



Type B Economic Development Corp.

Funding Quality of Life Projects

MINUTES of a Regular Meeting of the Board of Directors of the **Brownsville Community Improvement Corporation (BCIC)**, held on **Thursday, March 24, 2016 3:00 P.M.**, at the **BCIC Offices Located at 2424 Village Drive, Suite B, Brownsville, TX 78521.**

MEMBERS PRESENT:

Jesus De La Llata Jr., Vice Chair
Anisa Gonzalez, Secretary
Everardo Galvan, Treasurer
Commissioner John Villarreal, Board Member
Celestino Villarreal, Board Member

Absent:

Commissioner Deborah Portillo, Board Member
Omar Hernandez, Chair

BCIC Staff:

Rebeca Castillo, Executive Director
Cori Peña, Project Coordinator
Joe Vasquez, Project Coordinator
Vannessa Villarreal, Project Coordinator
Victoria Padron, Administrative Assistant

Others Present:

Allison Bastian, City Attorney

1. Determination of Quorum

Mr. Jesus De La Llata Jr., Vice Chair, determined that a quorum was present.

2. Call to Order

Upon determination of quorum, Mr. Jesus De La Llata Jr., Vice Chair, called the meeting to order at 3:05 P.M.

3. Public Comment Period

Mr. Jim Barton expressed concerns regarding the spending of tax payer's money. He mentioned that there was empty city building that could have been used for BCIC offices and made reference to his concern of spending over \$46,000 for office relocation purposes.

4. Plaque presentation by the Brownsville Wellness Coalition

The Wellness Coalition presented a recognition plaque to the BCIC Board of Directors for their support and participation in the 2nd Annual Share the Love 5K event that they recently hosted on February 13, 2016.

5. E-Civis Presentation

Representatives from the City of Brownsville-Office of Grants Management and Community Development presented to the BCIC Board of Directors and update on the e-civis portal that BCIC is funding from FY 2016 to FY 2018.

For Presentation purposes only, no action was taken.

6. United Brownsville Presented

Rebeca Castillo, Executive Director recommended for this item to be tabled since there was an emergency and representative of United Brownsville was not able to attend.

Commissioner John Villarreal motioned to Table this item. Motion was seconded by Mr. Celestino Villarreal. Motion carried unanimously.

7. Consideration and Action to Approve the February 11, 2016 & February 29, 2016 Meeting Minutes

The February 11, 2016 & February 29, 2016 meeting minutes were presented for approval. No changes or corrections were made.

Mr. Celestino Villarreal made a motion to approve the February 11, 2016 & February 29, 2016 Meeting Minutes. The motion was seconded by Commissioner John Villarreal. Motion carried unanimously.

8. Consideration and Action to Approve the February 2016 Accounts Payables

The March 2016 Accounts Payables were presented for approval.

Mr. Celestino Villarreal made a motion to approve the February 2016 Accounts Payables. The motion was seconded by Mr. Everardo Galvan. Motion carried unanimously.

9. Consideration and Action to Approve the February 2016 Financials

The February 2016 Financials were presented for approval.

Mr. Celestino Villarreal made a motion to approve the February 2016 Financials. The motion was seconded by Commissioner John Villarreal. Motion carried unanimously.

10. Consideration and Action to Approve the March 2016 Director's Report

The March 2016 Director's Report was presented for approval.

Mrs. Anisa Gonzalez made a motion to approve the March 2016 Director's report. The motion was seconded by Mr. Everardo Galvan. Motion carried unanimously.

11. Consideration and Action to Approve the funding of the 2016 National Narcotic Detector Dog Association Police K-9 Conference

Mrs. Rebeca Castillo explained that the Brownsville Police Department will be hosting the 2016 National Narcotic Detector Dog Association Policy K-9 conference, which will be having over 200 attendees. Officer Huerta, with Brownsville PD also provided additional information about their efforts and that they were requesting \$5,000 from BCIC to support this event.

Mrs. Anisa Gonzalez made a motion to approve this. The motion was seconded by Mr. Celestino Villarreal. Motion carried unanimously.

12. Consideration and Action to Approve the Revised Capital Project Guidelines and Application

A draft of revised Capital Project guidelines and revised application was presented to the Board of Directors by the BCIC staff. Staff explained the main purpose was that the guidelines were being presented in policies & procedures format and a few highlighted sections were the areas where revisions needed to be made. Board of Directors understood the request; however, they did consider that it was best for a committee to be formed that will be able to review the guidelines and application.

Mr. Celestino Villarreal motioned to table this item and for Mr. Jesus De La Llata, Anisa Gonzalez, and Commissioner John Villarreal to form the Capital Project Committee. This committee will be tasked with reviewing the Capital Projects guidelines and application and making revision recommendation to the Board of Directors. The motion was seconded by Mrs. Anisa Gonzalez. Motion carried unanimously.

13. Board Comments

Mrs. Cori Peña reminded the board of the Barnard Duck Pond Ribbon cutting on 3/29/2016 and the Sports Park Tour on 3/29/2016 as well.

Mr. Celestino Villarreal briefly mentioned the opportunity that BCIC staff and some board members were exploring as to streamlining the funding application process via a web based portal.

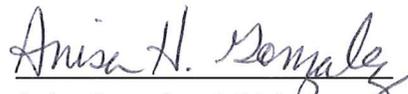
14. Meeting Adjournment

Meeting adjourned at 4:19 P.M.

Motioned made by Commissioner John Villarreal. Motion was seconded by Mrs. Anisa Gonzalez. Motioned carried unanimously.

Approved this 14th of April, 2016.


Omar Hernandez, BCIC Chair


Anisa Gonzalez, BCIC Secretary