



Beatriz Rodriguez (956) 983-6225
brodriguez@brownsville-pub.com

FAX: (956) 983-6220

Guadalupe T. Castro (956) 983-6229
gcastro@brownsville-pub.com

Water & Sewer New Connections Checklist COMMERCIAL

To help expedite the New Connections process, you must submit copies of all the following items:

INSIDE CITY LIMITS

1. Proof of land ownership is required, by bringing in one of the following copies:
 - a. Warranty Deed
 - b. Deed of Trust
 - c. Earnest Money Contract
2. Plumbing Permit
3. Building Permit
4. Address Application Letter from City Engineering Dept.
(Please obtain letter @ 404 E. Washington, ph. 541-1012)
5. Irrigation Permit and Check List
6. Letter from Owner requesting for a Fire Line Account(s) to be established.
7. Complete set of plans which show:
 - a. Landscaping (Plans from licensed Irrigator)
 - b. plumbing
 - c. fire protection (Plans & Fire Line Checklist from licensed Fire Line Contractor)
 - d. size of detector check valve for fire protection
 - e. backflow prevention
 - f. size of water meter (s)
 - g. sewer connection

OUTSIDE CITY LIMITS

1. Proof of land ownership is required, by bringing in one of the following copies:
Deed, Contract to Deed
2. Clearance Letter from Cameron County **with** the property's address
(Please obtain @ 1390 W. Expressway 83, San Benito, TX ph. 956-247-3517)
3. Follow above steps 4 thru 7.

NOTE:

-If additional information is required you will be notified.

-If person requesting service is other than the owner, written approval and copy of identification is needed from owner in addition to the above items. (When owner is a firm letter needs to be on firm's letterhead.)

-It takes approximately 15 working days for the installation.



Lawn Irrigation System Check List

- 1) Who is the installer of the system?

- 2) Will the system be using auxiliary water?
 - a. Yes
 - b. No
 - c. If yes, what type? _____

- 3) Will the system be using a pump?
 - a. Yes
 - b. No

- 4) Will the system be using a chemical injection?
 - a. Yes
 - b. No

- 5) What type of backflow protection will you be using?
 - a. PVB
 - b. R/P
 - c. AVB

Model _____

Manufacture _____

- 6) What size of water meter? _____

****Brownsville PUB Inspector must inspect the service line between the water meter and the backflow prevention assembly. It is the installer's responsibility to call BPUB for inspection or risk termination of services (956) 983-6347.**

Permit # _____

License # _____

Address of Location _____

Telephone _____

Print Name

Signature

Date



Fire Line System Checklist

- 1) Who is the installer of the system?

- 2) Will the system be using anti-freeze type solutions?
 - a. Yes
 - b. No

- 3) Will the system be using foam injection?
 - a. Yes
 - b. No

- 4) What is the distance between the property line and the fire line riser?

- 5) What type of backflow protection will you be using?
 - a. R/P _____ D/C _____ DCDA _____
 - i. Model _____
 - ii. Manufacture _____

- 6) Will the system be using auxiliary water?
 - a. Yes
 - b. No

****Brownsville PUB Inspector must inspect the installation of the system. It is the installer's responsibility to call BPUB for inspection or risk termination of services (956) 983-6347.**

Permit # _____

License # _____

Address _____

Telephone _____

Print Name

Signature

Date

Owner Name

*[Street Address]
[Street Address 2]
[City, ST ZIP Code]
[Phone number]
[E-mail address]*

DATE

Water & Wastewater Engineering Department
Brownsville Public Utilities Board
P.O. Box 3270
Brownsville, Texas 78523-3270
ATTN: **Margarito Maldonado**

Re: **BUSINESS NAME**
Fire Service Line Account Request

Dear **Mr. Maldonado**:

OWNER NAME is formally requesting a fire service line account for the new **BUSINESS NAME** located at **ADDRESS** fronting **STREET NAME**. The property description is as follows: **LEGAL DESCRIPTION OF PROPERTY**.

If you have any questions or concerns, please contact my office at your earliest convenience at **CONTACT PHONE NUMBER**.

Sincerely,

OWNER NAME AND SIGNATURE



Acceptance Letter Checklist

Subdivision /Project:

Commercial

Residential

I. General Requirements

- _____ 1. Payment & Receipt Affidavit
- _____ 2. As-Builts electronic File(AutoCad e-file)
- _____ 3. As-Builts plans (Mylar) received and reviewed
- _____ 4. Performed testing
- _____ 5. Easements

II. Fees

- _____ 1. Water Rights check no. _____
- _____ 2. Acreage Charges
(Reimbursement Agreement in Place) check no. _____
- _____ 3. Meter & installation charges check no. _____
- _____ 4. Water & Sewer Taps check no. _____
- _____ 5. Water & Wastewater Impact Charges check no. _____

STATE OF TEXAS §

COUNTY OF CAMERON §

THE CITY OF BROWNSVILLE PUBLIC UTILITIES BOARD
DEVELOPER CUSTOMER'S AND CONTRACTOR'S
PAYMENT, RECEIPT, AND CLAIMS RESOLUTION AFFIDAVIT

PROJECT NAME: _____

BEFORE ME, a Notary Public in and for the State of Texas, on this day personally appeared _____; and _____.

Who both, being by me duly sworn, upon their respective oaths say:

I, _____, (“DEVELOPER/OWNER”) do hereby represent to THE CITY OF BROWNSVILLE PUBLIC UTILITIES BOARD (“BPUB”), and do solemnly swear that: DEVELOPER/OWNER executed a Contract with _____, dated the _____ day of _____, 20____ for certain BPUB _____ system improvements described in the Plans and Specifications attached as Exhibit “A” and incorporated herein for all purposes; and that the work and Contract have been completed in accordance with these Plans and Specifications for the Project; and that all expense items due to the CONTRACTOR incurred in connection with said Project have been paid in full; and that any attempted liens or claims against any part of said Project have been satisfied by DEVELOPER/OWNER payment to the CONTRACTOR, his authorized agent or attorney; and full releases of all attempted liens or claims by CONTRACTOR’s subcontractors, suppliers and laborers have been secured in writing by CONTRACTOR settlement, and duly filed with the Project record; and

I, _____ (“CONTRACTOR”), do hereby represent to THE CITY BROWNSVILLE PUBLIC UTILITIES BOARD (“BPUB”), and do also solemnly swear that CONTRACTOR executed a Contract with the _____, DEVELOPER/OWNER, dated the _____ day of _____, 20____ for certain BPUB _____ system improvements described in the Plans and Specifications attached as Exhibit “A” and associated with the _____ Project; that the Project work and Contract have been completed according to these Plans and Specifications for the Project; and that all labor, material, supplies, and other costs, including, but not limited to, equipment rental, and all expense items owed to third parties and incurred in connection with said Project, have been paid in full; and that any attempted liens and claims against any part of said Project, or the public monies, bonds, or warrants of the Contract payable to CONTRACTOR, have been released, waived or satisfied by payment to any claimant, his authorized agent, or attorney; and full releases of all attempted liens or claims by CONTRACTOR’s, subcontractors, suppliers and laborers have been secured in writing by settlement and duly filed with the Project record.

TO THE FULLEST EXTENT ALLOWED BY TEXAS LAWS AND THE TEXAS CONSTITUTION, DEVELOPER/OWNER AND CONTRACTOR, SEPARATELY AGREE TO INDEMNIFY, SAVE, AND HOLD THE CITY OF BROWNSVILLE AND THE BPUB HARMLESS FROM ANY DEMANDS, ACTIONS, CAUSES OF ACTION, DAMAGES, COMPENSATION, COSTS, EXPENSES, ATTEMPTED LIENS, OR CLAIMS WHICH MAY HAVE BEEN FILED, OR MAY BE FILED AGAINST THE CITY OF BROWNSVILLE AND/OR THE BPUB, OR FROM ANY EXPENSE WHICH EITHER OF THOSE PUBLIC ENTITIES MIGHT INCUR BY REASON OF ANY SUCH CLAIMS OR ATTEMPTED LIENS RESULTING FROM NONPAYMENT OF BILLS OWED TO ANY OF CONTRACTOR'S SUBCONTRACTORS, LABORERS OR SUPPLIERS ON THIS PROJECT, INCLUDING BUT NOT LIMITED TO, THE LEGAL FEES AND EXPENSES WHICH MAY BE INCURRED BY THE CITY OF BROWNSVILLE, AND/OR THE BPUB, TO REMOVE ANY CLOUD UPON THE PROPERTY TITLE TO THE _____ SYSTEM IMPROVEMENTS DESCRIBED IN SAID CONTRACT, RESULTING FROM THE THIRD PARTY ASSERTION OF ANY SUCH CLAIMS OR ATTEMPTED LIENS.

DEVELOPER/OWNER and CONTRACTOR further jointly represent to BPUB and affirm that all amounts of money and payments due to the CONTRACTOR, from DEVELOPER /OWNER, under the terms of the Project Contract have been paid in full, and that any and all claims against the BPUB _____ system improvements of said Project to which CONTRACTOR may be entitled, have been waived, withdrawn, resolved or satisfied by payment to the CONTRACTOR, CONTRACTOR'S authorized agent, or attorney; and that full releases of all such claims have been secured in writing by release or settlement and duly filed with the Project record; or in the alternative, **CONTRACTOR HEREBY WAIVES AND RELEASES ALL CONTRACTOR'S RIGHTS, TITLE AND INTEREST IN AND TO ALL BPUB _____ SYSTEM IMPROVEMENTS CONSTRUCTED UNDER SUCH CONTRACT AND FURTHER RELEASES ALL CLAIMS WHICH THE CONTRACTOR HOLDS, OR TO WHICH THE CONTRACTOR MAY BE ENTITLED TO MAKE, FOR PERFORMANCE OF THE BPUB _____ SYSTEM IMPROVEMENTS UNDER SAID CONTRACT.**

CONTRACTOR further represents and affirms that all Federal, State, and Municipal laws and regulations were complied with by the CONTRACTOR in performing and finishing said Project herein referred to, and that the CONTRACTOR paid the applicable minimum hourly scales of wages to laborers.

DEVELOPER/OWNER further represents and affirms that all Federal, State and Municipal laws and regulations were complied with by DEVELOPER/OWNER in managing and implementing said Project herein referred to, and that all right, title and interest in and to such BPUB _____ system improvements as described in the Plans and Specifications, attached as Exhibit "A", have been hereby **GRANTED, SOLD AND CONVEYED** free and clear of any encumbrances unto the City of Brownsville, for the use, benefit, operation and maintenance of the CITY OF BROWNSVILLE PUBLIC UTILITIES BOARD, its legal successors and assigns.

EXECUTED this _____ day of _____, 20__.

(Developer/Owner)

By _____

Name: _____

Title: _____

SUBSCRIBED AND SWORN TO BEFORE ME by _____
on this _____ day of _____, 20__.

Notary Public, State of Texas

Print, Type or Stamp Name of Notary

My Commission Expires:

EXECUTED this _____ day of _____, 20____.

(CONTRACTOR)

By: _____

Name: _____

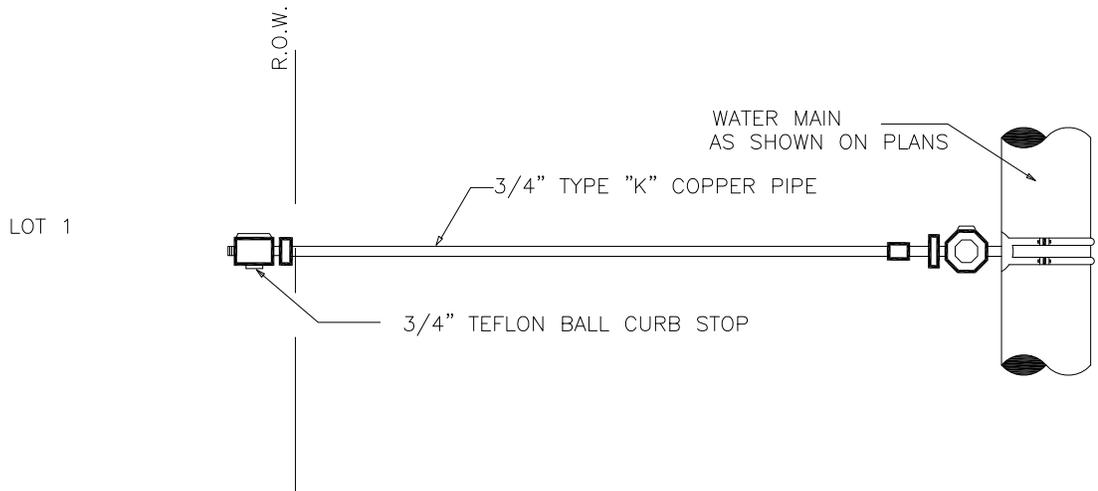
Title: _____

SUBSCRIBED AND SWORN TO BEFORE ME by _____
on this _____ day of _____, 20____.

Notary Public, State of Texas

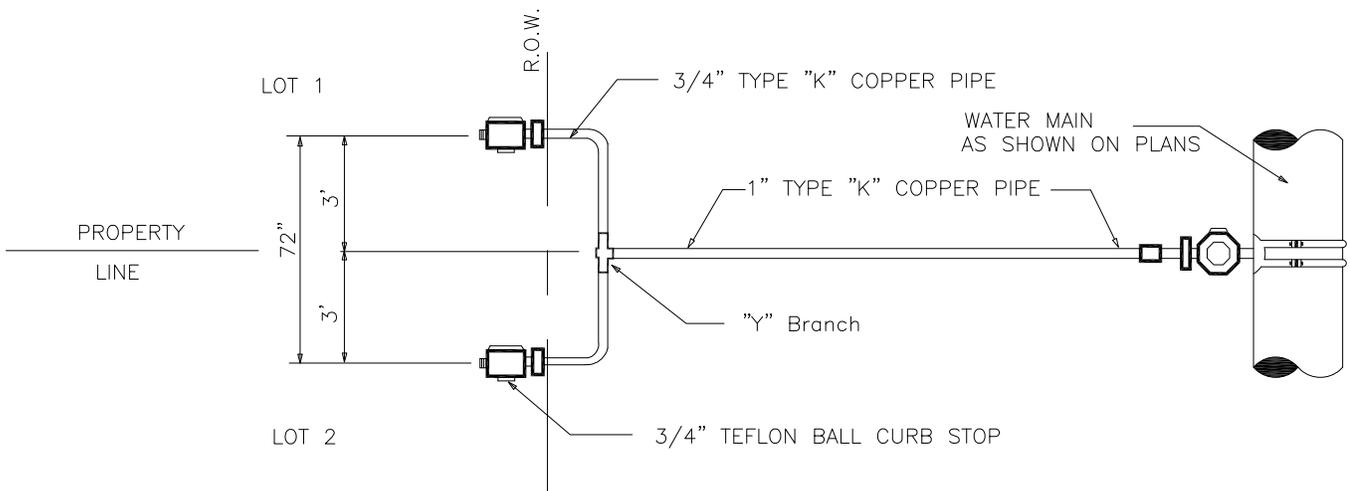
Print, Type or Stamp Name of Notary

My Commission Expires:



TYPICAL SINGLE SERVICE CONNECTION

NOT TO SCALE

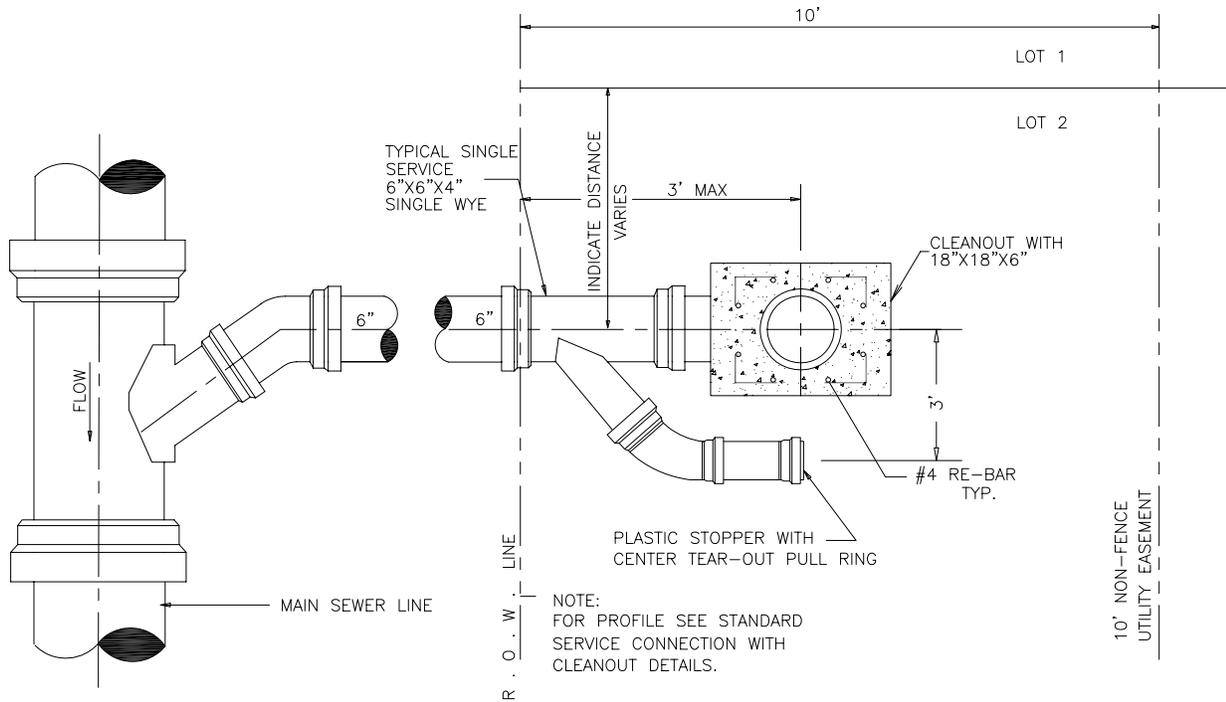


TYPICAL DOUBLE SERVICE CONNECTION

NOT TO SCALE

NOTE:

1. USE 3/4" TYPE "K" COPPER PIPE FOR SINGLE SERVICE CONNECTION.
2. USE SERVICE CLAMP OR FACTORY THREADED COUPLING FOR 1" SERVICE CONNECTIONS.
3. SERVICES SHALL BE INSTALLED ACCORDING TO STANDARD PIPE BEDDING DETAIL.



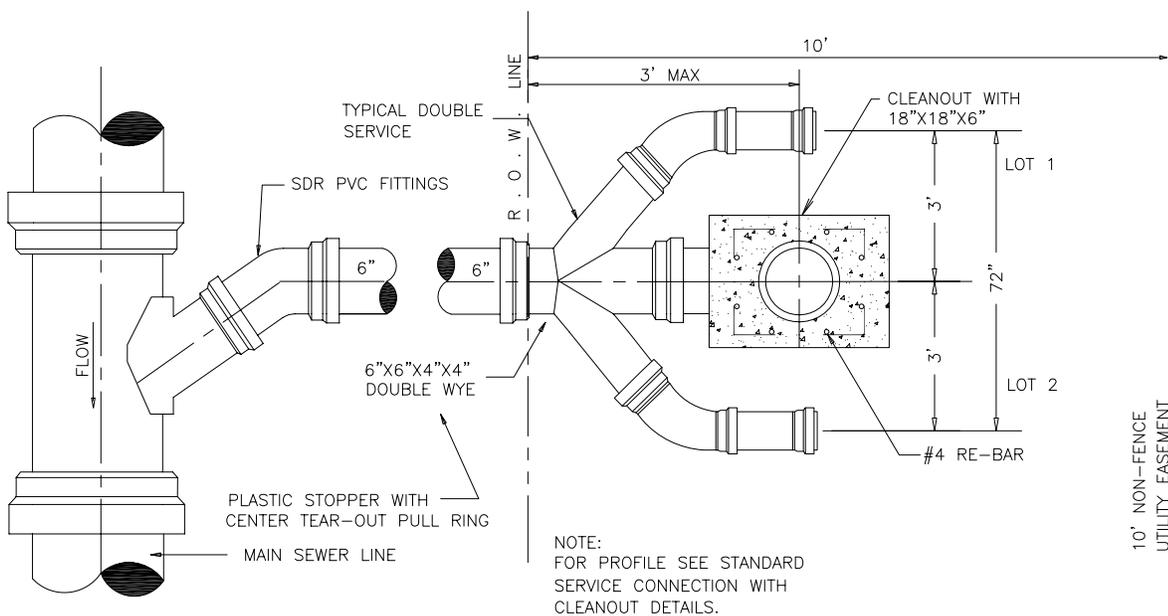
PLAN – SINGLE SERVICE

NOT TO SCALE

*NOTE: CONTRACTOR SHALL COORDINATE WITH INSPECTOR ON THE LOCATION OF ALL SERVICE LATERALS.

DETECTION NOTE:

A SOUND DETECTION REFLECTOR "STU-DEC-TA-CAL" BY FRIFFOLYN, INC. OR AN APPROVED SUBSTITUTE, WILL BE FASTENED TO THE END OF EACH SERVICE CONNECTION AND EXTENDED TO BE VISIBLE ABOVE FINAL GRADE TO FACILITATE LOCATING SERVICE STUBS.



PLAN – DOUBLE SERVICE NEW DEVELOPMENT

NOT TO SCALE