3	4	5	6	7	8	9
Policy		Planning		Intervention		Impact		Accountability	
				<p><b>Long Term</b> 15 community educational sessions/presentations will be provided to different community schools, head starts, etc.</p> <p><b>60</b> Children ages 4-18yrs will receive education on how to keep themselves safe in a bully and/or harassment environment.</p> <p><b>100</b> individuals will receive education on Domestic Violence and Safety planning.</p>	<p>6 community educational sessions provided at community events, schools and churches.</p> <p>240 children ages 11-18yrs received education on how to keep themselves safe in a bully and/or harassment environment</p> <p>101 individuals received education on Domestic Violence and Safety Planning</p>	<p>75% of the 100 participants attending community education presentation will gain knowledge on domestic violence.</p> <p>60% of 60 children can reduce risky behaviors that lead to abuse.</p> <p>60 % of 100 families in crises can identify 3 steps needed to overcome their situation.</p>	<p>Out of 15 community educational sessions/presentations I was able to 6, which is 40%.</p> <p>100% of 240 children ages 11-18 can reduce risky behavior that lead to abuse.</p> <p>100% of 101 individuals can identify 3 steps needed to overcome their situation.</p>	<p>a. Parent permission slip. b. Children's Program file. c. C.P.C. will collect data on a monthly basis. d. Sign in log e. pre/post test/ activity sheets/ surveys/observations.</p>	<p>The Children's Domestic Abuse Program will be evaluated every six months. The evaluation process will be by reviewing all data and discuss with E.D. and C.P. C. to measure what has made a positive impact and what has not worked in program. The E.D. will provide the board of directors a quarterly report of the logic model. FOW will provide the logic model quarterly to the City of Brownsville.</p>

***Thanks to the following  
Planning & Community Development Department  
Staff who participated in providing input during the  
preparation of this document:***

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**Javier Chavez, Administrative Specialist II**

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**Ramiro Gonzalez, Comprehensive Planning Manager**