Brownsville
PARKS AND RECREATION

Request for Rental of Mobile Bleachers

Organization/Agency_____

Main contact person requesting use_____

Address_____

Day Phone_____ Evening Phone_____

Reason/Event for Rental_____

Date(s) Requested_____

Set-up Time and Day_____

Take Down Time and Day_____

Exact location(s) where bleachers are to be placed (including directions to face, etc.) _____

_____

Mobile Bleachers Rental General Policies

Reservations

A. Priority in reserving Mobile Bleachers is: 1) City of Brownsville 2.) other governmental units, 3.) local non-profit, fraternal, community, and service organizations, 4.) business and individual use.

B. Reservations are taken on a first come, first served basis.

C. The City of Brownsville reserves the right to refuse rental of the Mobile Bleachers for any event deemed a potential hazard to the Bleachers, or any event deemed not in the best interest of the City of Brownsville.

Rules and Regulations

It is understood that the group or organization using the Mobile Bleachers, represented by the undersigned below, will comply with the laws of the State of Texas, the City of Brownsville, and the following rules set forth by the City of Brownsville.

A. The Mobile Bleachers units will not be altered in any way.
B. The group/organization is responsible to see that all activities are properly controlled and supervised. Plans for program, supervision and control may be asked to be seen prior to the scheduled event.
C. The group/organization agrees to assume responsibility and indemnifies the City of Brownsville for any damage to the Bleachers during the period of use.

Delivery and Set-Up

A. The group requesting use of the Mobile Bleachers shall have a representative present at the site at the time the units are scheduled to arrive. This representative is to direct placement of the unit(s) and accept delivery.

B. The Mobile Bleachers will be delivered at the hour specified. Please make sure you allow for a minimum of one-hour set-up prior to the start of the event (this will vary depending on options).

Fee Schedule

Type of Group	**Bleacher/Day**
Local Non-Profit, Fraternal, Community Service	$125.00/unit
Business/Individual Use	$200.00/unit

Payment must be made at least two (2) weeks in advance.
Bleachers will not be delivered without payment

Security Deposit of $100.00 is required by all groups renting Bleachers. Deposit will be refunded when the Bleachers are returned and no damage has occurred to the units/sets. The $100 deposit will include up to three sets of bleachers.

Cancellation

A. Cancellation on the part of the renter must be made no later than 48 hours prior to the event. Arrangements must be made during normal business hours. Refunds prior to the 48 hours will be assessed a $25 service fee.

B. Cancellation within 48 hours will forfeit the security deposit

C. In the event the City of Brownsville cannot deliver the Mobile Bleachers and fulfill it part of the agreement, a full refund including security deposit will be made. The City of Brownsville cannot be held further responsible.

I, the undersigned, agrees on behalf of the group/organization renting bleachers to abide by the policies as outlined above and to assume full responsibility for any damage, theft, or loss to said bleachers unit(s) and accessories between the time the City of Brownsville completes set-up and the time take down occurs.

Fee:$_____/day (amount of units:____)

Minimum 10 units/per rental

*Signature*_____

*Agency Name*_____

*Date*_____

For Office Use Only:

Fee Schedule – Check One:

- ☐ City-sponsored
- ☐ Local non-profit, fraternal, community, service organization
- ☐ Business/individuals
- ☐ Other

Fee: $__ X_____Unit(s) = $_____ Amount Due: _____ Date Paid _____