

STATE OF TEXAS §
COUNTY OF CAMERON §
CITY OF BROWNSVILLE §

MINUTES of Regular Meeting of the **Brownsville Citizens' Advisory Committee (BCAC)**, held in the City Plaza, Blue Room on the 2nd Floor, 1034 E. Levee St., Brownsville, TX 78520 on **Wednesday, May 14, 2014—6:00 p.m.** with the following members present:

Present:

Evelyn Cantu, Chair
Pankaj Patel
Estella Aguirre

Susan Walker
Esmeralda Farias Cavazos
Martin Sarkis

Absent:

Mary Helen Flores
Rene Van Haaften
Marlys Zapata

Joe Rodriguez

City Staff:

Edgar I. Garcia, Senior Program Manager
Jose F. Perez, CDBG Program Manager
Julia Denisse Lash, Social Services Coordinator
Ana Hernandez, HOME Program Manager
Miriam Suarez, HOME Program Coordinator

1) Call to Order

With a quorum present the meeting was called to order by Ms. Cantu, Chair at 6:12 p.m.

2) Approval of Minutes

a) April 30, 2014

The Minutes of the Regular Meeting held on April 30, 2014 and Mrs. Cavazos expressed a concern therefore motion to approve minutes was made **conditionally**, pending the correction requested. The motion was made by Mrs. Walker, and seconded by Mrs. Cavazos, and carried unanimously.

3) Presentations)

a) RFP HOME Program – Ana Hernandez

The HOME Program Manager delivered a presentation regarding the availability of the HOME Program application for new construction.

b) Open Meetings Presentation- Denisse Lash & Jose Perez

Mr. Jose Perez, CDBG Program Manager delivered a presentation regarding the policies and procedures the Brownsville Citizen's Advisory Board must follow.

c) Submission of Evaluation Forms & Next Steps in Scoring Process

Mr. Jose Perez, CDBG Program Manager delivered a presentation regarding the next steps after the submission of the evaluation forms. Also mentioned changes made to the timeline and to the web site.

4) Action Items -Denisse Lash & Jose Perez

a) Appointment of Chairperson

Due to the lack of attendees Ms. Cantu, Chair made a motion to **table** item as a courtesy to those who were absent. Motion was **seconded** by Mr. Patel, and motion carried unanimously. Item was **tabled**

b) Appointment of Vice Chair

Due to the lack of attendees Ms. Cantu, Chair made a motion to table item as a courtesy to those who were absent. Motion was seconded by Mr. Patel, and motion carried unanimously. Item was **tabled**

5) Public Comments

There were no public comments at this time.

6) Adjournment

Ms. Cantu, Chair asked for a motion to adjourn. The motion was made by Ms. Walker, **seconded** by Mr. Patel, and carried unanimously. There being no further business to come before the Committee, the meeting adjourned at 6:30 p.m.

Approved this _____ day of _____, 2014.



ESMERACDA FARLAS CAJALOS - VICE CHAIR
Evelyn Cantu
Chair- Brownsville Citizens Advisory
Committee

Attest:



Julia Denisse Lash
Social Services Coordinator

Respectfully submitted by:
Javier Chavez
Administrative Specialist II
Office of Grant Management &
Community Development

