

# Instructions for Resubmittal / Final Construction Set

City of Brownsville Planning and Development Services  
Building Inspections and Permitting Department  
1034 E. Levee St. 2<sup>nd</sup> Floor  
Brownsville, Texas 78520  
Telephone: 956.550.8345 Fax: 956.550.8802



## Resubmittal Documentation:

1. Respond to each item on the Site Plan/Building Plan Review Comments, issued by this office, using the same comment number and letter sequence (use a font color other than black). Cite the sheet number where a missing item may be found, where corrections have been made, or if a sheet was added.
2. Submit a hardcopy of sheets that need corrections or were missing in the initial review of plans.  
**All** comments need to be addressed altogether at once. No partial responses will be accepted.

\*Please include Permit Number and Property Address on all correspondence.

\*\*Submit a complete, assembled resubmittal package that is stapled.

\*\*\*If the plans have changed since the initial review, please explain.

## Issuance of Permit:

1. For issuance of permit, a complete final construction set, including revised sheets / addenda will need to be submitted in a hardcopy and digital format.